



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #3 SUMMARY

Approve the minutes for the January 29, 2014
Regular Board Meeting.

Department: Law
Associated Costs: None
Funding Source: None
Board Action Required: YES (by Motion)

Description of Matter:

The Minutes for the January 29, 2014 Regular Board Meeting

Attached documentation for reference:

Draft Minutes for the January 29, 2014 Regular Board Meeting

Contact for further information:

Andrew Martin, General Counsel

MINUTES

Regular Meeting of the Board of Directors of the CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, January 29, 2014
8:30 A.M.

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr., Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted January 24, 2014 at the respective County Courthouses of Williamson and Travis Counties; online on the website of the Secretary of State; online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

1. Welcome and Opening Remarks by Chairman Ray Wilkerson.

Chairman Ray Wilkerson called the meeting to order at 8:43 a.m. and called the roll. Directors present at the time the meeting was called to order were Mr. Jim Mills, Mr. David Singleton, Ms. Nikelle Meade, and Mr. David Armbrust. Mr. Charles Heimsath joined the dais prior to discussion of item 6. Mr. Bob Bennett joined the dais prior to discussion of item 7.

2. Open Comment Period.

No public comments were offered during the Open Comment Period.

3. Approve the minutes for the December 18, 2013, Regular Meeting of the Board of Directors.

Chairman Ray Wilkerson presented for Board consideration the minutes for the December 18, 2013, Regular Board Meeting. Mr. Jim Mills moved to approve the minutes as drafted, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously 5-0, and the minutes were approved as drafted.

4. Award a contract for crack sealing on 183A.

Mr. Wes Burford presented this item. It is recommended that the contract be awarded to the lowest responsive bidder, D.I.J. Construction, Inc. Following submittal and review of the contract bond and insurance documents, the contract will be executed and a Notice to Proceed can be issued.

Mr. Charles Heimsath moved for approval, and Mr. Jim Mills seconded the motion. The motion carried unanimously, 5-0, and the resolution was approved as drafted.

5. Approve a new work authorization with Atkins North America, Inc., to provide general engineering consultant services for development of the Bergstrom Expressway project.

Mr. Wes Burford presented this item. Atkins North America, Inc. will provide General Engineering Consultant services related to project activities required to assist the Mobility Authority in the development of the Bergstrom Expressway. These efforts will include, but not be limited to, Project management, administrative tasks, and program oversight including: coordination with TxDOT, Consultants, Resource Agencies, TxDOT Environmental Affairs Division, and the FHWA as required for permitting, environmental approval, Schematic Design Review, Design Alternative Analysis, Toll Systems Design support, Public Involvement support, advancement of utility relocations, procurement management services and additional activities as specifically requested by the Authority.

Mr. Charles Heimsath moved for approval, and Mr. David Armbrust seconded the motion. The motion carried unanimously, 5-0, and the resolution was approved as drafted.

6. Approve a work authorization with Telvent USA LLC relating to design, development, testing, and installation of a dynamic tolling system for the MoPac Improvement Project.

Mr. Tim Reilly presented this item. This proposed work authorization with Telvent USA LLC provides for the design, development, installation and testing of a dynamic tolling system and related Intelligent Transportation System for the MoPac Improvement Project. The System will be an all-electronic system that uses a dynamic pricing structure to manage operations of the Express Lanes and will be fully compatible with the toll collection systems which have been designed and implemented for 183A and the Manor Expressway.

Mr. Jim Mills moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

7. Approve an amendment to the toll system implementation contract with Telvent USA LLC to extend the length of that contract and increase total compensation payable for services provided under the contract.

Mr. Tim Reilly presented this item. The amendment will increase the maximum compensation payable under the Contract to \$33,575,185.11, and will extend the term of the Contract to 180 days after the contractor completes all services authorized and required of all work authorizations and approved change orders.

Mr. Bob Bennett moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously, 7-0, and the resolution was approved as drafted.

8. Authorize the Executive Director to negotiate a proprietary purchase from Metropia, Inc., for software and smartphone application to manage traffic congestion resulting from construction of the MoPac Improvement Project.

Mr. Tim Reilly presented this item. Metropia, Inc., provides a unique incentive based traffic congestion management software and smartphone application that assists its users in avoiding traffic delays by providing real-time traffic information, but also a prediction of near-time future

congestion. Travelers are provided with an incentive to contribute to lessening traffic congestion by changing their travel time to a less-congested time period or by choosing an alternative route offered by the application instead of a congested route. Metropia, Inc., was the only respondent to a Request for Information issued by the Mobility Authority for incentive-based congestion management software. This application is being considered to assist in managing and routing traffic during the construction of the MoPac Improvement Project and continuing to assist in managing traffic corridors throughout the Central Texas Region.

Mr. Jim Mills moved for approval, and Mr. Bob Bennett seconded the motion. The motion carried unanimously, 7-0, and the resolution was approved as drafted.

9. Approve an expedited administrative change order approval process for use with the MoPac Improvement Project.

Item 9 was deferred until after item 17.

10. Approve an amendment to the Investment Policy [Article I, Chapter 2 of the Policy Code] following the annual review of that policy.

Ms. Cindy Demers presented this item. The Public Funds Investment Act (PFIA) requires governing bodies to annually adopt its investment policy. The only change to the policy we are recommending this year is allowing the maximum maturity for individual securities to be up to 5 years to the extent cash flows allow. Any maturity greater than 5 years would require Board approval.

Ms. Nikelle Meade moved for approval, and Mr. Bob Bennett seconded the motion. The motion carried unanimously, 7-0, and the resolution was approved as drafted.

11. Approve an updated list of financial institutions and brokers authorized to provide investment services to the Mobility Authority.

Ms. Cindy Demers presented this item. Sec. 201.011 of the Mobility Authority's Policy Code provides that "financial institutions and qualified brokers authorized to provide investment services and engage in investment transactions with the authority" shall be approved by separate resolution of the Board of Directors.

This item updates the Mobility Authority's current list of authorized financial institutions and investment brokers.

Mr. Charles Heimsath moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously, 7-0, and the resolution was approved as drafted.

12. Approve the financial statements for December, 2013.

Ms. Cindy Demers presented this item. There was nothing unusual to report for the December financial statements.

Mr. Bob Bennett moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously, 7-0, and the resolution was approved as drafted.

Briefing and discussion on the following:

13. Quarterly Briefing on the MoPac Improvement Project.

Ms. Heather Reavey presented this item. Weekly task force meetings continue, water quality maintenance plans and tree protections plans were submitted to the oversight team and reviewed. Final designs and early release for construction were completed for Segments 2B and 3. Surveying and geotechnical soil borings were completed by CH2M Hill's team, and data was finalized. Erosion control measures are being installed along the corridor in preparation for constructions, and fabrication of pre-cast concrete barrier rail continues. TxDOT negotiated an agreement to remediate asbestos coating present on bridges in advance of CH2M Hill demolition and widening activities. The project is on schedule.

14. Quarterly Briefing on the Manor Expressway Project.

Mr. Alastair Miller presented this item. Phase I is completed and currently open to tolled traffic. Central Texas Mobility Constructors has completed much of the frontage road construction for Phase II. Eastbound and westbound mainlane construction has seen significant progress. Utility relocation continues. Substantial completion is anticipated for May 2014. Phase II of the Manor Expressway Project supported 494 jobs during the month of December 2013. Some sustainability initiatives include solar-powered traffic control devices, pavement and topsoil reuse, recycled fill, wood and steel recycling, utilization of reclaimed or non-treated water, separating waste for landfills, and equipment emission reduction.

15. Executive Director's report.

Chairman Wilkerson congratulated Mr. David Singleton, Mr. Charles Heimsath, and Mr. David Armbrust on being reappointed

Mr. Mike Heiligenstein presented this item and announced the Board Workshop would be held in March 2014. IBTTA has a legislative conference in March in DC.

Executive Session Pursuant to Government Code, Chapter 551

Chairman Wilkerson announced in open session at 9:51 a.m. that the Board would recess the open meeting and reconvene in Executive Session to deliberate the following item:

16. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation With Attorney).

The Board reconvened in open meeting at 10:46 a.m., and Chairman Wilkerson announced that no action was taken in Executive Session.

9. Approve an expedited administrative change order approval process for use with the MoPac Improvement Project.

Mr. Andy Martin presented this item. This item authorizes the Executive Director to approve

any change orders, in any amount, to the design/build contract with CH2MHill for development of the MoPac Improvement Project. Due to the importance of completing the MoPac Improvement Project on schedule, the Executive Director recommends that the Board authorize his approval of a change order to CH2MHill in any amount within contingency reserves without specific prior Board action.

Chairman Wilkerson amended the resolution to authorize the Executive Director to approve change orders to the design build contract with CH2MHill for the MoPac Improvement Project, with the approval of the Executive Committee, in the amount above \$300,000 not to exceed \$5 million in additional costs to the Mobility Authority without prior Board consideration or approval of such change order.

Mr. Bob Bennett moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously, 7-0, and the draft resolution was approved as amended by Chairman Wilkerson.

18. Approve an agreement with Hill Country Constructors to close out the construction contract for 183A.

Mr. Andy Martin presented this item. 183A Project is complete and staff recommends approval to close out the construction contract with Hill Country Constructors.

Ms. Nikelle Meade recused herself from this item. Mr. David Singleton moved for approval, and Mr. Bob Bennett seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

19. Adjourn Meeting.

Chairman Ray Wilkerson declared the meeting adjourned at 10:49 a.m. with unanimous consent.