



CENTRAL TEXAS REGIONAL  
**MOBILITY AUTHORITY**

September 6, 2017  
**AGENDA ITEM #8**

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Approve minutes from the July 26, 2017  
Regular Board Meeting

Strategic Plan Relevance:	Regional Mobility
Department:	Legal
Contact:	Geoffrey Petrov, General Counsel
Associated Costs:	N/A
Funding Source:	N/A
Action Requested:	Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the July 26, 2017 Regular Board Meeting.

Backup provided: Draft minutes, July 26, 2017 Regular Board Meeting

## MINUTES

### Regular Meeting of the Board of

### Directors of the

### CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

**Wednesday, July 26, 2017**

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted July 20, 2017 at the respective County Court Houses of Williamson and Travis Counties; online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

**An archived copy of the live-streamed video of this meeting is available at:**

<https://mobilityauthority.swagit.com/play/07262017-598>

**1. Welcome and opening remarks by the Chairman and the members of the Board of Directors.**

After noting that a quorum of the Board was present, Chairman Ray Wilkerson called the meeting to order at 9:08 a.m. with the following Board members present: Nikelle Meade, David Armbrust, Amy Ellsworth, and Mark Ayotte.

**2. Opportunity for public comment.**

No comments were offered.

**Consent Board Items**

Chairman Ray Wilkerson presented Items No. 3 and 4 for Board consideration as the consent agenda.

**3. Authorize negotiation and execution of a rail agreement with Capitol Metro for the Manor Expressway (290E) Phase III Project.**

**ADOPTED AS:** Resolution No. 17-039

4. Authorize negotiation and execution of a Project Development Agreement for Construction, Operation and Maintenance with the Texas Department of Transportation for the Manor Expressway (290E) Phase III Project.

**ADOPTED AS:** Resolution No. 17-040

**MOTION:** Approve Items No. 3 and 4 under the consent agenda.

**RESULT:** Approved (Unanimous); 5-0

**MOTION BY:** Nikelle Meade

**SECONDED BY:** Mark Ayotte

**AYE:** Wilkerson, Meade, Armbrust, Ellsworth, Ayotte

**NAY:** None

#### **Regular Board Items**

5. Approve the minutes from the July 26, 2017 Regular Board meeting.

**MOTION:** Approval for the July 26, 2017 Regular Board meeting minutes.

**RESULT:** Approved (Unanimous); 5-0

**MOTION BY:** Amy Ellsworth

**SECONDED BY:** Nikelle Meade

**AYE:** Wilkerson, Meade, Armbrust, Ellsworth, Ayotte

**NAY:** None

6. Accept the financial statements for May 2017 and June 2017.

Mary Temple, Controller presented this item.

**MOTION:** Accept the financial statements for May 2017 and the unaudited financial statements for June 2017.

**RESULT:** Approved (Unanimous); 5-0

**MOTION BY:** Nikelle Meade

**SECONDED BY:** David Armbrust

**AYE:** Wilkerson, Meade, Armbrust, Ellsworth, Ayotte

**NAY:** None

**ADOPTED AS:** Resolution No. 17-041

7. Approve Supplemental Work Authorization No. 1 for CP&Y's contract for design and construction support services for the Manor Expressway (290E) Phase III Project.

Justin Word, P.E., Director of Engineering presented this item.

NOTE: Charles Heimsath joined the dais at 9:11 a.m.

**MOTION:** Supplemental Work Authorization No. 1 for CP&Y's contract for design and construction support services for the Manor Expressway (290E) Phase III Project.

**RESULT:** Approved (Unanimous); 6-0

**MOTION BY:** Nikelle Meade

**SECONDED BY:** Charles Heimsath

**AYE:** Wilkerson, Meade, Heimsath, Armbrust, Ellsworth, Ayotte

**NAY:** None

**ADOPTED AS:** Resolution No. 17-042

8. Approve Work Authorization No. 7 for Parsons Brinkerhoff, Inc. for general engineering consultant services related to the MoPac Improvement Project.

Justin Word, P.E., Director of Engineering presented this item.

**MOTION:** Approve Work Authorization No. 7 for Parsons Brinkerhoff, Inc. for general engineering consultant services related to the MoPac Improvement Project.

**RESULT:** Approved (Unanimous); 6-0

**MOTION BY:** Nikelle Meade

**SECONDED BY:** Charles Heimsath

**AYE:** Wilkerson, Meade, Heimsath, Armbrust, Ellsworth, Ayotte

**NAY:** None

**ADOPTED AS:** Resolution No. 17-043

9. Authorize the Executive Director to negotiate and execute an assignment of Parsons Brinkerhoff, Inc. Work Authorization No. 1 to Atkins for general engineering consultant services related to the MoPac South Project.

Justin Word, P.E., Director of Engineering presented this item.

**MOTION:** Authorize the Executive Director to negotiate and execute an assignment of Parsons Brinkerhoff, Inc. Work Authorization No. 1 to Atkins for general engineering consultant services related to the MoPac South Project.

**RESULT:** Approved (Unanimous); 6-0

**MOTION BY:** Amy Ellsworth

**SECONDED BY:** Mark Ayotte

**AYE:** Wilkerson, Meade, Heimsath, Armbrust, Ellsworth, Ayotte

**NAY:** None

**ADOPTED AS:** Resolution No. 17-044

10. Authorize the procurement of a firm to perform general engineering consultant service for the Central Texas Regional Mobility Authority.

Justin Word, P.E., Director of Engineering presented this item.

**MOTION:** Authorize the procurement of a firm to perform general engineering consultant service for the Central Texas Regional Mobility Authority.

**RESULT:** Approved (Unanimous); 6-0

**MOTION BY:** Charles Heimsath

**SECONDED BY:** Amy Ellsworth

**AYE:** Wilkerson, Meade, Heimsath, Armbrust, Ellsworth, Ayotte

**NAY:** None

**ADOPTED AS:** Resolution No. 17-045

### **Briefings and Reports**

11. Quarterly briefing on projects under construction:

- A. 183 South

Justin Word, P.E., Director of Engineering; Aaron Autry, Project Manager, Atkins; and Steve Pustelnyk, Director of Community Relations presented this item.

- B. SH 45SW Project

Justin Word, P.E., Director of Engineering; Dee Anne Heath, Director of External Affairs; and Chris Peña, Project Manager, RS&H presented this item.

**12. Monthly briefing on the MoPac Improvement Project.**

Steve Pustelnyk, Director of Community Relations and Jeff Dailey, Deputy Executive Director provided an update on the work plan, contingency, and project budget.

**13. Executive Director Report.**

B. Oak Hill Parkway

Mike Heiligenstein, Executive Director presented this item.

A. MoPac South

Mike Heiligenstein, Executive Director presented this item.

C. 183 North

Mike Heiligenstein, Executive Director presented this item.

D. Letter of interest to TIFIA

Mike Heiligenstein, Executive Director presented this item.

Chairman Ray Wilkerson and Mike Heiligenstein, Executive Director, presented retiring Director of Operations, Tim Reilly, with a letter of recognition for his work at the Mobility Authority.

**14. Cap Metro Update on Project Connect.**

Javier Arguello, Director of Long Range Planning, Capital Metro presented this item.

**Executive Session Pursuant to Government Code, Chapter 551**

Chairman Wilkerson announced in open session at 10:54 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

**15. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).**

**16.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).

**17.** Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 11:33 a.m.

After confirming that no member of the public wished to address the Board, Chairman Wilkerson declared the meeting adjourned at 11:33 a.m.

**18.** Adjourn Meeting