# GENERAL MEETING OF THE BOARD OF DIRECTORS <br> OF THE CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY 

RESOLUTION NO. 14-040

## APPROVING AN AMENDMENT TO THE CONTRACT WITH CROSSWIND COMMUNICATIONS, LLC, FOR COMMUNICATION AND MARKETING CONSULTING SERVICES.

WHEREAS, by Resolution No. 11-099 enacted on July 28, 2011, the Board awarded a contract to Crosswind Communications, LLC, ("Crosswind") to provide communications and marketing consulting services to the Mobility Authority; and

WHEREAS, under that contract, as amended pursuant to Resolution No. 13-026 enacted on April 24, 2013, Crosswind was engaged to provide communications and marketing consulting services to the Mobility Authority for total compensation not to exceed $\$ 1,050,000$; and

WHEREAS, at the request of the Mobility Authority, Crosswind has provided and will provide services under its contract for the MoPac Improvement, Manor Expressway, Oak Hili Parkway, Bergstrom Expressway, 183 North, 45 SW, and MoPac South Projects, including services that were not anticipated when the contract and its first amendment were negotiated and executed; and

WHEREAS, the Executive Director recommends amending the contract with Crosswind to authorize an additional $\$ 250,000$ in compensation for each year of two contract extensions ending on July 31, 2014, and on July 31, 2015.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors authorizes the Executive Director to negotiate and execute an amendment to the contract with Crosswind Communications, LLC, to increase the compensation payable to Crosswind by $\$ 250,000$ for the contract extension period ending July 31, 2014, and $\$ 250,000$ for the contract extension period ending July 31, 2015, for a revised total compensation under the contract not to exceed \$2,350,000.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the $25^{\text {th }}$ day of June, 2014.

Submitted and reviewed by:


Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

Approved:


# GENERAL MEETING OF THE BOARD OF DIRECTORS OF THE <br> CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY 

RESOLUTION NO. 14-041

## APPROVING A PERSONAL SERVICES CONTRACT WITH NEAL SPELCE TO PROVIDE COMMUNITY OUTREACH SERVICES FOR THE MOPAC IMPROVEMENT PROJECT.

WHEREAS, the Mobility Authority is currently developing the MoPac Improvement Project and has committed to providing the highest level of communication and outreach as the project is under construction; and

WHEREAS, Neal Spelce has extensive experience and knowledge of communities affected by the MoPac Improvement Project as well as the Central Texas community, and has been a valued contributor to the Mobility Authority's communications and outreach efforts for the MoPac Improvement Project; and

WHEREAS, the Executive Director recommends continuing to engage Neal Spelce for communication and outreach services while the MoPac Improvement Project is under construction.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors authorizes the Executive Director to negotiate and execute a personal services contract with Neal Spelce to provide communication and outreach services related to the MoPac Improvement Project through June 2015 for a total compensation not to exceed $\$ 60,000$; and

BE IT FURTHER RESOLVED pursuant to Section 401.0061 of the Policy Code, the Board exempts this personal services contract from any competitive bidding or competitive proposal requirements otherwise applicable under the Policy Code.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the $25^{\text {t/ }}$ day of June, 2014.

Submitted and reviewed by:


Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

Approved:


Ray A.Willerson
Chairman, Board of Directors
Resolution Number: 14-041
Date Passed: 6/25/14

# GENERAL MEETING OF THE BOARD OF DIRECTORS OF THE <br> CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY 

RESOLUTION NO. 14-042

## AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH METROPIA INC., FOR TRANSPORTATION MANAGEMENT SOFTWARE, CONSISTENT WITH FUNDING APPROVAL BY THE FEDERAL HIGHWAY ADMINISTRATION.

WHEREAS, the Mobility Authority is currently developing the MoPac Improvement Project and has committed to minimizing the delays and inconvenience necessarily resulting from construction activities to complete the improvements; and

WHEREAS, Metropia Inc. has developed a software application to assist in managing traffic congestion by providing incentives to drivers to travel on different routes or at different times to avoid congestion; and

WHEREAS, the Federal Highway Administration is currently considering funding approval to provide the Metropia software to the Mobility Authority for use in connection with the MoPac Improvement Project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors authorizes the Executive Director to negotiate and execute a contract with Metropia Inc. to make its transportation management software available to the Mobility Authority in connection with the MoPac Improvement Project, consistent with the terms and conditions established by the Federal Highway Administration for providing the funds necessary to obtain the software.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the $\mathbf{2 5}^{\text {th }}$ day of June, 2014.

Submitted and reviewed by:


General Counsel for the Central
Texas Regional Mobility Authority

Approved:


Ray 1. Wi kerson
Chainman, Board of Directors
Resolution Number: 14-042
Date Passed: 6/25/14

# GENERAL MEETING OF THE BOARD OF DIRECTORS OF THE CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY 

RESOLUTION NO. 14-043

## APPROVING A CHANGE ORDER WITH CENTRAL TEXAS MOBILITY CONSTRUCTORS LLC FOR THE MANOR EXPRESSWAY PHASE II PROJECT.

WHEREAS, by Resolution No. 11-019, dated March 30, 2011 , the Board of Directors approved and authorized the Executive Director to execute a design-build comprehensive development agreement with Central Texas Mobility Constructors LLC ("CTMC") to develop the Manor Expressway Phase II Project (the "Project"), and the design/build comprehensive development agreement contract for construction of the Project was fully executed by the Mobility Authority and CTMC and became effective on June 15,2011; and

WHEREAS, Mobility Authority staff and its general engineering consultant have requested that CTMC install stone or concrete riprap as well as landscape curb in and around the US 183 interchange in areas not suitable for vegetation due to lack of light and water; and

WHEREAS, the Executive Director recommends approval of the proposed change order with CTMC attached as Exhibit 1 to this resolution, but without Exhibits A through C on file with the Mobility Authority and referenced therein.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors approves the proposed change order with CTMC for an additional amount not to exceed $\$ 700,317.37$, in the form or substantially the same form attached as Exhibit 1 , to include all exhibits referenced therein; and

BE IT FURTHER RESOLVED, that the approved change order with CTMC may be finalized and executed by the Executive Director on behalf of the Mobility Authority in the form or substantially the same form attached as Exhibit 1 and with all exhibits referenced therein.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the $25^{\text {th }}$ day of June, 2014.

Submitted and reviewed by:


Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

## Approved:



Ray A. Wjkerson Chairmen, Board of Directors
Resolution Number: 14-043
Date Passed: 6/25/14

## EXHIBIT 1

PROPOSED CHANGE ORDER WITH

## CENTRAL TEXAS MOBILITY CONSTRUCTORS

[on the following 5 pages, but excluding Exhibits $\mathbf{A}$ through $\mathbf{C}$ referenced therein]


| Project Nama: | Manor Expressway Phase if Pro/ect |
| :---: | :---: |
| Contrat Mo: | CDA |
| CCSJ: 0114-02-053 |  |
| HIghway: | 290E |
| County: | Travis |
| Distriet: | Austin |
| FAP Number: | MHt101 (012) |

6. Work to be performed in accordance with Items:

164, 168. 192. 432.459 .479 .1122
7. New or revised plan sheet(s) are attached and numbered: $\operatorname{Din}$ 891-896:1RD-009; 1RD-010
8. New general notes to the contract are atlached: Yes No
9. New Special Provisions to Item No. $\qquad$ and Special Specification Item are attached.
N.A.

Each signatory hereby warrants that each has the authority to execute this Charge Order (CO).

(7)
TXDOT Project Engineer
$\square$
APPROVED
(8)
FHWA Area Engineer
$\square$ APPROVED
$\square$ REQUEST APPROVAL

## Manor Expressway Phase II Project

CHANGE ORDER MUMBER:


## CHANGE ORDER REASON(S) CODE CHART

| 1. Destgn Error or Omisslon | 1A. Incortect PS\&E <br> 118. Other |
| :---: | :---: |
| 2. Differing Sile Conditions (unloreseeable) | 2A. Dispute resclution (expense caused by concitions andior resulting detay) <br> 28. Unavailable material <br> 2C. New development (conditions changing after PS\&E completed <br> 2D. Environmental remediation <br> 2E. Miscellaneous difference in site condivions (untoresceable) (Ilem 9) <br> 2F. Ste conditions altered by an act of nature <br> 2G. Unadjusted utility (unforeseeable) <br> 2H. Unacquired Righl-ol-Way (unforeseeable) <br> 21. Additional satety needs (unforeseeable) <br> 2J Other |
| 3. CTRMA Convenience | 3A. Dispute resolution (not resulting from Erfor in plans or differing site conditions) <br> 3E Public relations improvement <br> 3C. Implementaton of a Value Engineering finding <br> 3. Achievement of an early project complation <br> 3E Reduction of future maintenance <br> 3F. Additional work desired by the CTFiMA <br> 3G. Compliance requirements of new laws and/or policies <br> 3H. Cosl savings opportunity discovered during designiconstruction <br> 34. Implementation of improved lechnology or better process <br> 3J Price adjustment on finished work (price reduced in exchange for acceplance) <br> $3 k$ Addition of stock account or material supplied by state provision <br> 3L. Revising safety worlimeasures desfed by the CTRMA <br> 3M. Other |
| 4. Third Party Accommodation | 4A. Failure of a thre party to meet commitment <br> 4B. Third party requested work <br> 4C. Compliance requirements of new laws andfor pollcies (impacting third party) <br> 4 D . Other |
| 5 Contractor Convenlente | 5A. Contractor exercises option to change the trafic control plan <br> 5B. Contractor requested change in the sequence andtor method of work <br> 5C. Payment for Partnering workshop <br> 5D. Additional salety worktmeasures desired by the contractor <br> 5E. Other |
| 6. Untime.y Row/Uullties | 6A. Right-of-Way not clear (third party responsibility for ROW) <br> 63. Right-or-Way not clear (Countly responsibility for ROW) <br> 6C Ulilities not chear <br> ED Other |


| Original Contract: |  | 207,297,859.00 |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Amount | Description |  | Contract Ant to |
| DRE | \$ | 24,346.91 | Contractually Allowed DRB Expenditures | \$ | 207,322,205,91 |
| LDs | 5 | (550,000.00) | Liquidated Damages Assolcated with Interim Development Work | \$ | 205,772,205.91 |
| LRs | 5 | (108,520.00) | Lane Rental Fees Assessed | \$ | 206,663,685,91 |
| c.O.\#1 | \$ | 1,480,445.71 | Revlsed Mainlane and Frontage Road Pavement Sections | \$ | 208,144,131.62 |
| C.O. 12 | \$ | 9,010.88 | Force Majeure Event - Discovery of Cistern | \$ | 203,153,142,50 |
| C.O. 13 | \$ | 41,339.71 | Broadcast Seeding and Watering at US 183 interchange | $\$$ | 208,194,482.21 |
| C.O. 44 | 5 | 187,404 28 | Mainlane Column Pratection in SH 130 median | 5 | 208,381,886.49 |
| C.0. 45 | \$ | 108,388,96 | Incorporation of Revised MBGF Standards | 5 | 208,490,275 45 |
| C.0. ${ }^{1} 6$ | 5 | 2,222,778.82 | Revlsion to Aesthetic Paint Scheme | \$ | 210,713,054.27 |
| c.0.1\#7 | \$ | 194,167.48 | LED Illumination Fixtures; Deletion of OSB | \$ | 210,907,221.75 |
| C.O. 18 | 5 | 296,754.77 |  | 5 | 211,203,976.52 |
| C.0.19 | 5 | 700,317.37 | Stone \& Concrete Riprap at US 183 Interchange | $\$$ | 211,904,293.89 |
|  | Summary Prepared by: |  |  |  | $16 / 14$ |
|  |  |  | Daniel W, Freeman, PE |  | - |

Change Order $\# 9$
Table of Contents

Exhibit A - CTRMA Independent Estimate
Exhibit B - Request for Change Proposal \#17 (RCP-017)
(Revised Plans included in RCP)
Exhibit C - CTMC Response to RCP-017

# GENERAL MEETING OF THE BOARD OF DIRECTORS OF THE CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY 

RESOLUTION NO. 14-044

## AWARDING A CONTRACT FOR MILLING AND OVERLAY WORK ON $183 A$.

WHEREAS, there are areas in the asphalt on 183A that need to be milled and overlaid to prevent road damage; and

WHEREAS, on April 30, 2014, the Board authorized and directed the Executive Director to procure a contract for milling and overlay work on 183A in accordance with the procurement policies established by Chapter 4 of the Mobility Authority Policy Code; and

WHEREAS, after a review and analysis of the proposal the Mobility Authority staff and the Executive Director recommends awarding a milling and overlay contract to Ramming Paving Company.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby awards the contract to provide milling and overlay work on 183A to Ramming Paving Company for a total amount not to exceed $\$ \$ 4,849,756.92$; and

BE IT FURTHER RESOLVED, that the Board authorizes the Executive Director to finalize and execute the contract on the terms and conditions acceptable to the Executive Director and consistent with Mobility Authority procurement policies, the invitation to bid, the proposal package received from Ramming Paving Company and this resolution.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the $25^{\text {th }}$ day of June, 2014.

Submitted and reviewed by:


Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

Approved:


Chairman, Board of Directors
Resolution Number: 14-044
Date Passed: 6/25/14

# GENERAL MEETING OF THE BOARD OF DIRECTORS OF THE CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY 

RESOLUTION NO. 14-045

## APPROVING PROCUREMENT OF A CONSTRUCTION CONTRACT FOR IMPROVEMENTS TO THE US 183/183A INTERSECTION.

WHEREAS, the Mobility Authority has designed improvements to the US 183/183A intersection in Leander, Texas, to improve safety at that intersection; and

WHEREAS, the Mobility Authority and the Texas Department of Transportation have entered into a pass-through financing agreement to partially fund the proposed improvements, with the balance of funds provided by the Mobility Authority and by the adjacent property owner through a development agreement with the City of Leander; and

WHEREAS, the Executive Director recommends initiating a procurement to solicit a construction contract for the proposed intersection improvements.

NOW THEREFORE, BE IT RESOLVED, that the Executive Director is authorized and directed to procure a construction contract for the proposed US 183/183A intersection improvements in accordance with the procurement policies established by Chapter 4 of the Mobility Authority Policy Code.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the $25^{\text {th }}$ day of June, 2014.

Submitted and reviewed by:


Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

Approved:


MEETING OF THE AUDIT COMMITTEE OF THE CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

RESOLUTION NO. 14-046
ACCEPT THE RISK MANAGEMENT AUDIT PERFORMED BY THE HILDER GROUP, INC.

WHEREAS, the The Hilder Group, Inc., was engaged to provide an audit of the insurance and risk management activities of the Central Texas Regional Mobility Authority; and

WHEREAS, the Risk Management Audit prepared by The Hilder Group, Inc., has been presented to the Executive Director and to the Board of Directors.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors accepts the Risk Management Audit of the insurance and risk management activities of the Central Texas Regional Mobility Authority attached as Exhibit 1 to this resolution.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the $25^{\text {th }}$ day of June, 2014.

Submitted and reviewed by:


Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

Approved:


Ray A. Wikerson
Chaikman, Board of Directors
Resolution Number: 14-046
Date Passed: 6/25/14

## EXHIBIT 1 TO RESOLUTION NO. 14-046

Risk Management Audit
[on the following 11 pages]

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Risk Management
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Consulting

June 2013
Central Texas Regional Mobility Authority
3300 N IH - 35
Austin, Texas 78705

Re: Risk Management Audit
This report contains the results of an audit of the insurance and risk management activities of the Central Texas Regional Mobility Authority (CTRMA). The activities undertaken in the course of this audit include:

1) Interviews with CTRMA personnel
2) Review of contract documents
3) Analysis of existing insurance policies
4) Discussion with current insurance carrier.

Most of the ideas, comments and suggestions contained in this report have been discussed and reviewed with CTRMA's personnel. Many of the recommendations have been put into effect or are currently being considered or implemented.

We are grateful for the cooperation given to us by the staff of CTRMA, particularly Bill Chapman and Cindy Demers in providing the great amount of assistance and information necessary in this type of study.

The opportunity to develop this report for CTRMA is appreciated. Its value lies principally in the implementation of the recommendations and we stand ready to assist where needed.

The Milder Group, Inc.

by: Daniel E. Hider

## Overview

The Central Texas Regional Mobility Authority (CTRMA) is an independent local agency created in January 2003 to improve the transportation system in Williamson and Travis Counties Texas. CTRMA contracts with the private sector with specialized expertise to provide staffing support for individual projects. CTRMA does not have any commercial retail operations. In addition the CTRMA contracts with a separate municipality for police services.

CTRMA's insurance coverage is provided by the TML insurance pool which is the largest provider of insurance for governmental agencies in Texas. In addition to providing insurance coverage the TML also acts as a de facto risk management source for the CTRMA as it assists with loss prevention programs and is available for risk management consultation.

The purposes of this audit have been to determine:

1) Adequacy of existing insurance protection
2) Identify exposures to loss arising from operations and activities
3) Identify potential problems that may not be currently recognized.

Our comments on each of these subjects are given below.

Although the overall risk management program is well maintained, with excellent communication between CTRMA and its insurance carrier TML, we have a few recommendations on the current insurance and risk management program at CTRMA. Many of the issues in this report have been discussed and are being addressed. We believe CTRMA's risk management program will be greatly improved through the consideration of the recommendations in this report.

## Adequacy of Insurance Protection

The overall insurance program for CTRMA is an excellent well managed program, which provides appropriate coverage for the exposures. CTRMA updates its values annually to be certain that adequate property damage and business interruption coverage values are properly insured. We do have the following suggestions:

1) The pollution coverage provided by the general liability policy is extremely limited as it only covers sudden events and losses which occur within $\mathbf{4 5}$ days of the sudden event. A "Sudden Event" is defined as an accident where the pollution resulting therefrom and the injury resulting from such pollution all occur within $\mathbf{4 5}$ days following the accident. Any injury resulting from such pollution that occurs after $\mathbf{4 5}$ days following the accident would not be covered. We recognize that the exposure to pollution claims from sudden and accidental loss arising from the fuel storage tanks is limited.

However there is an exposure to claims from the landscape maintenance contract where various chemicals and pesticides are in use. When we reviewed this contract we noted that the insurance required of the Maldonado Nursery is guided by the requirements in the Texas Department of Transportation specifications which does not address the need for any pollution insurance. The landscape maintenance exposure to pollution claims could be mitigated thru appropriate language in the contract. Our recommended language is shown in the section "Recommended Changes in Insurance Administration" below.
2) The auto liability insurance limit is currently $\$ 1,000,000$. Although there are only two vehicles, we recommend the auto liability limit be increased to $\$ 2,000,000$. We have seen several substantial auto liability claim awards recently and believe the additional cost of this coverage would be minimal in relation to the risk.
3) The property insurance policy insures buildings and contents for a total value of $\$ 204,308,108$. These values are based on a specific listing of property provided by the CTRMA to its insurer. The policy also provides a blanket limit of $\$ 6,000,000$ of business interruption and extra expense coverage.

The business interruption limit is not based on CTRMA's actual exposure. It is an extension of coverage provided by the TML and not based on any value calculated by the CTRMA. We recommend that the CTRMA review what its business interruption exposure would be in the event of a property loss to determine if the $\$ 6,000,000$ provided by the property insurance is adequate.
4) We generally recommend that clients decline the uninsured/underinsured motorist option. Claims which arise from this type of loss will effect your loss experience and often affect premium costs. Before making a decision on accepting this coverage we recommend you discuss this coverage with the TML to determine what effect a loss would have on your premiums or dividends from the TML program.

## Recommended Changes in Insurance Administration

1) The Interlocal Cooperation Agreement for 183-A Turnpike Law Enforcement Services does not contain any insurance or indemnification language. We recommend that language be added to the agreement which requires the City of Cedar Park to indemnify the CTRMA for claims arising out of the City's performance of the agreement. In addition, the City should be required to carry certain minimum insurance limits like any other contractor working for the CTRMA. Our recommendation for indemnity and insurance language for the City of Cedar Park agreement is shown below in Schedule 1.
2) The first step in risk management, as well as in any management, is to set goals, objectives and organizational procedures. CTRMA's overall program seems to have evolved in response to the organization's needs. In certain situations this can sometimes lead to misunderstandings about what coverages are in place, what coverages are necessary, and how the insurance programs should be coordinated.

In reviewing various agreements as part of this audit we found a variety of different insurance and indemnification provisions. CTRMA enters into two types of agreements: engineering services and construction services. Each has different exposures.

The Manor Expressway contract has a very comprehensive insurance section which provides the CTRMA with a complete package of coverage.

These coverages include workers' compensation, general, auto and professional liability, builders risk, umbrella liability and pollution insurance. In addition, the language requires that all subcontractors carry certain insurances, and requires a waiver of subrogation for all coverages.

The same is true for the Mopac Improvement Project.

When we review the contract for engineering services for MoPac South, we find that the insurance language is not as comprehensive. While the language requires general liability and professional liability, it does not provide for workers' compensation or auto liability. In addition there is no provision for adding CTRMA as an additional insured or for a waiver of subrogation.

A third set of insurance terms exists in the 183A Toll Road and Manor Expressway Landscape Maintenance Contract and the Southbound Frontage Road (183-A Turnpike Project) contracts. These insurance requirements are based on Texas Department of Transportation Standard Specifications, which were promulgated in 2004 with very low limits.

We recommend that the CTRMA adopt a standard set of insurance specifications for all of its contracting activities. This will ensure consistence in all of the agreements and minimize the risk of being uninsured in any agreement. The use of standardized indemnification terms and minimum insurance limits are common for most construction activities.

We recommend the following language be adopted for all agreements. CTRMA can make the appropriate deviations from this language whenever appropriate but should be aware of any significant deviations from the overall policy.

The standard language we would use for all agreements is as follows:

## Indemnification:

To the fullest extent permitted by law, Contractor shall indemnify and hold harmless CTRMA for any claims, damages, losses and expenses, including attorney's fees, for bodily injury or property damage, arising out of Contractor's performance of the work.

## Insurance:

Contractor shall purchase and maintain the following insurance coverages during the term of this contract:
a) Workers Compensation, providing statutory benefits, and Employers Liability with limits of $\$ 1,000,000$.
b) Comprehensive General Liability, including products/completed operations liability and contractual liability, in the amount of $\$ 1,000,000$ per occurrence for bodily injury and property damage and shall name CTRMA as an additional insured.
c) Automobile Liability insurance in the amount of $\$ 1,000,000$ per occurrence for bodily injury and property damage.
d) Excess liability insurance in the amount of $\mathbf{\$ 5 , 0 0 0 , 0 0 0}$ per occurrence and aggregate.

Contractor will provide CTRMA with certificates of insurance evidencing coverage. The certificate shall state that Contractor waives all rights of subrogation against CTRMA and that coverage shall not be modified or cancelled without thirty (30) days notice to CTRMA.

In contracts where engineering services are being provided, we would add the following additional language:

Contractor shall provide and maintain or cause its lead design Subcontractor to provide professional liability coverage with limits not less than $\$ \mathbf{5 , 0 0 0 , 0 0 0}$ per negligent act, error or omission limit and $\$ 5,000,000$ aggregate. The professional liability coverage shall protect against any negligent act, error or omission arising out of design or engineering services performed by the Contractor or Subcontractor or its lower tier design subcontractors.

The policy shall have a retroactive date no later than the date on which the RFDP Documents are issued and shall have a three-year extended reporting period from the date of Final Acceptance.

In contracts that involve demolition, pesticides or hazardous materials, we would add the following additional coverage:

Contractor shail provide and maintain pollution liability coverage on an occurrence basis, with limits not less than $\$ 5,000,000$ per "pollution incident" and $\$ 5,000,000$ aggregate. The pollution liability coverage shall protect against any claims for bodily injury or property damage arising out of any related activities with respect to the Contract.
3) The Texas Municipal League is a valuable risk management resource to the CTRMA. We have the following recommendations for each annual renewal:

- Review the insurance language in your agreements with the TML
- Discuss any loss possibilities with the TML to see if any loss avoidance techniques can be implemented
- Discuss any claims or likely claims with TML to be proactive claim management
- Continue to utilize the loss prevention programs of the TML

4) Each of the CTRMA contracts required that the contractor provide certificates of insurance evidencing the coverage required under the contract. These certificates should be saved as a permanent record for period of 5 years in the event a claim is made after the project is finished. The certificates will be a source of identifying coverage in the contractor cannot be located. The certificates themselves are not insurance policies and do not contain all the terms and conditions of the policies. But they will be invaluable in identifying where the coverage can be found in the event of a loss.

## Potential Problem Areas

1) The property policy does not insure any physical damage to the actual toll roads as roads are not normally covered by a property policy. This means that any loss or damage to the roadways, which results in the inability to use the road and the subsequent loss of toll revenue, would not be covered for either property damage or business interruption.

In order to have a business interruption claim, there must be physical damage to covered property. Since the roads themselves are not covered property, there would not be any business interruption coverage. While exposure to damage to the roads might be minimal, the CTRMA should understand this limitation in coverage.
2) The property policy contains a sublimit of $\$ 20,000$ for pollution cleanup. We see the primary exposure in the area to be a leak at the fuel storage tanks. In the event of a loss the $\$ 20,000$ limit may not be sufficient to cover the actual damages. We did inquire if a higher limit could be obtained under the current property program and were advised that it is not available.

This brings up the question as to whether an overall pollution policy should be obtained for the benefit of all the CTRMA operations. It also brings into question whether the sovereign immunity would protect the CTRMA in the event of a loss. We recommend that you review this with appropriate legal counsel. If a decision is made that a pollution policy be obtained, we can assist in the procurement of this policy thru various broker contacts which we have in the marketplace.

## Schedule 1

Recommended insurance language for Cedar Park agreement:

## Indemnification:

To the fullest extent permitted by law, City shall indemnify and hold harmless CTRMA for any claims, damages, losses and expenses, including attorney's fees, for bodily injury or property damage, arising out of City's performance of the agreement.

## Insurance:

City shall purchase and maintain the following insurance coverages during the term of this contract:
a) Workers Compensation, providing statutory benefits, and Employers Liability with limits of $\$ 1,000,000$.
b) Comprehensive General Liability, including products/completed operations liability and contractual liability, in the amount of $\$ 1,000,000$ per occurrence for bodily injury and property damage and shall name CTRMA as an additional insured.
c) Automobile Liability insurance in the amount of $\mathbf{\$ 1 , 0 0 0 , 0 0 0}$ per occurrence for bodily injury and property damage.
d) Excess liability insurance in the amount of $\mathbf{\$ 5 , 0 0 0 , 0 0 0}$ per occurrence and aggregate.

City will provide CTRMA with certificates of insurance evidencing coverage. The certificate shall state that City waives all rights of subrogation against CTRMA and that coverage shall not be modified or cancelled without thirty (30) days notice to CTRMA.

# GENERAL MEETING OF THE BOARD OF DIRECTORS OF THE CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY 

RESOLUTION NO. 14-047

## APPROVING THE INVESTMENT POLICY (ARTICLE 1, CHAPTER 2 OF THE POLICY CODE) FOR FISCAL YEAR 2015.

WHEREAS, the Texas Public Funds Investment Act, Chapter 2256, Government Code, requires the Board of Directors to adopt a written investment policy regarding investment of Mobility Authority funds and funds under its control, and to include a separate written investment strategy for each of the funds or group of funds under its control; and

WHEREAS, in compliance with the Texas Public Funds Investment Act the Board has previously adopted the required written investment policy, now codified as Article 1, Chapter 2 of the Mobility Authority Policy Code (the "Investment Policy"); and

WHEREAS, both the Texas Public Funds Investment Act and Section 201.017 of the Policy Code require an annual review and approval of the Investment Policy by the Board; and

WHEREAS, in connection with and prior to its action on this resolution, the Board has reviewed the Investment Policy; and

WHEREAS, in accordance with recommendations from the Chief Financial Officer and the Controller, the Executive Director recommends to the Board that it approve the Investment Policy with no changes.

NOW THEREFORE, BE IT RESOLVED that Board hereby approves the Investment Policy codified as Article 1, Chapter 2 of the Mobility Authority Policy Code.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the $25^{\text {th }}$ day of June, 2014.

Submitted and reviewed by:


Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

Approved:


Ray A. Vilkerson
Chatruman, Board of Directors
Resolution Number: 14-047
Date Passed: 6/25/14

# GENERAL MEETING OF THE BOARD OF DIRECTORS OF THE CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY 

RESOLUTION NO. 14-048

## APPROVING THE FINANCIAL INSTITUTIONS AND BROKERS AUTHORIZED TO PROVIDE INVESTMENT SERVICES TO THE MOBILITY AUTHORITY FOR FISCAL YEAR 2015.

WHEREAS, Article 1 (Investment Policy), Chapter 2 (Finances) of the Policy Code establishes the Mobility Authority's investment policy in compliance with the Texas Public Funds Investment Act, Chapter 2256 of the Texas Government Code; and

WHEREAS, Sec. 201.011 of the Policy Code provides that "qualified brokers authorized to provide investment services and engage in investment transactions with the authority" shall be approved by a separate resolution adopted by the Board of Directors; and

WHEREAS, the most recent and current list of brokers authorized by the Board of Directors is included as Exhibit 1 to Resolution No. 13-006, dated January 30, 2013; and

WHEREAS, the Executive Director, Chief Financial Officer, and Controller recommend that the Board keep the same list of authorized brokers that were approved through Resolution Number 13-006 and shown on the list of Authorized Investment Brokers attached as Exhibit 1 to this resolution.

NOW, THEREFORE, BE IT RESOLVED that the firms identified on the list of Authorized Investment Brokers attached as Exhibit 1 are hereby authorized to provide investment services and engage in investment transactions with the Mobility Authority.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the $25^{\text {th }}$ day of June, 2014.

Submitted and reviewed by:


Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

Approved:


## EXHIBIT 1 TO RESOLUTION 14-048

## AUTHORIZED INVESTMENT BROKERS

Coastal Securities
206 Wild Basin Road, Suite 109
Austin, Texas 78746

Sterne, Agee \& Leach Institutional Group
6408 Bannington Drive
Charlotte, NC 28226

First Allied Securities, Inc.
655 West Broadway, $12^{\text {th }}$ Floor
San Diego, CA 92101

First Southwest Company
325 North Saint Paul, 8th Floor
Dallas, TX 75201

Bank of America Securities
One Bryant Park, 4th Floor
New York, NY 10036

Regions Bank
100 Congress Avenue
Austin, TX 78701

JPMorgan Chase Securities, Inc.
1717 Main Street, Lower Level 1
Dallas, TX 75201

Gilford Securities Incorporated 777 Third Avenue
New York, NY 10017

First Empire Securities
100 Motor Parkway, $2^{\text {nd }}$ Floor
Hauppauge, NY 11788

BB\&T Capital Markets
2 South 9th Street
Richmond, VA 23219

Morgan Asset Management (Regions Bank)
500 North Akard Street, Ste. 100
Dallas, TX 75201

Alamo Capital
201 N. Civic Dr, Suite 145
Walnut Creek, CA 94596

# GENERAL MEETING OF THE BOARD OF DIRECTORS OF THE CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY 

RESOLUTION NO. 14-049

## APPROVING THE 2014 MOBILITY AUTHORITY STRATEGIC PLAN.

WHEREAS, at its meetings on March 19 and May 21, 2014, the Board reviewed and considered the proposed five-year strategic plan prepared by the Mobility Authority Executive Director and staff;

WHEREAS, the Board has reviewed the proposed 2014 Strategic Plan as revised based on its previous discussions at those Board meetings; and

WHEREAS, the Executive Director recommends approval and adoption of the proposed 2014 Mobility Authority Strategic Plan.

NOW THEREFORE, BE IT RESOLVED that the proposed 2014 Mobility Authority Strategic Plan in the form or substantially the form attached to this resolution as Exhibit 1 is approved and adopted as the 2014 Strategic Plan for the Central Texas Regional Mobility Authority.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the $25^{1 / \mathrm{s}}$ day of June, 2014.

Submitted and reviewed by:


Andrew Martin
General Counsel for the Central Texas Regional Mobility Authority

Approved:


Ray A. Wulkerson
Chairhmen, Board of Directors
Resolution Number: 14-049
Date Passed: 6/25/14

## EXHIBIT 1 TO RESOLUTION 14-049

## 2014 MOBILITY AUTHORITY STRATEGIC PLAN

[on the following 8 pages]

## Central Texas Regional Mobility Authority <br> Strategic Plan 201 ?

## Introduction

The Central Texas Regional Mobility Authority is authorized by the Texas Legislature under Chapter 370 of the Transportation Code. Formed in 2002 as the State's first regional mobility authority, the Central Texas Regional Mobility Authority represents the Legislature's vision to give local communities greater flexibility to develop and implement innovative transportation programs. With the support and guidance of Travis and Williamson counties, the Mobility Authority has evolved into a vibrant, agile, highly effective organization. The Mobility Authority's first project, 183A, continues to exceed original traffic and revenue expectations. As a result, the Mobility Authority invested an additional $\$ 105$ million to extend 183A 7 years ahead of original plans. The extension opened to traffic in spring 2012. The Mobility Authority has also invested more than $\$ 426$ million on constructing its second project, the Manor Expressway; Phase I of the project opened to traffic in January 2013 with transactions, consistently double the initial estimates. Phase II of the proiect is scheduled to open to traffic on May 17, 2014 on time and well within budget. which is seheduled to open in phases between 2012 and-2014. Perhaps the most high profile project eufrently-being-pursued-by the-Mebility-Autherityunder construction is the MoPac Improvement Project, which weuld invelve the construction of will add Express Lanes on an 11mile stretch of MoPac between Lady Bird Lake in downtown Austin and Parmer Lane. Completion is scheduled in late 2015. The environmental completion on the Bergstrom Expressway ( 183 South) is anticipated in early 2015 and construction is expected to begin in tate 2015. This estimated $\$ 650$ million project will add 3 toll main lanes and 2 to 3 frontage lanes from US 290E to US 71 . In partnership with TxDOT, three additional projects, SH 455W, Oak Hill Parkway and US 71E, are in the environmental stages and will ultimately fall under the Mobility Authority's purview. The Mobility Authority is serving as the lead agency in the development of the MoPac South and 183 North projects with environmental clearance expected in 2015 and 2016, respectively.

To build on our previous success and continue to plan strategically for the region's mobility future, the following strategic plan represents the Mobility Authority's long-term vision, initiatives, goals and objectives as it continues to evolve as a leading regional mobility provider in the State.

## Central Texas Regiona! Mobility Authority <br> Stratagic Plail 20124

## MOBILITY 2025||The Strategic Plan

## Core Ideology

The Mobility Authority's core ideology describes our consistent identity that transcends all changes related to our relevant environment. Our core ideology consists of two notions; core purpose four reason for being) and core values (the essential and enduring principles that guide our organization).

## Core Purpose:

## Be the provider of relliable high quality regional mobillty services in Central Texas

## Core Values:

## Integrity

Demonstrated by honest communication, transparent transactions, ethical decisions and forthright behavior
Accountability
Demonstrated in fistal responsibility, commitment to our customers and constituents and collaboration with local and regional partners
Credibility
Demonstrated in an earned reputation for fairness, dependability and dedication to public service Innovation
Demonstrated in visionary leadership, entrepreneurial spirit and tolerance for honest mistakes

## Positioning for 2025

Austin is consistently ranked as one of the best places to live in the United States and has experienced tremendous growth in the past two decades. With a vibrant economy, great climate and plentiful cultural and social opportunities, there is no expectation that this will change anytime soon. In fact, the Austin area population is projected to grow to 2 million by 2015 and over 2.56 million by 2025. With this level of sustained growth, the region has to anticipate, plan and implement a wide-range of integrated transportation solutions to ensure Central Texas retains the high quality of life currently enjoyed. Mobility is a key component for the region's future.

In addition, it is important to recognize that mobility in general is facing a major transformation in the next 20 years. Not only will there be more people to serve, but every aspect of moving people and goods will change. An increasing percentage of the population will be retired and on fixed incomes. The

## Central Texas Regional Mobility Authority <br> Strategic Plars 20129

gas tax, the primary source of funding for transportation, will continue to diminish. There will be tougher air quality requirements, stricter environmental standards to comply with and significant changes to our carbon based economy. These are a few examples of factors the Mobility Authority must consider in developing a long-term mobility strategy.

To frame this Strategic Plan, the Mobility Authority desires to articulate an envisioned future that conveys a concrete, yet unrealized vision for the region's mobility by the year 2025. It consists of our positioning statement, which represents a clear and compelling catalyst that serves as a focal point for our effort, the intersection of what we are passionate about, what we do best and how we can marshal the resources to accomplish the vision. It also includes a visualization of what the year 2025 will be like when the vision is achjeved.

## Positioning Statement

The Central Texas Regional Mobility Authority will be the driving force for significant improvement and sustainable mobility in Central Texas by 2025.

## Visualization - what does 2025 mobility look like?

The following are descriptive statements of how the world could be different for key stakeholders as a result of the Mobility Authority attaining its vision. These descriptions are classified by the Mobility Authority's four strategic initiatives.

## Economic Vitality

- Local businesses recognize greater efficiency and profitability due to greater reliability of the transportation network.
- Central Texans benefit from a financially sustainable transportation system, which provides increased resources to meet mobility needs.


## Reglonal Mobllity

- Central Texans enjoy greater access to a wide range of transportation modes.
- Emergency services realize reduced response times and increase the health and welfare of Central Texas citizens.
- Travelers benefit from increased safety as they travel through Central Texas.
- Đrivers'-benefit-from-reduced-auto-insurance-rates directly-attributed-toless cengestion, greater mebility-and-safety. Drivers benefit from reliable travet times, less congestion and greater mobility and safety.
- Citizens of Central Texas enjoy a greatly enhanced quality of life as a result of certainty of travel times due to multi-modal options.


## Central Texas Regional Mobility Authority <br> Strategic Plan 20124

## Sustoinability

- The environment is protected through sustainable air and water quality initiatives and the proactive mitigation of congestion.
- Residents of Central Texas benefit from the Mobility Authority's use of sustainable materials and construction methods.
- Residents and businesses of Central Texas have affordable choices for mobility due to financially sustainable construction and maintenance of facilities.


## Innovation

- Transportation infrastructure users benefit from pioneering and innovative financing mechanisms.
- Implementing new technology and social media increases transportation choices, improves decision making and drives efficiency.
- Nationwide toll system interoperability improves mobility across the country.
- Residents of Central Texas benefit from more efficient government services as a result of a collaborative and cooperative "business model."
- All individuals and organizations that interact with the Mobility Authority and its contractors receive a prompt, courteous and forthright response that exceeds expectations.


## The Plan

The following represents the Mobility Authority's proposed long-term goals and objectives for the next five years. Set in context of 4 major strategic initiatives, achievement of these goals will move the Mobility Authority towards realization of its purpose and vision.

## Initiative: Economic Vitality

A strong, reliable and efficient mobility network is a significant component to a successful regional economy. Residents and businesses alike will benefit with new opportunities for economic expansion while improving mobility in the area.

Goal: Develop projects and programs that support federal, state, regional and local economic development strategies. employment centers.

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Central Texas Regional Mobility Authority
Strategic Plan 202.
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Goal: Lead regional efforts to increase transportation capacity and reliability particularly in congested areas and desired development zones.

##  empleywnenteonterst <br> Qbiective: Adopt a process to evaluate proiects based on their relative value in providing greater mobility given ayailable resources,

Qbjective: Develop grograms that ensure sonsistent and predictable travel times,
Formatted: Indent: First line: 0.5*

Goal: Partner with regional entities to facilitate economic development initiatives driven by mobility and transportation.

Objective: Continue involvement in regional planning activities with community partners.

## Initiative: Regional Mobility

Central Texas will benefit from greater access to a regionally integrated network of transportation modes that provide safe, reliable, efficient and affordable travel.

Goal: Advocate and/or develop reliable, efficient modes of regional multimodial transportation options.

Objective: Develop a planning and financing process that results in the creation of a short and long-range Capital Improvement Program.

Objective: Beon the-ferefront-ofutilize existing and emerging technologyies $50-3$ - $t 0$-implement more efficient modes of transpertation thatio provide greater mobility options.

Goal: Provide highly reliable and appropriately maintained regional roadway network.

Objective: Design and construct transportation facilities that provide for reliability and safety.

Objective: Develop and implement reliable and efficient maintenance strategies that continue to protect the initial investment.

Objective: Facilitate driver roadside assistance programs that preserves existing capacity.

Objective: Identify opportunities and efficiencies to develop a consistent and seamless tell-road network in Central Texas.

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Central Texas Regional Mobility Authority
Strategic Plan 2012?
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Obiective: Manage the transportation capacity available in the region through the use of Formatted: Font: Not Italic
technology including dynamic tolling and mobile applications.

## Initiative: Sustainability

Central Texans will experience a better quality of life dueresulting from wo-the Mobility Authority's planning implementation, eperations and-maintenance of transpertation facilities usinguse of efficient and environmentally sustainable methods.

Goal: Define, use and advocate for environmentally sound design and construction methods for Mobility Authority projects.

Objective: Identify and implement innovative techniques to encourage sustainable, costeffective design.

Objective: Encourage and increase scientific advancements of material usage.

Objective: Consider innovative land use and mitigation options,

Goal: Build and maintain and operate assets for long-term preservation and reliability.

Objective: Identify opportunities for and encourage increased use of sustainable materials and innowatweenvironmentally responsible construction methods on all projects.

Objective: Develop methods to analyze costs from a long-term sustainability perspective.

Obiective: Identify and implement strategies to increase efficiency of roadway, traffic and toll operations.

Goal: Increase public awareness of environmental benefits related to improved mobility systems.

Objective: ineludeAdvocate and promote environmental benefits in all presentations and communications regarding Mobility Authority activities.

Objective: Highlightpromote Mobility Authority's sustainability achievements.

## Initiative: Innovation

The Mobility Authority is a solution-oriented, regional transportation leader and service provider that

## Central Texas Regional Mobility Authority <br> Strategic Plan 20124

fosters a high level of trust from the public, elected officials and users of the transportation system through its innovative practices, transparent processes and open communication.

Goal: Advocate for increased transportation management and funding options.
Objective: Work closely with elected officials to educate and enact legislation that ensures fiexible options to achieve regional mobility, including funding mechanisms and efficient construction methodologies.

Objective: Explore and utilize public private partnership (P3) opportunities.
Objective: Lead efforts to increase all levels of funding for regional mobility.
Obiective: Support and facilitate the start-up and success of Regional Mobility Authority's across the state.

Goal: Implement the most efficient and cost effective management of transportation facilities in Central Texas while providing - 8 reat customer experience.

Objective: Explore expansion of toll tag interoperability and toll tag uses.

Objective: Effectively increase use of technology to support traffic management.
Objective: Maintain leadership in utilizing innovative and industry best practices.

Objective: Preserve and maintain system assats to ensure long-term financial sustainability of the systern

Goal: Enhance the customer experience throush effective Increase-Mobility Authority communication and accessibility.

Objective: Proactively outreach to the community and engage the public in regional transportation issues.

Objective: Enhance Mobility Authority's financial and operations reporting.

Objective: Develop and implement exceptional customer service practices and procedures.
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Central Texas Regionaf Mobility Authority
Strategic Plan 20124
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Footnotes:
Measures of success or desired results:
Customer Surveys
Increased employment and increased job base
Population growth
Less congestion as measured by avg. commute times, time saved
Appraised value changes
Zoning changes
Decreased response times for emergency services
Decrease the number of accidents and injuries/fatalities
Roadside assistance measures
\# of projects constructed, environment and energy saved and how impactful
Long-term maintenance cost

Legislative success, funding options developed, projects started and completed in time frames, awards and recognitions, customer satisfaction

# GENERAL MEETING OF THE BOARD OF DIRECTORS OF THE CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY 

RESOLUTION NO. 14-050

## APPROVING THE BUDGET FOR FISCAL YEAR 2015.

WHEREAS, the Central Texas Regional Mobility Authority ("Mobility Authority") was created pursuant to the request of Travis and Williamson Counties and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code § 26.01, et. seq. (the "RMA Rules"); and

WHEREAS, prudent management and fiscal oversight are overriding objectives of the Mobility Authority Board of Directors; and

WHEREAS, it is necessary and desirable to develop and adopt a budget for Mobility Authority operations at the commencement of each fiscal year; and

WHEREAS, the Executive Director and staff have developed and recommend that the Board of Directors approve the budget for fiscal year 2014-2015 ("FY 2015") attached as Exhibit I.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors approves the FY 2015 budget attached as Exhibit 1; and

BE IT FURTHER RESOLVED that this budget may be amended from time-to-time by approval of the Board of Directors.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the $25^{\text {th }}$ day of June, 2014.

Submitted and reviewed by:


Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

Approved:


Chairman, Board of Directors
Resolution Number: 14-050
Date Passed: 6/25/14

# EXHIBIT 1 TO RESOLUTION 14-050 

## PROPOSED FY 2015 BUDGET

[on the following 55 pages]

## CY 2015

## PROPOSED OPERATING BUDGET JUNE 25, 2014




CENTRAL TEXAS Regional Mobility Authority

The Central Texas Regional Mobility Authority is authorized by the Texas Legislature under Chapter 370 of the Transportation Code. Formed in 2002 as the State's first regional mobility authority, the Central Texas Regional Mobility Authority represents the Legislature's vision to give local communities greater flexibility to develop and implement innovative transportation programs. With the support and guidance of Travis and Williamson counties, the Mobility Authority has evolved into a vibrant, agile, highly effective organization. Celebrating its 11 year anniversary, the Authority constructed 183A that opened in 2007 and a 6.2 mile extension was opened to traffic in April 2012, 7 years ahead of original plans. The Manor Expressway Phase I opened for tolling in January of 2013 and the entire project opened in May of 2014, on time and within budget. The MoPac Improvement Project is under construction and is expected to be completed in the Fall of 2015.

## Board of Directors

Ray A. Wilkerson, Chairman
James H. Mills, Vice-Chairman
Robert L. Bennett, Jr., Treasurer
Nikelle S. Mead, Secretary
David B. Armbrust
David Singleton
Charles Heimsath

## Executive Director

Mike Heiligenstein

## Chief Financial Officer

William Chapman

## Controller

Cindy Demers

# Central Texas Regional Mobility Authority 

## Core Ideology

The Mobility Authority's core ideology describes our consistent identity that transcendsall changes related to our reievant environment. Our core ideology consists of two notionst core purpose (our reason for beingl and core valuas (the essential and enduring principles that guide our organization).

## Core Purpose

> Be the provider of high quality regional mobility services in Central Texas.

## Core Values

Interrity: Demonstrated by honest communication, transparent transactions, ethical decisions and forthright behavior.
Accountability. Demonstrated in fiscal responsibility, commitment to our customers and constituents and collaboration with local and regional partners.
Credibility: Demonstrated in an earned reputation for fairness, dependability and dedication to public service.

Innovation: Demonstrated in visionary leadership, entrepreneurial spirit and tolerance for honest mistakes.

## FY 2015 Proposed Operating Budget

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Debt Service ..... 22
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Capital Budget, Renewal and Replacement, Intersection Project. ..... 47
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Presented is the Mobility Authority's proposed FY 2015 Operating Budget. This document contains revenue estimates and departmental spending plans for the fiscal year beginning July 1, 2014 and ending June 30, 2015. The total proposed operating revenues are $\$ 54,219,372$. Total proposed operating expenses are $\$ 86,804,785$ inclusive of $\$ 28,246,450$ in non-cash items such as amortization, depreciation, bond issuance expense and accreted interest. In addition, this document includes the Authority's Operating Capital Budget, System Operating Budget and the Renewal and Replacement Fund Budget.

As discussed below, this budget is influenced by several factors including the Mobility Authority Strategic Plan, the opening of Phase II of the Manor Expressway in May of this year, the continued ramp up of the 183A extension which opened in April of 2012 and maintaining and improving current service levels.

## Strategic Plan



The Strategic Plan serves as a guiding document in the operations of the Mobility Authority and in the development of the proposed FY 2015 budget. The Plan

## FY 2015 Proposed Operating Budget Overview

summarized in the graphic states the Mobility Authority's vision for 2025 and establishes goals in context of four strategic initiative areas - Economic Vitality, Regional Mobility, Sustainability and Innovation. While all are interconnected, each initiative contains the stated goals for that area. For this budget, located in the departmental narrative sections, each department has articulated a Strategic Plan connection between their FY 2014 accomplishments and their goals for the upcoming fiscal year.

## Revenues

Revenue estimates for FY 2015 are proposed at $\$ 54.2$ million which is an approximate $34 \%$ increase over FY 2014 budget. The increase is driven by the recent opening of the Manor Expressway phase II project. Toll revenue estimates were based on historical and projected toll transactions for both the 183A and Manor Expressway facilities. In analyzing current actual results, the Authority believes these projections are achievable. The revenue budget also includes $\$ 2.4$ million in grant funds for the Value Pricing Pilot Program as well as the expanded HERO (roadside assistance) program.

## Expenses

Expense estimates for FY 2015 are proposed at $\$ 86.8$ million which represents an 87.4\% increase over the FY 2014 budget. Because the Authority reports on an accrual basis, included in the expense estimates is $\$ 28.2$ million in non-cash expense items such as amortization, depreciation, bond issuance expense accruals and accreted interest expense. The increased operating budget is due to increased costs associated with the opening of the full build of the Manor Expressway. Interest expense, which represents $51 \%$ of the total expense budget, increased significantly due to interest that was previously capitalized in the Manor Expressway now being budgeted in the operating budget.

The expense budget assumes a full year of operating costs for the 183A and Manor Expressway including increased costs for toll collection and video enforcement. While the Authority continues to reduce toll collection costs, the anticipated increase in transactions is driving the increased expense budget. The budget also assumes full year depreciation expenses for the Manor Expressway.

The proposed budget provides funding for a new position in the Engineering department to assist with construction project administration. In addition, there is funding for part time assistance in the Toll Operations department to assist with administrative duties as the department takes on more collection efforts with two roadways now in operation.

## FY 2015 Proposed Operating Budget Overview

Additional highlights include continued funding for expanding the coverage area on IH 35 and 183A for the highly successful HERO program. The programs expenses are reimbursed through a grant from Capital Area Metropolitan Planning Organization (CAMPO) and TxDOT. The budget also includes funding for a comprehensive public relations and outreach program to continue to market the Mobility Authority's open roadways as well as its regional leadership in transportation for the Austin area.

The remaining expense line items were developed in line with current operating goals and objectives as established by the Board of Directors through the Strategic Plan and Executive Director.

## Operating Capital Budget, Renewal and Replacement and Capital Projects

The proposed operating Capital Budget includes funding for replacing some of the Authority's computer servers and equipment.

The Renewal and Replacement budget contains funding for the mill and overlay project on the 183A frontage roads anticipated to be completed in the Fall of 2014.

In addition there is an allocation of funding provided through the cash flow for the 183A/183 Intersection project. The project is partially funded by developer contributions and a pass through toll agreement with TxDOT.

The Capital Projects schedule reflects current and future construction projects the Mobility Authority is developing. Each of these projects is in various stages of development and may have various sources of funding which are identified in the schedule included in this document.

## Future Projections, Cash Flow and Debt Service Coverage

Cash flow will continued to be monitored closely as the Authority moves into full operations of the 183A and Manor Expressway roadways. While the projected expenses in the proposed budget exceed estimated revenues, when non-cash expenses are removed and other funding sources are considered, the current projections result in a net cash inflow of $\$ 9.8$ million at the end of $F Y 2015$. This is primarily due to the planned phase in approach to funding the 2011 bond debt service with grant funds through 2017. As discussed below, this inflow will be used to build the Authority's operating reserves and prepare for the 2011 bond debt service that will be phased into the operating budget in the next three years.

Regional Moblilty Authoprty
FY 2015 Proposed Operating Budget Overview
The cash flow projections are utilized to anticipate cash flow requirements as well as ensure the Authority remains in compliance with trust indentures, debt service coverage requirements and cash reserve policies. The FY 2015 proposed budget provides for debt service coverage levels well above the requirements of the trust indentures.

## Unrestricted Cash Reserves

The Authority has a Board policy of maintaining unrestricted cash reserves to cover twelve months of cash expenses. It further allows the Executive Director to lower the requirement to nine months should he deem it in the best interest of the Authority and will not adversely affect the financial stability of the organization. As discussed in previous budget documents, with the increased expenditures associated with the opening of a new project that can occur within one year, when new projects come on line it may take the Authority a few years to build up the reserves to cover a full year of cash expenses. Due to the phasing in of the 2011 debt service, the proposed FY 2015 budget will remain in compliance with the Board policy of maintaining unrestricted cash reserves to cover 12 months of cash expenses. However, in future years as the debt service is phased in, the Authority will need to continue to build the reserves to cover the future expenses.

Consolidated Summary of Revenues and Expenses

|  |  | FY 2013 <br> Adopted <br> Budget |  | FY 2014 <br> Adopted <br> Budget |  | FY 2015 <br> Proposed Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revenues |  |  |  |  |  |  |
| Operating Revenue: |  |  |  |  |  |  |
| Toll Revenue | \$ | 25,675,782 | \$ | 32,412,071 | \$ | 34,496,074 |
| Video Tolls |  | 3,629,122 |  | 4,696,644 |  | 12,962,624 |
| Fee Revenue |  | 1,512,134 |  | 1,841,570 |  | 4,181,074 |
| Total Operating Revenue | \$ | 30,817,038 | \$ | 38,950,285 | \$ | 51,639,772 |
| Other Revenue: |  |  |  |  |  |  |
| Interest Income |  | 180,000 |  | 180,000 |  | 180,000 |
| Grant Revenue |  | 1,236,000 |  | 1,236,000 |  | 2,399,600 |
| Misc Revenue |  | 2,500 |  | 92,500 |  | - |
| Total Other Revenue | \$ | 1,418,500 | \$ | 1,508,500 | \$ | 2,579,600 |
| Total Revenue | \$ | 32,235,538 | \$ | 40,458,785 | \$ | 54,219,372 |
| Expenses |  |  |  |  |  |  |
| Administrative, Operating and Financing |  |  |  |  |  |  |
| Salaries and Benefits |  | 3,021,631 |  | 3,119,051 |  | 3,296,111 |
| Administrative Expenses |  | 1,577,444 |  | 1,752,525 |  | 2,323,550 |
| Operations and Maintenance |  | 6,350,317 |  | 7,734,856 |  | 10,100,710 |
| Other Expenses |  | 11,562,100 |  | 12,449,700 |  | 26,584,700 |
| Non Operating Expenses |  | 20,683,015 |  | 21,261,755 |  | 44,499,714 |
| Total Expenses | \$ | 43,194,507 | \$ | 46,317,887 | \$ | 86,804,785 |
| Less: Non Cash Expenses |  |  |  |  |  |  |
| Amortization Expense |  |  |  | $(25,000)$ |  | $(1,420,000)$ |
| Depreciation Expense |  |  |  | $(10,645,000)$ |  | $(22,274,000)$ |
| Bond Issuance Expense |  |  |  | $(400,000)$ |  | $(50,000)$ |
| Accreted Interest - CABS |  |  |  | $(3,465,755)$ |  | $(4,502,450)$ |
| Total Non Cash Expenses |  |  | \$ | $(14,535,755)$ | \$ | $(28,246,450)$ |
| Less: 2011 Bond Interest Expense |  |  |  |  |  |  |
| Plus: Cash Outlays |  |  |  |  |  |  |
| Operating Capital Budget |  |  |  |  |  | 5,000 |
| Debt Service - Principal Due |  |  |  |  |  | 3,475,000 |
| Renewal and Replacement Funding |  |  |  |  |  | 3,000,000 |
| 183/183A Intersection Funding |  |  |  |  |  | 2,000,000 |
| Net Cash Flow |  |  |  |  | \$ | 9,799,249 |

Estimated Unrestricted Cash - July 1, 2014 31,000,000
Estimated Unrestricted Cash - June 30, $2015 \$ 40,799,249$

Reglonal Webility Autherify
Consolidated Summary of Revenues and Expenses

|  | FY 2013 <br> Adopted Budget |  | FY 2014 <br> Adopted Budget |  | FY 2015Proposed Budget |  | Increase (Decrease) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Salaries and Benefits | \$ | 3,021,631 | \$ | 3,119,051 | \$ | 3,296,111 | 5.68\% |
| Administrative Expenses |  | 1,577,444 |  | 1,752,525 |  | 2,323,550 | 32.58\% |
| Operations and Maintenance |  | 6,350,317 |  | 7,734,856 |  | 10,100,710 | 30.59\% |
| Other Expenses |  | 11,562,100 |  | 12,449,700 |  | 26,584,700 | 113.54\% |
| Non Operating Expenses |  | 20,683,015 |  | 21,261,755 |  | 44,499,714 | 109.29\% |
| Total Expenses | \$ | 43,194,507 | \$ | 46,317,887 | \$ | 86,804,785 | 87.41\% |

## FY 2015 Expenses by Category


m Salaries and Benefits
B Administrative Expenses
M Operations and Maintenance
Other Expenses
Non Operating Expenses

## FY 2015 Expenses by Department



- Administration
- Financial Services
- Debt Service
- Toll Operations
- Communications
- Engineering
- Legal
Total FY 2015 Proposed Expenditures ..... \$ 86,804,785
Non Cash Expenditures:
Amortization Expense$(1,420,000)$
Dep Exp- Furniture \& Fixtures ..... $(14,000)$
Dep Expense - Equipment ..... $(15,000)$
Dep Expense - Autos \& Trucks$(7,000)$
Dep Expense-Buildng \& Toll Fac$(200,000)$
Dep Expense-Highways \& Bridges ..... $(19,000,000)$
Dep Expense-Communic Equip ..... $(200,000)$
Dep Expense-Toll Equipment ..... (1,860,000)
Dep Expense - Signs ..... $(350,000)$
Dep Expense-Land Improvemts ..... $(600,000)$
Depreciation Expense-Computers ..... $(28,000)$
Total Depreciation Expense
Bond Issuance Expense Operating$(50,000)$
Accreted Interest CABS$(4,502,450)$
Total Non Cash Expenditures$\$(26,826,450)$
Total Cash Expenditures

Central Texas Regional Mobility Authority FY 2015 Proposed Revenue and Expense by Line Item All Departments

| Account Name | Buadget <br> Amount <br> FY 2013 |  | FY 2014 Actual as of 4/30/2014 |  |  |  | Proposed <br> Budget <br> FY 2015 |  | \% Change From Prior Year |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revenue Operating Revenue |  |  |  |  |  |  |  |  |  |
| Toll Revenue | \$ | 25,675,782 | \$ | 24,084,655 | \$ | 32,412,071 | \$ | 34,496,074 |  |
| Video Tolls |  | 3,629,122 |  | 5,396,293 |  | 4,696,644 |  | 12,962,624 |  |
| Fee Revenue |  | 1,512,134 |  | 2,352,767 |  | 1,841,570 |  | 4,181,074 |  |
| Total Operating Revenue |  | 30,817,038 |  | 31,833,716 |  | 38,950,285 |  | 51,639,772 | 32.58\% |
| Other Revenue |  |  |  |  |  |  |  |  |  |
| Interest Income |  | 180,000 |  | 152,352 |  | 180,000 |  | 180,000 |  |
| Grant Revenue |  | 1,236,000 |  | 83,363,066 |  | 1,236,000 |  | 2,399,600 |  |
| Misc Revenue |  | 2,500 |  | 3,187,761 |  | 92,500 |  | - |  |
| Total Other Revenue |  | 1,418,500 |  | 86,703,179 |  | 1,508,500 |  | 2,579,600 | 71.00\% |
| Total Revenue | \$ | 32,235,538 | \$ | 118,536,894 | \$ | 40,458,785 | \$ | 54,219,372 | 34.01\% |

## Expenses

Salarles and Benefits

| Salaries |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Salary Expense-Regular | 2,115,939 | 1,725,280 | 2,185,005 | 2,286,142 | 4.63\% |
| Part Time Salary Expense | 12,000 | - | 12,000 | 51,000 | 325.00\% |
| Overtime Salary Expense | 3,000 | - | 3,000 | 3,000 | 0.00\% |
| Salary Reserve | 50,000 | - | 50,000 | 40,000 | -20.00\% |
| Contractual Employees Expense | 5.000 | - | 5,000 | - |  |
| Total Salaries | 2,185,939 | 1,725,280 | 2,255,005 | 2,380,142 | 5.55\% |
| Benefits |  |  |  |  |  |
| TCDRS | 307,536 | 240,151 | 317,550 | 334,167 | 5.23\% |
| FICA | 96,433 | 73,702 | 102,241 | 104,780 | 2.48\% |
| FICA MED | 30,899 | 25,189 | 31,900 | 33,417 | 4.76\% |
| Health Insurance Expense | 186,370 | 144,334 | 193,060 | 223,733 | 15.89\% |
| Life Insurance Expense | 5,684 | 2,386 | 5,874 | 5,903 | 0.49\% |
| Auto Allowance Expense | 10,200 | 5,100 | 10,200 | 10,200 | 0.00\% |
| Other Benefits | 185,610 | 79,931 | 190,261 | 190,809 | 0.29\% |
| Total Benefits | 822.732 | 570.793 | 851,086 | 903,009 | 6.10\% |
| Payroll Taxes |  |  |  |  |  |
| Unemployment Taxes | 12.960 | 4,002 | 12,960 | 12,960 | 0.00\% |
| Total Payroll Taxes | 12,960 | 4,002 | 12,960 | 12,960 | 0.00\% |
| Total Salaries and Benefits | 3,021,631 | 2,300,075 | 3,119,051 | 3,296,111 | 5.68\% |

## Administrative

Administrative and Office Expenses

| Accounting | 12,000 | 8,648 | 12,000 | 5,000 | $-58.33 \%$ |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Auditing | 65,000 | 51,480 | 65,000 | 70,000 | $7.69 \%$ |
| Human Resources | 25,000 | 6,021 | 50,000 | 50,000 | $0.00 \%$ |
| Legal | 270,000 | 153,538 | 250,000 | 320,000 | $28.00 \%$ |
| IT Services | 65,000 | 27,779 | 63,000 | 63,000 | $0.00 \%$ |
| Internet | 5,100 | 961 | 6,000 | 6,700 | $11.67 \%$ |
| Software Licenses | 17,200 | 18,958 | 17,200 | 20,200 | $17.44 \%$ |
| Cell Phones | 9,700 | 9,761 | 10,000 | 12,100 | $21.00 \%$ |
| Local Telephone Service | 18,000 | 12,878 | 25,000 | 25,000 | $0.00 \%$ |
| Overnight Delivery Services | 1,600 | 299 | 1,700 | 1,700 | $0.00 \%$ |
| Local Delivery Services | 1,250 | 511 | 1,150 | 1,150 | $0.00 \%$ |
| Copy Machine | 10,000 | 6,596 | 10,000 | 8,000 | $-20.00 \%$ |
| Repair \& Maintenance-General | 500 | - | 500 | 500 | $0.00 \%$ |
| Meeting Facilities | 250 | - | 250 | 250 | $0.00 \%$ |

## Central Texas Regional Mobility Authority <br> FY 2015 Proposed Revenue and Expense by Line Item All Departments

| Account Name | Budget <br> Amount <br> FY 2013 | FY 2014 Actual as of 4/30/2014 | Budget <br> Amount <br> FY 2014 | Proposed <br> Budget <br> FY 2015 | \% Change From Prior Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| CommunityMeeting/ Events | 5,000 | - | 5,000 | 5,000 | 0.00\% |
| Meeting Expense | 9,800 | 5,291 | 17,300 | 17,700 | 2.31\% |
| Public Notices | 2,200 | 100 | 2,000 | 2,000 | 0.00\% |
| Toll Tag Expense | 3,120 | 226 | 2,700 | 1,550 | -42.59\% |
| Parking | 41,175 | 2,274 | 3,175 | 3,400 | 7.09\% |
| Mileage Reimbursement | 5,950 | 4,313 | 6,750 | 9,750 | 44.44\% |
| Insurance Expense | 90,000 | 81,422 | 90,000 | 180,000 | 100.00\% |
| Rent Expense | 250,000 | 258,766 | 400,000 | 490,000 | 22.50\% |
| Total Administrative and Office Expenses | 907.845 | 649,552 | 1,038,725 | 1,293,000 | 24.48\% |
| Office Supplites |  |  |  |  |  |
| Books \& Publications | 12,500 | 2,077 | 6,500 | 6,650 | 2.31\% |
| Office Supplies | 11,000 | 11,454 | 10,000 | 12,000 | 20.00\% |
| Computer Supplies | 12,500 | 8,048 | 12,500 | 12,500 | 0.00\% |
| Copy Supplies | 2,200 | 959 | 2,200 | 2,200 | 0.00\% |
| Other Reports-Printing | 10,000 | 162 | 10,000 | 13,000 | 30.00\% |
| Office Supplies-Printed | 2,500 | 677 | 2,500 | 2,700 | 8.00\% |
| Misc Materials \& Supplies | 4,000 | 2,244 | 3,500 | 3,500 | 0.00\% |
| Postage Expense | 5,650 | 507 | 5,650 | 5,600 | -0.88\% |
| Total Office Supplies | 60,350 | 26,128 | 52,850 | 58,150 | 10.03\% |
| Communications and Public Relations |  |  |  |  |  |
| Graphic Design Services | 10,000 | 15,394 | 40,000 | 50,000 | 25.00\% |
| Website Maintenance | 35,000 | 38,277 | 35,000 | 65,000 | 85.71\% |
| Research Services | 50,000 | 9,301 | 50,000 | 50,000 | 0.00\% |
| Communications and Marketing | 140,000 | 128,816 | 140,000 | 150,000 | 7.14\% |
| Advertising Expense | 60,000 | 45,819 | 60,000 | 260,000 | 333.33\% |
| Direct Mail | 5,000 | 75 | 5,000 | 5,000 | 0.00\% |
| Video Production | 5,000 | 6,704 | 20,000 | 30,000 | 50.00\% |
| Photography | 15,000 | 9,146 | 10,000 | 10,000 | 0.00\% |
| Radio | 10,000 | - | 10,000 | 10,000 | 0.00\% |
| Other Public Relations | 2,500 | - | 2,500 | 27.500 | 1000.00\% |
| Promotional Items | 10,000 | 2,191 | 10,000 | 10,000 | 0.00\% |
| Displays | 5,000 | - | 5,000 | 5,000 | 0.00\% |
| Annual Report printing | 7.000 | - | 7,000 | 10,000 | 42.86\% |
| Direct Mail Printing | 5,000 | - | 5,000 | 5,000 | 0.00\% |
| Other Communication Expenses | 11,500 | 492 | 1,000 | 1.000 | 0.00\% |
| Total Communications and Public Relations | 371,000 | 256,215 | 400,500 | 688,500 | 71.91\% |
| Employee Development |  |  |  |  |  |
| Subscriptions | 1,850 | 1,460 | 1,850 | 1,850 | 0.00\% |
| Memberships | 33,959 | 29,218 | 34,600 | 37,100 | 7.23\% |
| Continuling Education | 7,300 | 596 | 7,300 | 5,550 | -23.97\% |
| Professional Development | 14,000 | 501 | 14,000 | 12,200 | -12.86\% |
| Other Licenses | 640 | 470 | 700 | 700 | 0.00\% |
| Seminars and Conferences | 33,000 | 22,208 | 32,000 | 39,000 | 21.88\% |
| Travel | 76,000 | 67,326 | 89,000 | 91,000 | 2.25\% |
| Total Employee Development | 166,749 | 121,779 | 179,450 | 187.400 | 4.43\% |
| Flnancing and Bankling Fees |  |  |  |  |  |
| Trustee Fees | 6,000 | 16,125 | 8,000 | 16,000 | 100.00\% |
| Bank Fee Expense | 8,000 | 4,457 | 8,000 | 10,000 | 25.00\% |
| Continuing Disclosure | 4,000 | 3,500 | 4,000 | 8,500 | 112.50\% |
| Arbitrage Rebate Calculation | 6,000 | 6,630 | 6,000 | 7,000 | 16.67\% |
| Loan Fee Expense | 12,500 | - | 5,000 | 5,000 | 0.00\% |
| Rating Agency Expense | 35,000 | 37,000 | 50,000 | 50,000 | 0.00\% |
| Total Financing and Banking Fees | 71,500 | 67,712 | 81,000 | 96,500 | 19.14\% |
| Total Administrative | 1,577,444 | 1,121,386 | 1,752,525 | 2,323,550 | 32.58\% |

## Central Texas Regional Mobility Authority FY 2015 Proposed Revenue and Expense by Line Item All Departments

| Account Name | Budget Amount FY 2013 | FY 2014 Actual as of 4/30/2014 | Budget Amount FY 2014 | Proposed Budget FY 2015 | \% Change From Prior Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Operations and Maintenance |  |  |  |  |  |
| Operations and Maintenance Consulting |  |  |  |  |  |
| General Engineering Consultant | 1,250,000 | 8,862 | 675,000 | 520,500 | -22.89\% |
| GEC-Trust Indenture Support | - | 84,814 | 75,000 | 69,500 | -7.33\% |
| GEC-Financial Planning Suppor | - | 50,021 | 50,000 | 47,000 | -6.00\% |
| GEC-Toll Ops Support | - | 879 | 5,000 | 60,000 | 1100.00\% |
| GEC-Roadway Ops Support | - | 260,873 | 200,000 | 187,000 | -6.50\% |
| GEC-Technology Support | - | 98,639 | 35,000 | 150,000 | 328.57\% |
| GEC-Public Information Support | - | 461 | 10,000 | 1,000 | -90.00\% |
| GEC-General Support | - | 200,934 | 200,000 | 225,000 | 12.50\% |
| General Systern Consultant | 175,000 | 72,723 | 175,000 | 175,000 | 0.00\% |
| Traffic and Revenue Consultant | - | 36,068 | 5,000 | 60,000 | 1100.00\% |
| Total Ops and Maintenance Consulting | 1,425,000 | 814,274 | 1,430,000 | 1.495,000 | 4.55\% |
| Road Operations and Maintenance |  |  |  |  |  |
| Roadway Operations | - | - | - | 50,000 |  |
| Roadway Maintenance | 650,000 | 437,657 | 750,000 | 700,000 | -6.67\% |
| Landscape Maintenance | 280,000 | 78,880 | 250,000 | 250,000 | 0.00\% |
| Signal \& Illumination Maint | - | 64,574 | - | - |  |
| Maintenance Supplies-Roadway | 9,175 | - | 9,175 | - | -100.00\% |
| Tools \& Equipment Expense | - | 43 | 500 | 500 | 0.00\% |
| Gasoline | 5,000 | 2,590 | 5,500 | 6,000 | 9.09\% |
| Repair \& Maintenance-Vehicles | 500 | 1,012 | 500 | 1,000 | 100.00\% |
| Electricity - Roadways | - | - | - | 30,000 |  |
| Total Road Operations and Maintenance | 944,675 | 584,756 | 1,015,675 | 1,037,500 | 2.15\% |
| Toll Processing and Collection Expense |  |  |  |  |  |
| Image Processing | 780,000 | 1,150,035 | 1,260,000 | 3,000,791 | 138.16\% |
| Tag Collection Fees | 1,434,788 | 1,338,750 | 2,013,000 | 2,318,079 | 15.16\% |
| Court Enforcement Costs | - | 7,050 | 15,000 | 45,000 | 200.00\% |
| DMV Look-up Fees | - | - | - | 7.000 |  |
| Total Toll Processing and Collections | 2,214,788 | 2,495,835 | 3,288,000 | 5,370,870 | 63.35\% |
| Toll Operations Expense |  |  |  |  |  |
| Facility maintenance | 46,954 | 6,688 | - | - |  |
| Emergency Maintenance | - | - | 10,000 | 10,000 | 0.00\% |
| Generator Maintenance | - | - | 20,000 | 27,700 | 38.50\% |
| Generator Fuel | - | 1,573 | 9,000 | 6,000 | -33.33\% |
| Fire and Burglar Alarm | - | 123 | 3,660 | - | -100.00\% |
| Elevator Maintenance | - | 3.037 | 2,640 | 2,800 | 6.06\% |
| Refuse | - | 446 | 780 | 800 | 2.56\% |
| Pest Control | - | 3,284 | 1,536 | 1,600 | 4.17\% |
| Custodial | - | 500 | 4,440 | 5,440 | 22.52\% |
| Fiber Oplic System | 63,000 | 67,713 | 30,000 | 40,000 | 33.33\% |
| Water | 7,500 | 4,603 | 7,500 | 7,500 | 0.00\% |
| Electricity | 178,500 | 84,611 | 180,000 | 150,000 | -16.67\% |
| ETC spare parts expense | 30,000 | 2,545 | 30,000 | 130,000 | 333.33\% |
| Repair \& Maintenace Toll Equip | 5,000 | 170 | 5,000 | 5,000 | 0.00\% |
| Law Enforcement | 250,000 | 218,685 | 250,000 | 257,500 | 3.00\% |
| ETC Maintenance Contract | 1,029,900 | 839,585 | 1,291,625 | 1,368,000 | 5.91\% |
| ETC Development | 125,000 | - | 125,000 | 125,000 | 0.00\% |
| ETC Testing | 30,000 | $\bullet$ | 30,000 | 60,000 | 100.00\% |
| Total Toll Operations | 1,765,854 | 1,233,563 | 2,001,181 | 2,197,340 | 9.80\% |
| Total Operations and Manntenance | 6,350,317 | 5,128,428 | 7,734,856 | 10,100,710 | 30.59\% |

Central Texas Regional Mobility Authority FY 2015 Proposed Revenue and Expense by Line Item All Departments


The primary role of the Administration Department is oversight and daily management of the Mobility Authority's projects and activities. In addition to the Executive Director, this department includes the Deputy Executive Director, Public Outreach Manager, Executive Assistant and Receptionist.

Under the direction of the Executive Director, this department is responsible for advancing the Mobility Authority's strategic mission and objectives. Serving as a direct liaison with governmental agencies and entities addressing transportation issues throughout the Central Texas region, the Executive Director serves as the primary communicator and provides information and available resources to assist in the development and implementation of the region's mobility plans and projects.

The Administration Department also provides community outreach and development and front-line customer service to the general public and elected officials who contact the Mobility Authority.

## Major Business Functions:

Board of Directors: Provide administrative support for the Mobility Authority's Board of Directors.

Office of the Executive Director: Oversight and daily management of the Mobility Authority's projects and activities.

Community development and outreach: Provide public outreach direction on all Mobility Authority projects under development and maintain working relationships with all transportation entities, neighborhoods, community organizations and the general public.

## FY 2014 Highlights and Accomplishments:

- Successfully opened the second phase of the Manor Expressway in May 2014. Strategic Initiatives: Regional Mobility, Economic Vitality
- Began construction on the MoPac Improvement Project with strong emphasis on community and neighborhood outreach. Strategic Initiatives: Regional Mobility, Economic Vitality
- Commenced or continued six environmental studies of mobility projects in partnership with TxDOT. Strategic Initiatives: Regional Mobility, Innovation
- Executed an agreement and began activities to design and construct the Travis County Maha Loop non-tolled project fully funded by Travis County. Strategic Initiatives: Regional Mobility, Innovation


## FY 2015 Overview and Goals:

- Significant construction progress on the MoPac Improvement Project. Anticipated opening in late 2015. Strategic Initiative: Regional Mobility, Economic Vitality
- Complete procurement and commence construction of the Bergstrom Expressway in 2015. Strategic Initiative: Regional Mobility, Economic Vitality
- Successfully complete the development phase for 45SW, SH 71 Express, Bergstrom Expressway, and the MoPac Intersection Improvements; and transition into these projects' design and construction. Strategic Initiative: Regional Mobility, Innovation
- Remain a resource on regional mobility issues and a steadfast advocate for short- and long-term transportation solutions. Strategic Initiatives: Regional Mobility, Innovation

Key Measurement Indicators:

| Measurement <br> Description | FY 2013 Actual | FY 2014 Estimated | FY 2015 Projected |
| :--- | :---: | :---: | :---: |
| Stakeholder <br> Meetings | N/A | 100 | 75 |
| Open Houses | N/A | 14 | 10 |

## Administration

| Summary of Expenses: | FY 2013 Budget |  | FY 2014 Budget |  |  | 2015 <br> d Budgat | Increase (Decrease) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Salaries and Benefits | \$ | 966,151 | \$ | 977,764 | \$ | 992,598 | 1.52\% |
| Administrative Expenses |  | 109,000 |  | 132,100 |  | 166,800 | 26.27\% |
| Operations and Maintenance |  | - |  | - |  | - | 0.00\% |
| Other Expenses |  | 10,000 |  | 10,000 |  | 130,000 | 1200.00\% |
| Non Operating Expenses |  | 65,000 |  | 65,000 |  | 65,000 | 0.00\% |
| Total Expenses |  | 1,150,151 |  | 1,184,864 |  | 1,354,398 | 14.31\% |



Authorized Personnel:

| Positions |  |  |
| :---: | :---: | :---: |
| FY 2013 | FY 2014 | FY 2015 |
| Adopted | Adopted | Proposed |
| 1 | 1 | 1 |
| 1 | 1 | 1 |
| 1 | 1 | 1 |
| 1 | 1 | 1 |
| 0 | 1 | 1 |
| 1 | 1 | 1 |
| 1 | 1 | 1 |
| 6 | 7 | 7 |

Executive Director
Deputy Director
Assistant to Executive Director
Receptionist
Community Relations Director**
Public Outreach Manager
Intern*
Total Positions - Administration
"Not currently Filled
**For FY 2014 and FY 2015 this position is funded through the MoPac Improvement Project

FY 2015 Proposed Operating Budget
Administration

| Account Name | Buaget <br> Amount <br> FY 2013 | FY 2014 Actual as of 4/30/2014 | Eudget <br> Amount <br> FY 2014 | Proposed Budget FY 2015 | \% Change From Prior Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Salaries and Benefits |  |  |  |  |  |
| Salaries \& Wages |  |  |  |  |  |
| Salary Expense-Regular | 626,451 | 547,081 | 635,555 | 648,495 | 2.04\% |
| Part Time Salary Expense | 12,000 | - | 12,000 | 12,000 | 0.00\% |
| Overtime Salary Expense | 3,000 | - | 3,000 | 3,000 | 0.00\% |
| Salary Reserve | 50,000 | - | 50,000 | 40,000 | -20.00\% |
| Total Salaries | 691,451 | 547,081 | 700,555 | 703,495 | 0.42\% |
| Benefits |  |  |  |  |  |
| TCDRS | 91,560 | 75,081 | 92,880 | 96,207 | 3.58\% |
| FICA | 26,063 | 20,302 | 26,720 | 26,918 | 0.74\% |
| FICA MED | 9,301 | 8,082 | 9,433 | 9,621 | 1.99\% |
| Health Insurance Expense | 45,964 | 32,660 | 45,964 | 52,827 | 14.93\% |
| Life Insurance Expense | 1,664 | 707 | 1,689 | 1,751 | 3.67\% |
| Auto Allowance Expense | 10,200 | 5,100 | 10,200 | 10,200 | 0.00\% |
| Other Benefits | 86,348 | 28,687 | 86,723 | 87,979 | 1.45\% |
| Total Benefits | 271,100 | 170.619 | 273,609 | 285,503 | 4.35\% |
| Payroll Taxes |  |  |  |  |  |
| Unemployment Taxes | 3,600 | 54 | 3,600 | 3,600 | 0.00\% |
| Total Payroll Taxes | 3,600 | 54 | 3.600 | 3.600 | 0.00\% |
| Total Salaries and Benefits | 966,151 | 717.754 | 977,764 | 992,598 | 1.52\% |
| Administrative |  |  |  |  |  |
| Administrative and Office Expenses |  |  |  |  |  |
| Human Resources | - | 5,000 | - | - |  |
| Cell Phones | 3,000 | 2,211 | 3,600 | 3,600 | 0.00\% |
| Overnight Delivery Services | 500 | - | 500 | 500 | 0.00\% |
| Local Delivery Services | 500 | 126 | 500 | 500 | 0.00\% |
| Repair \& Maintenance-General | 500 | - | 500 | 500 | 0.00\% |
| Meeting Facilities | 250 | - | 250 | 250 | 0.00\% |
| Meeting Expense | 2,500 | 3,836 | 10,000 | 10,000 | 0.00\% |
| Toll Tag Expense | 250 | 22 | 250 | 250 | 0.00\% |
| Parking | 1,000 | 909 | 1,000 | 2,700 | 170.00\% |
| Mileage Reimbursement | 1.500 | 2,365 | 1,500 | 3.500 | 133.33\% |
| Total Administrative and Office Expenses | 10,000 | 14,469 | 18,100 | 21,800 | 20.44\% |
| Office Supplies |  |  |  |  |  |
| Books \& Publications | 500 | - | 500 | 500 | 0.00\% |
| Computer Supplies | 500 | - | 500 | 500 | 0.00\% |
| Office Supplies-Printed | 500 | 322 | 500 | 500 | 0.00\% |
| Misc Materials \& Supplies | 1,000 | 1,103 | 1,000 | 1,000 | 0.00\% |
| Postage Expense | 500 | 313. | 500 | 500 | 0.00\% |
| Total Office Supplies | 3,000 | 1.738 | 3.000 | 3,000 | 0.00\% |
| Communications and Public Relations |  |  |  |  |  |
| Other Public Relations | - | - | - | 25,000 |  |
| Total Communications and Public Relations | - | - | - | 25,000 |  |
| Employee Development |  |  |  |  |  |
| Subscriptions | 1,000 | 13 | 1,000 | 1,000 | 0.00\% |
| Memberships | 27,500 | 24,788 | 27,500 | 28,500 | 3.64\% |
| Professional Development | 7,500 | - | 7.500 | 7,500 | 0.00\% |
| Seminars and Conferences | 15,000 | 8,488 | 15,000 | 20,000 | 33.33\% |
| Travel | 45,000 | 33,750 | 60,000 | 60,000 | 0.00\% |
| Total Employee Development | 96,000 | 67.039 | 111.000 | 117,000 | 5.41\% |
| Total Administrative | 109,000 | 83,246 | 132,100 | 166,800 | 26.27\% |

FY 2015 Proposed Operating Budget

## Administration

|  | Budget | FY 2014 | Budget | Proposed | \% Change |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Amount | Actual as of | Amount | Budget | From |
| Account Name | FY 2013 | $4 / 30 / 2014$ | FY 2014 | FY 2015 | Prior Year |

Other Expenses
Special Projects and Contingencies

| Other Contractual Svcs | - | - | - | 100,000 |  |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Contingency | 10,000 | 16,114 | 10,000 | 30,000 | $200,00 \%$ |
| Total Special Projects and Contingencies | 10,000 | 16,114 | 10,000 | 130,000 | $1200.00 \%$ |
| Total Other Expenses | 10,000 | 16,114 | 10,000 | 130,000 | $1200.00 \%$ |
| Non Operating Expenses <br> Community Initiatives |  |  |  |  |  |
| Total Non Operating Expense | 65,000 | 55,000 | 65,000 | 65,000 | $0.00 \%$ |
| Total Expenses | 65,000 | 55,000 | 65,000 | 65,000 | $0.00 \%$ |

The primary role of the Financial Services Department is to provide financial leadership and oversight of the Mobility Authority. Under the direction of the Chief Financial Officer (CFO), the department is responsible for recommending and communicating strategic financial planning to the Executive Director and Board of Directors. The financial services department provides all accounting, financial, budgeting and debt management activities for the Authority.

## Major Business Functions:

Financing: Provide direction and leadership on all Mobility Authority project financing.
Budget: Develop, propose and manage the Authority's annual budget.
Accounting: Responsible for maintaining all accounting records including processing payroll, accounts payable, reconciling records and monthly and annual financial reporting. Provide all operating and capital project accounting. Assist external auditors with annual financial audit.

Treasury: Responsible for cash management and investment of all Authority funds. Work closely with Trustee to manage cash flow and invest funds in accordance with the Texas Public Funds Investment Act and the Authority's Investment Policy. Maintain close working relationship with bank providers.

Human Resources: Provide human resources support for Mobility Authority staff.

## FY 2014 Highlights and Accomplishments:

- Completed analysis of 1835 (Bergstrom Expressway) as a potential concession project. Concluded the municipal financing model, in conjunction with a TIFIA loan, as the recommended financing model for the project. Strategic Initiative: Innovation, Regional Mobility
- Secured a $\$ 5$ million short-term financing for some costs associated with the MoPac Improvement project. Strategic Initiative: Innovation
- Continued the development of new funding mechanisms for the Authority's projects including the $183 S$ (Bergstrom Expressway) project. Strategic Initiative: Innovation


## Financial Services

- Enhanced the financial/investor relations section of the Authority's web site to better organize information and provide financial transparency and accountability. Strategic Initiative: Innovation
- Upgraded the Authority's financial accounting systems to take advantage of newer technology and improve financial reporting for operations and capital projects. Strategic Initiative: Innovation
- Implemented investment process to improve interest earnings on invested funds. Strategic Initiative: Innovation


## FY 2015 Overview and Goals:

- Secure TIFIA loan and financially close revenue bonds to finance the 183 S (Bergstrom Expressway) project. Strategic Initiative: Innovation
- Explore and possibly execute master credit agreement with TIFIA to finance future Mobility Authority projects. Strategic Initiative: Innovation
- Enhance financial reporting on upgraded system including updating monthly financial reports. Strategic Initiative: Innovation
- In conjunction with toll operations, continue to develop and implement processes to reduce toll collection costs. Strategic Initiative: Innovation

Key Measurement Indicators:

| Measurement <br> Description | FY 2013 Actual | FY 2014 Estimated | FY 2015 Projected |
| :--- | :---: | :---: | :---: |
| Met bond coverage <br> requirements | Yes | Yes | Yes |
| \% met for Board policy <br> of one year operating <br> expenditure cash <br> reserve balance <br> (minimum 75\%) | $100 \%$ | $90 \%$ | $132 \%$ |

Financial Services

Summary of Expenses:

| mary of Expenses: | FY 2013 Budget |  | FY 2014 Budget |  | FY 2015 <br> Proposed Budget |  | Increase (Decrease) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Salaries and Benefits | \$ | 629,713 | \$ | 647,268 | \$ | 697,256 | 7.72\% |
| Administrative Expenses |  | 711,090 |  | 850,450 |  | 1,044,850 | 22.86\% |
| Operations and Maintenance |  | 3,500 |  | 10,600 |  | 60,000 | 466.04\% |
| Other Expenses |  | 9,722,400 |  | 10,705,000 |  | 23,729,000 | 121.66\% |
| Non Operating Expenses |  | 300,000 |  | 400,000 |  | 50,000 | -87.50\% |
| Total Expenses |  | 11,366,703 |  | 12,613,318 |  | 25,581,106 | 102.81\% |



Authorized Personnel:

CFO
Controller
Fiscal Analyst
Total Positions - Financial Services

| Positions |  |  |
| :---: | :---: | :---: |
| FY 2013 | FY 2014 | FY 2015 |
| Adopted | Adopted | Proposed |
| 1 | 1 | 1 |
| 1 | 1 | 1 |
| 1 | 1 | 1 |
| 3 | 3 | 3 |

## FY 2015 Proposed Operating Budget

 Financial Services| Account Name | Eudget Amount FY 2013 | FY 2014 Actual as of 4/30/2014 | Budget <br> Amount <br> FY 2014 | Proposed Budget FY 2015 | \% Change <br> From <br> Prior Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Salaries and Wages |  |  |  |  |  |
| Salaries \& Wages |  |  |  |  |  |
| Salary Expense-Regular | 471,196 | 397,726 | 485,055 | 508,700 | 4.87\% |
| Part Time Salary Expense | - | - | - | 15,000 |  |
| Total Salaries | 471,196 | 397.726 | 485,055 | 523,700 | 7.97\% |
| Benafits |  |  |  |  |  |
| TCDRS | 68,323 | 54,943 | 70,333 | 73.762 | 4.88\% |
| FICA | 19,438 | 14,300 | 20,054 | 20,642 | 2.93\% |
| FICA MED | 6,832 | 5,800 | 7,033 | 7,376 | 4.88\% |
| Health Insurance Expense | 29,305 | 23,504 | 29,305 | 34,806 | 18.77\% |
| Life Insurance Expense | 1,272 | 479 | 1,310 | 1,373 | 4.81\% |
| Other Benefits | 31,187 | 15,766 | 32,018 | 33,437 | 4.43\% |
| Total Benefits | 156.357 | 114.792 | 160,053 | 171,396 | 7.09\% |
| Payroll Taxes |  |  |  |  |  |
| Unemployment Taxes | 2,160 | 3.849 | 2,160 | 2,160 | 0.00\% |
| Total Payroll Taxes | 2,160 | 3,849 | 2,160 | 2,160 | 0.00\% |
| Total Salaries and Wages | 629,713 | 516,367 | 647,268 | 697,256 | 7.72\% |
| Administrative |  |  |  |  |  |
| Administrative and Office Expenses |  |  |  |  |  |
| Accounting | 12,000 | 8,648 | 12,000 | 5,000 | -58.33\% |
| Auditing | 65,000 | 51,480 | 65,000 | 70,000 | 7.69\% |
| Human Resources | 25,000 | 1,021 | 50,000 | 50,000 | 0.00\% |
| IT Services | 65,000 | 22,473 | 55,000 | 55,000 | 0.00\% |
| Internet | 3,600 | 961 | 1,000 | 1,700 | 70.00\% |
| Software Licenses | 17,000 | 18,958 | 17,000 | 20,000 | 17.65\% |
| Cell Phones | 1,200 | 1,428 | 1,500 | 1,500 | 0.00\% |
| Local Telephone Service | 8,000 | 9,646 | 10,000 | 10,000 | 0.00\% |
| Overnight Delivery Services | 1,000 | 29 | 1,000 | 1,000 | 0.00\% |
| Local Delivery Services | 50 | 324 | 50 | 50 | 0.00\% |
| Copy Machine | 10,000 | 6,596 | 10,000 | 7,500 | -25.00\% |
| Meeting Expense | 1,500 | 199 | 1,500 | 1,500 | 0.00\% |
| Toll Tag Expense | 50 | - | 50 | 50 | 0.00\% |
| Parking | 40,000 | 1,328 | 2,000 | 500 | -75.00\% |
| Mileage Reimbursement | 500 | 275 | 500 | 500 | 0.00\% |
| Insurance Expense | 90,000 | 81,422 | 90,000 | 180,000 | 100.00\% |
| Rent Expense | 250,000 | 258,766 | 400,000 | 490.000 | 22.50\% |
| Total Administrative and Office Expenses | 589,900 | 463,554 | 716,600 | 894,300 | 24.80\% |
| Office Supplies |  |  |  |  |  |
| Books \& Publications |  |  |  |  |  |
| Office Supplies | 10,000 | 11,454 | 10,000 | 12,000 | 20.00\% |
| Computer Supplies | 12,000 | 8,048 | 12,000 | 12,000 | 0.00\% |
| Copy Supplies | 2,200 | 959 | 2,200 | 2,200 | 0.00\% |
| Office Supplies-Printed | 2,000 | 355 | 2,000 | 2.200 | 10.00\% |
| Total Office Supplies | 26,200 | 20,816 | 26,200 | 28,400 | 8.40\% |
| Communications and Public Relations |  |  |  |  |  |
| Other Communication Expenses | 1.500 | 492 | 1,000 | 1.000 | 0.00\% |
| Total Communications and Public Relations | 1,500 | 492 | 1,000 | 1,000 | 0.00\% |
| Employee Development |  |  |  |  |  |
| Subscriptions | 350 | 1,447 | 350 | 350 | 0.00\% |
| Memberships | 600 | 250 | 600 | 600 | 0.00\% |
| Continuing Education | 5,000 | 576 | 5,000 | 3,000 | -40.00\% |
| Professional Development | 5,000 | 276 | 5,000 | 3,000 | -40.00\% |

## FY 2015 Proposed Operating Budget <br> Financlal Services

| Account Name | Budget Amount FY 2013 | FY 2014 Actual as of 4/30/2014 | Budgat Amount FY 2014 | Proposed <br> Budget <br> FY 2015 | \% Change From Prior Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Other Licenses | 40 | - | 200 | 200 | 0.00\% |
| Seminars and Conferences | 3,500 | 9,297 | 4,500 | 7,500 | 66.67\% |
| Travel | 7,500 | 15,004 | 10,000 | 10.000 | 0.00\% |
| Total Employee Development | 21,990 | 26,850 | 25,650 | 24.650 | -3.90\% |
| Financing and Banking Fees |  |  |  |  |  |
| Trustee Fees | 6,000 | 16,125 | 8,000 | 16,000 | 100.00\% |
| Bank Fee Expense | 8,000 | 4,457 | 8,000 | 10,000 | 25.00\% |
| Continuing Disclosure | 4,000 | 3,500 | 4,000 | 8,500 | 1t2.50\% |
| Arbitrage Rebate Calculation | 6,000 | 6,630 | 6,000 | 7.000 | 16.67\% |
| Loan Fee Expense | 12,500 | - | 5,000 | 5,000 | 0.00\% |
| Rating Agency Expense | 35,000 | 37.000 | 50,000 | 50,000 | 0.00\% |
| Total Financing and Banking Fees | 71,500 | 67,712 | 81,000 | 96,500 | 19.14\% |
| Total Administrative | 711,090 | 579,424 | 850,450 | 1,044,850 | 22.86\% |


| Operations and Maintenance |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Operations and MaIntenance Consulting |  |  |  |  |  |
| Traffic and Revenue Consultant | - | 26,802 | 5,000 | 60,000 | 1100.00\% |
| Total Operations and Maintenance Consulting | - | 26,802 | 5,000 | 60,000 | 1100.00\% |
| Toll Operations Expense |  |  |  |  |  |
| Fire and Burglar Alarm | - | - | 600 | - | -100.00\% |
| Electricity | 3,500 | 813 | 5,000 | - | -100.00\% |
| Total Toll Operations | 3,500 | 813 | 5,600 | - | -100.00\% |
| Total Operations and Maintenance | 3,500 | 27,615 | 10,600 | 60,000 | 466.04\% |

## Other Expenses

| Special Projects and Contingencles |  |  |  |  |  |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Contingency | 55,000 | - | 35,000 | 35,000 | $0.00 \%$ |
| Total Special Projects and Contingencies | 55,000 | - | 35,000 | 35,000 | $0.00 \%$ |
| Non Cash Expenses |  |  |  |  |  |
| Amortization Expense | 76,000 | 85,930 | 25,000 | 120,000 | $380.00 \%$ |
| Amort Expense - Refund Savings | - | 856,549 | - | $1,300,000$ |  |
| Dep Exp- Furniture \& Fixtures | 9,000 | - | 14,000 | 14,000 | $0.00 \%$ |
| Dep Expense - Equipment | 26,400 | 17,364 | 17,000 | 15,000 | $-11.76 \%$ |
| Dep Expense - Autos \& Trucks | 7,000 | 5,749 | 7,000 | 7,000 | $0.00 \%$ |
| Dep Expense-Buildng \& Toll Fac | 177,000 | 147,596 | 100,000 | 200,000 | $100.00 \%$ |
| Dep Expense-Highways \& Bridges | $8,000,000$ | $7,505,188$ | $9,000,000$ | $19,000,000$ | $111.11 \%$ |
| Dep Expense-Communic Equip | 195,000 | 163,429 | 175,000 | 200,000 | $14.29 \%$ |
| Dep Expense-Toll Equipment | 965,000 | $1,288,730$ | 986,000 | $1,860,000$ | $88.64 \%$ |
| Dep Expense - Signs | 135,000 | 20,307 | 175,000 | 350,000 | $100.00 \%$ |
| Dep Expense-Land Improvemis | 67,000 | 43,389 | 160,000 | 600,000 | $275.00 \%$ |
| Depreciation Expense-Computers | 10,000 | 21,699 | 11,000 | 28,000 | $154,55 \%$ |
| Total Non Cash | $9,667,400$ | $10,732,930$ | $10,670,000$ | $23,694,000$ | $122.06 \%$ |
| Total Other Expenses | $9,722,400$ | $10,732,930$ | $10,705,000$ | $23,729,000$ | $121.66 \%$ |


| Non Operating Expenses | 300,000 | 182,244 | 400,000 | 50,000 | $-87.50 \%$ |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Bond issuance expense | 300,000 | 182,244 | 400,000 | 50,000 | $-87.50 \%$ |
| Total Non Operating Expense |  |  |  |  |  |
|  | $11,366,703$ | $12,038,580$ | $12,613,318$ | $25,581,106$ | $102.81 \%$ |
| Total Expenses |  |  |  |  |  |

Debt Service

| Summary of Expenses: | FY 2013 Budget |  | FY 2014 Budget |  | FY 2015 <br> Proposed Budget |  | Increase (Decrease) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |
| Salaries and Benefits | \$ | - | \$ | - | \$ | - | 0.00\% |
| Administrative Expenses |  | - |  | - |  | - | 0.00\% |
| Operations and Maintenance |  | - |  | - |  | - | 0.00\% |
| Other Expenses |  | - |  | - |  | - | 0.00\% |
| Non Operating Expenses |  | 20,318,015 |  | 20,796,755 |  | 44,384,714 | 113.42\% |
| Total Expenses |  | 20,318,015 |  | 20,796,755 |  | 44,384,714 | 113.42\% |



FY 2015 Proposed Operating Budget
Debt Service

| Account Name | Budget Amount FY 2013 | FY 2014 Actual as of 4/30/2014 | Buadget <br> Amount <br> FY 2014 | Proposed Budget FY 2015 | \% Change From Prior Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Non Operating Expenses |  |  |  |  |  |
| Interest Expense | 20,318,015 | 12,916,749 | 20,796,755 | 44,384,714 | 113.42\% |
| Total Non Operating Expense | 20,318,015 | 12,916,749 | 20,796,755 | 44,384,714 | 113.42\% |
| Total Expenses | 20,318,015 | 12,916,749 | 20,796,755 | 44,384,714 | 113.42\% |

The Operations Department is responsible for all aspects of toll collection operations and toll systems maintenance. The department is responsible for toll systems integrity and the operations of the agency's video toll and violation enforcement processes to ensure the equitable and efficient collection of the toll revenues.

## Major Business Functions:

Toll Collection Systems Management: Manage new toll collection systems installations, oversee daily operation of the electronic toll collection systems operations. Monitor system performance and transaction reconciliation. Oversee system maintenance to ensure accuracy and dependability.

Toll Facility Maintenance: responsible for campus and building maintenance for the Mobility Authority Toll and Traffic Management Center.

Traffic Management: Manage the third party Agreements that provide law enforcement services, courtesy patrol, traffic management and incident response for Mobility Authority facilities.

Customer Service and Violation Enforcement: Manage the contract that provides Pay-by-Mail processing, customer support. violation processing and collections.

## FY 2014 Highlights and Accomplishments:

Fiscal year 2014 saw the installation and integration of eight additional tolling points with the successful completion of the Manor Expressway. Other notable accomplishments in this fiscal year included:

- Completed the toll operations and traffic management center to coincide with the full opening of the Manor Expressway. Strategic Initiatives: Regional Mobility, Economic Vitality, Innovation, sustainability
- Successfully completed negotiations for the dynamic toll system for the MOPAC Improvement Project. Strategic Initiatives: Regional Mobility, Innovation
- Increased revenue collection results in the area of Commercial Accounts. Strategic Initiatives: Economic Vitality, Sustainability
- Successfully integrated with the Fort Bend Toll Road Authority for regional interoperability and continued efforts towards national toll interoperability. Strategic Initiatives: Regional Mobility, Economic Vitality, Innovation


## Toll Operations

- Completed improvements to the interactive voice recognition system and the Pay by Mail website resulting in enhanced customer communications. Strategic Initiatives: Economic Vitality, Innovation
- Continued partnerships with other Texas Regional Mobility Authorities. Strategic Initiatives: Regional Mobility, Sustainability
- Successfully launched the Value Pricing Pilot Program for 183A: Variable Pricing. Strategic Initiatives: Regional Mobility, Innovation
- Successfully launched the Value Pricing Pilot Program for 183A and 290: Realtime Rideshare (CARMA). Strategic Initiatives: Regional Mobility, Innovation
- Completed improvements to toll system reporting capabilities resulting in better operational oversight and reconciliation. Strategic Initiatives: Economic Vitality, Sustainability


## FY 2015 Overview and Goals:

- Complete work on the development of the dynamic toll system for the MoPac improvement project. Strategic Initiatives: Regional Mobility, Innovation
- Install additional tolling points for Cameron County Regional Mobility Authority. Regional Mobility, Innovation
- Work towards additional reductions in image review costs through the use of enhanced technologies and strategic planning. Strategic Initiatives: Economic Vitality, Innovation
- Initiate routine dashboard reporting with specific goals to increased revenue collection while reducing collection costs. Strategic Initiatives: Economic Vitality, Innovation
- Initiate programs to receive and document customer input to measure customer satisfaction with specific goals for improvement. Strategic Initiatives: Economic Vitality, Innovation
- Assist with programs to increase transponder use on all facilities. Strategic Initiatives: Regional Mobility, Innovation
- Continue to serve on committees for regional and national toll interoperability. Strategic Initiatives: Regional Mobility, Economic Vitality, Innovation
- Initiate court process in Precinct 1, Travis County Initiatives: Regional Mobility, Economic Vitality
- Upgrade the Pay by Mail website to a more user friendly format. Economic Vitality, Innovation


## Toll Operations

Key Measurement Indicators:

| Measurement <br> Description | FY 2013 Actual | FY 2014 Estimated | FY 2015 Projected |
| :--- | :--- | :--- | :--- |
| Transponder <br> Penetration | $74 \%$ | $72 \%$ | $74 \%$ |
| Off-Cycle Collection <br> Campaign | $\$ 91,200$ | $\$ 240,000$ | $\$ 260,000$ |
| Commercial <br> Collections | $\$ 178,297$ | $\$ 200,000$ | $\$ 225,000$ |
| Pre-Court <br> Collections | $\$ 499,834$ | $\$ 460,000$ | $\$ 525,000$ |

## Summary of Expenses:

| ( | FY 2013 Budget |  | FY 2014 Budget |  | FY 2015 <br> Proposed Budget |  | Increase (Decrease) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Salaries and Benefits | \$ | 307,863 | \$ | 405,471 | \$ | 427,520 | 5.44\% |
| Administrative Expenses |  | 33,134 |  | 42,775 |  | 44,200 | 3.33\% |
| Operations and Maintenance |  | 4,211,317 |  | 5,507,756 |  | 7,793,210 | 41.50\% |
| Other Expenses |  | 1,729,000 |  | 1,734,000 |  | 2,725,000 | 57.15\% |
| Non Operating Expenses |  | - |  | - |  | - | 0.00\% |
| Total Expenses |  | 6,281,314 |  | 7,690,002 |  | 10,989,930 | 42.91\% |



| Authorized Personnel: | Positions |  |  |
| :--- | :---: | :---: | :---: |
|  | FY 2013 | FY 2014 | FY 2015 |
|  | Adopted | Adopted | Proposed |
| Operations Director | 1 | 1 | 1 |
| Customer Service and Toll Operations Manager | 1 | 1 | 1 |
| Administrative Assistant | 0 | 1 | 1 |
| Intern/Part time position* | 0 | 0 | 1 |
| Total Positions - Toll Operations | 2 | 3 | 4 |

*Not currently filled

FY 2015 Proposed Operating Budget
Toll Operations

| Account Name | Buadget Amount FY 2013 | FY 2014 <br> Actual as of 4/30/2014 | Budget Amount FY 2014 | Proposed Budget FY 2015 | \% Change From Prior Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Salaries and Benefits |  |  |  |  |  |
| Salarles \& Wages |  |  |  |  |  |
| Salary Expense-Regular | 233,320 | 222,553 | 283,232 | 292,840 | 3.39\% |
| Part Time Salary Expense |  |  |  | 15,000 |  |
| Total Salaries | 233,320 | 222,553 | 283,232 | 307,840 | 8.69\% |
| Beneffis |  |  |  |  |  |
| TCDRS | 33,831 | 31,398 | 41,069 | 42,462 | 3.39\% |
| FICA | 10,870 | 10,050 | 13,881 | 14,252 | 2.67\% |
| FICA MED | 3,383 | 3,207 | 4,107 | 4,246 | 3.38\% |
| Health Insurance Expense | 8,892 | 19,206 | 40,680 | 35,616 | -12.45\% |
| Life Insurance Expense | 630 | 347 | 765 | 791 | 3.40\% |
| Other Benefits | 15,497 | 10.614 | 19,577 | 20.153 | 2.94\% |
| Total Benefits | 73,103 | 74,822 | 120,079 | 117,520 | -2.13\% |
| Payroll Taxes |  |  |  |  |  |
| Unemployment Taxes | 1,440 | 27 | 2,160 | 2.160 | 0.00\% |
| Total Payroll Taxes | 1,440 | 27 | 2,160 | 2,160 | 0.00\% |
| Total Salaries and Benefits | 307,863 | 297,402 | 405,471 | 427,520 | 5.44\% |

Administrative

| Administrative and Office Expenses |  |  |  |  |  |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Internet | 1,500 | - | 5,000 | 5,000 | $0.00 \%$ |
| Cell Phones | 1,200 | 1,397 | 1,200 | 1,800 | $50.00 \%$ |
| Local Telephone Service | 10,000 | 3,232 | 15,000 | 15,000 | $0.00 \%$ |
| Copy Machine | - | - | - | 500 |  |
| Meeting Expense | 200 | 109 | 200 | 200 | $0.00 \%$ |
| Toll Tag Expense | 300 | 16 | 300 | 150 | $-50.00 \%$ |
| Parking | 25 | 25 | 25 | 50 | $100.00 \%$ |
| Mileage Reimbursement | 1,000 | 653 | 1,500 | 1,500 | $0.00 \%$ |
| Total Administrative and Office Expenses | 14,225 | 5,432 | 23,225 | 24,200 | $4.20 \%$ |
| Office Supplies |  |  |  |  |  |
| Misc Materials \& Supplies | 2,000 | 128 | 2,000 | 2,000 | $0.00 \%$ |
| Postage Expense | 50 | - | 50 | - | $-100.00 \%$ |
| Total Office Supplies | 2,050 | 128 | 2,050 | 2,000 | $-2.44 \%$ |


| Employee Development |  |  |  |  |  |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Subscriptions |  |  |  |  |  |
| Memberships | 2,859 | 2,500 | 3,500 | 5,000 | $42.86 \%$ |
| Continuing Education | 1,500 | - | 1,500 | 1,500 | $0.00 \%$ |
| Professional Development | 1,500 | - | 1,500 | 1,500 | $0.00 \%$ |
| Seminars and Conferences | 4,000 | 510 | 4,000 | 3,000 | $-25.00 \%$ |
| Travel | 7,000 | 7,816 | 7,000 | 7,000 | $0.00 \%$ |
| Total Employee Development | 16,859 | 10,826 | 17,500 | 18,000 | $2.86 \%$ |
| Total Administrative | 33,134 | 16,386 | 42,775 | 44,200 | $3.33 \%$ |


| Account Name | Budget Amount FY 2013 | FY 2014 Actual as of 4/30/2014 | Budget Amount FY 2014 | Proposed Budget FY 2015 | \% Change From Prior Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Operations and Maintenance |  |  |  |  |  |
| Operations and Malntenance Consulting |  |  |  |  |  |
| General Engineering Consultant | 50,000 | - | 50,000 | - | -100.00\% |
| GEC-Toll Ops Support |  |  |  | 60,000 |  |
| General System Consultant | 175,000 | 72,723 | 175,000 | 175,000 | 0.00\% |
| Total Ops and Maintenance Consulting | 225,000 | 72,723 | 225,000 | 235,000 | 4.44\% |
| Road Operations and Maintenance |  |  |  |  |  |
| Maintenance Supplies-Roadway | 9.175 | - | 9,175 | - | -100.00\% |
| Total Road Operations and Maintenance | 9,175 | - | 9,175 | - | -100.00\% |
| Toll Processing and Collection Expense |  |  |  |  |  |
| Image Processing | 780,000 | 1,150,035 | 1,260,000 | 3,000,791 | 138.16\% |
| Tag Collection Fees | 1,434,788 | 1,338,750 | 2,013,000 | 2,318,079 | 15.16\% |
| Court Enforcement Costs | - | 7,050 | 15,000 | 45,000 | 200.00\% |
| DMV Look-up Fees | - | - | - | 7,000 |  |
| Total Toll Processing and Collections | 2,214,788 | 2,495,835 | 3,288,000 | 5,370,870 | 63.35\% |
| Toll Operations Expense |  |  |  |  |  |
| Facility maintenance | 46,954 | 5,577 | - | - |  |
| Generator Maintenance | - | - | 20,000 | 27,700 | 38.50\% |
| Generator Fuel | - | 1,573 | 9,000 | 6,000 | -33.33\% |
| Fire and Burglar Alarm | - | 123 | 3,060 | - | -100.00\% |
| Elevator Maintenance | - | 3,037 | 2,640 | 2,800 | 6.06\% |
| Refuse | - | 446 | 780 | 800 | 2.56\% |
| Pest Control | - | 3,284 | 1,536 | 1,600 | 4.17\% |
| Custodial | - | 500 | 4,440 | 5,440 | 22.52\% |
| Fiber Optic System | 63,000 | 67.713 | 30,000 | 40,000 | 33.33\% |
| Water | 7.500 | 4,603 | 7,500 | 7,500 | 0.00\% |
| Electricity | 175,000 | 83,798 | 175,000 | 150,000 | -14.29\% |
| ETC spare parts expense | 30,000 | 2,545 | 30,000 | 130,000 | 333.33\% |
| Repair \& Maintenance Toll Equip | 5,000 | 170 | 5,000 | 5,000 | 0.00\% |
| Law Enforcement | 250,000 | 218,685 | 250,000 | 257,500 | 3.00\% |
| ETC Maintenance Contract | 1,029,900 | 839,585 | 1,291,625 | 1,368,000 | 5.91\% |
| ETC Development | 125,000 | - | 125,000 | 125,000 | 0.00\% |
| ETC Testing | 30,000 | - | 30,000 | 60,000 | 100.00\% |
| Total Toll Operations | 1,762,354 | 1,231,639 | 1,985,581 | 2,187,340 | 10.16\% |
| Total Operations and Maintenance | 4,211,317 | 3,800,197 | 5,507,756 | 7,793,210 | 41.50\% |

## Other Expenses

Special Projects and Contingencies

| HERO | $1,629,000$ | $1,016,505$ | $1,629,000$ | $1,400,000$ | $-14.06 \%$ |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Special Projects | - | 396,922 | - | $1,190,000$ |  |
| Other Contractual Sves | - | - | - | 30,000 |  |
| Contingency | 100,000 |  | 105,000 | 105,000 | $0.00 \%$ |
| Total Special Projects and Contingencies | $1,729,000$ | $1,413,427$ | $1,734,000$ | $2,725,000$ | $57.15 \%$ |
| Total Other Expenses | $1,729,000$ | $1,413,427$ | $1,734,000$ | $2,725,000$ | $57.15 \%$ |
| Total Expenses | $6,281,314$ | $5,527,412$ | $\mathbf{7 , 6 9 0 , 0 0 2}$ | $10,989,930$ | $42.91 \%$ |

The primary role of the Communications and Marketing Department is the development and facilitation of programs that advance the mission of the agency through strategic interaction with customers and the media. These efforts are generally classified into four general areas of specialization that include public relations and communication, marketing, media relations, and customer service.

## Major Business Functions:

Public Relations and Communications: The business function of public relations involves the strategic communications process that builds mutually beneficial relationships between the Mobility Authority and its publics. Publics include customers, strategic partners, governmental organizations, community and civic groups, citizens as well as the general public. Public relations activities include reputation management, crisis communications, key message development, public speaking, and more. Communications activities include the development of tools such as publications, collateral material, videos, websites, displays, presentations and social media to inform customers and stakeholders about the work of the Mobility Authority. The communication function also handles customer and stakeholder inquiries and assists with dispute resolution related to agency operations. Another major communication function is the coordination and promotion of events such as groundbreakings, ribbon cuttings, and stakeholder presentations.

Marketing: Activities in the marketing area revolve primarily around the strategic promotion of the Mobility Authority and its facilities including 183A and The Manor Expressway and supporting the promotion of ongoing projects and activities such as Environmental Studies. Marketing also promotes TxTag and Pay by Mail. Marketing activities include the placement of paid advertising. This may include online, social media, direct mail, television, radio, print ads, outdoor, and buying sponsorships of groups, businesses and special events.

Media Relations: Work in the media relations area involves developing media outreach strategies, writing and distributing media alerts and news releases, building relationships with members of the media, soliciting coverage from the media, responding to media inquiries, coordinating interviews, managing the flow of information, monitoring media coverage and documenting results.

Customer Service: The Communication Department serves as a point of contact for customers and members of the public seeking information or assistance. The Communication Department responds to phone calls and email inquiries from the public and assists the agency with the development of responses to written correspondence.

## FY 2014 Highlights and Accomplishments:

- Continued strong community relations and outreach during the final construction phase of the Manor Expressway and conducted a successful Grand Opening Event for the facility. Strategic Initiatives: Economic Vitality, Regional Mobility, Innovation
- Provided advertising and marketing support for the initial phases of MoPac Improvement Project to make citizens aware of the start of construction and what to expect. Activities included paid print, radio and online advertising. Strategic Initiatives: Economic Vitality, Regional Mobility, Innovation
- Provided ongoing media relations support for environmental studies, including the Oak Hill Parkway, Bergstrom Expressway, MoPac South, SH45SW, and 183 North. Strategic Initiatives: Economic Vitality, Regional Mobility, Innovation, Sustainability
- Developed new collateral materials with a refreshed corporate brand to complement the Annual Report, including a one-page leave-behind, a comprehensive brochure, and economic development brochures for the Manor Expressway and 183A. The Annual Report focused heavily on the customer experience. Strategic Initiatives: Vitality, Regional Mobility, Innovation, Sustainability
- Developed the first "Report to the Community" insert in Community Impact focusing on overall Mobility Authority activities, the MoPac Improvement Project and The Manor Expressway. Strategic Initatives: Regional Mobility, Innovation, Economic Vitality
- Developed strategic messaging to guide the development of content including printed collateral materials as well as online and in social media. Strategic Initiative: Innovation, Regional Mobility


## Communications

## FY 2015 Overview and Goals:

- Develop and maintain consistent strategic messaging internally and externally via ongoing messaging sessions and collaboration with key strategic partners and staff. Strategic Initiatives: Regional Mobility, Innovation
- Continue providing media relations support for ongoing Environmental Studies. Strategic Initiatives: Regional Mobility, Innovation, Economic Vitality.
- Update the content and look and feel of the Mobility Authority website that aligns with corporate messaging and branding. Enhance overall search engine optimization for the site and the agency. Strategic Initiatives, Innovation, Regional Mobility
- Develop and implement a social media strategy that will increase awareness of the Mobility Authority and educate the public about our facilities and activities via Facebook, Twitter and other emerging platforms. Strategic Initiative: Innovation.
- Develop and implement promotions and marketing activities to support the MoPac Improvement Project, including awareness, education and promotion. Paid media, direct mail, and video productions will be required. The team will develop and implement a Grand Opening event and advertising to promote use of the Expressway and TxTag. Strategic Initiatives: Regional Mobility, Economic Vitality

Key Measurement Indicators:

| Measurement Description | FY 2013 <br> Actual | FY 2014 <br> Estimated | FY 2015 <br> Projected |
| :--- | :--- | :--- | :--- |
| Baseline Customer Satisfaction <br> Survey - Conduct a phone or <br> mail survey along the 183A and <br> Manor Expressway Corridors <br> and if possible survey TxTag <br> customers. | NA | NA | TBD |
| Social Media Usage - establish <br> a target for users and followers <br> on various social media <br> platforms | NA | TBD | TBD |
| Number of meetings with key <br> communication stakeholders <br> and the news media | NA | NA | TBD - May be <br> based on a <br> quarterly or |
| monthly <br> frequency |  |  |  |


| Summary of Expenses: | FY 2013 Budget |  | FY 2014 Budget |  | FY 2015 <br> Proposed Budget |  | Increase (Decrease) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |
| Salaries and Benefits | \$ | 270,944 | \$ | 216,043 | \$ | 148,433 | -31.29\% |
| Administrative Expenses |  | 399,900 |  | 431,700 |  | 698,300 | 61.76\% |
| Operations and Maintenance |  | - |  | - |  | - | 0.00\% |
| Other Expenses |  | - |  | - |  | - | 0.00\% |
| Non Operating Expenses |  | - |  | - |  | - | 0.00\% |
| Total Expenses |  | 670,844 |  | 647,743 |  | 846,733 | 30.72\% |



Authorized Personnel:

Communications and Marketing Director
Communications and Marketing Manager
Communications and Marketing Specialist
Intern*
Total Positions - Communications

| Positions |  |  |
| :---: | :---: | :---: |
| FY 2013 | FY 2014 | FY 2015 |
| Adopted | Adopted | Proposed |
| 1 | 0 | 0 |
| 0 | 1 | 1 |
| 1 | 1 | 0 |
| 1 | 1 | 1 |
| 3 | 3 | 2 |

*Not currently filled

FY 2015 Proposed Operating Budget Communications and Marketing Department

|  | Budgat | FY 2014 | Budget | Proposed | \% Change |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Amount | Actual as of | Amount | Budget | From |
| Account Name | FY 2013 | $4 / 30 / 2014$ | FY 2014 | FY 2015 | Prior Year |


| Salaries and Benefits Salaries \& Wages |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Salary Expense-Regular | 189,073 | 70,305 | 155,400 | 94,500 | -39.19\% |
| Part Time Salary Expense | - | - | - | 9,000 |  |
| Total Salaries | 189,073 | 70,305 | 155,400 | 103,500 | -33.40\% |
| Benefits |  |  |  |  |  |
| TCDRS | 27,416 | 9,913 | 22,533 | 13,703 | -39.19\% |
| FICA | 10,377 | 4,381 | 10,174 | 5,859 | -42.41\% |
| FICA MED | 2,742 | 1,025 | 2,253 | 1,370 | -39.19\% |
| Health Insurance Expense | 26,701 | 10,816 | 14,284 | 16,421 | 14.96\% |
| Life Insurance Expense | 510 | 119 | 420 | 255 | -39.29\% |
| Other Benefits | 12,685 | 529 | 10,259 | 6.605 | -35.62\% |
| Total Benefits | 80,431 | 26,783 | 59,923 | 44,213 | -26.22\% |
| Payroll Taxes |  |  |  |  |  |
| Unemployment Taxes | 1.440 | 18 | 720 | 720 | 0.00\% |
| Total Payroll Taxes | 1.440 | 18 | 720 | 720 | 0.00\% |
| Total Salaries and Benefits | 270,944 | 97,106 | 216,043 | 148,433 | -31.29\% |


| Administrative |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Administrative and Office Expenses |  |  |  |  |  |
| IT Services | - | 1.736 | - | - |  |
| Cell Phones | 1,200 | 830 | 600 | 600 | 0.00\% |
| Local Delivery Services | 500 | 61 | 500 | 500 | 0.00\% |
| CommunityMeeting/ Events | 5,000 | - | 5,000 | 5,000 | 0.00\% |
| Meeting Expense | 500 | 676 | 500 | 500 | 0.00\% |
| Public Notices | 2,000 | - | 2,000 | 2,000 | 0.00\% |
| Toll Tag Expense | 200 | - | 100 | 100 | 0.00\% |
| Mileage Reimbursement | 1,500 | 561 | 1.000 | 1,000 | 0.00\% |
| Total Administrative and Office Expenses | 10,900 | 3,864 | 9,700 | 9,700 | 0.00\% |
| Office Supplles |  |  |  |  |  |
| Books \& Publications | - | 682 | - | 150 |  |
| Other Reports-Printing | 10,000 | 162 | 10,000 | 13,000 | 30.00\% |
| Postage Expense | 5,000 | - | 5,000 | 5,000 | 0.00\% |
| Total Office Supplies | 15,000 | 844 | 15,000 | 18,150 | 21.00\% |
| Communications and Public Relations |  |  |  |  |  |
| Graphic Design Services | 10,000 | 15,394 | 40,000 | 50,000 | 25.00\% |
| Website Maintenance and Redesign | 35,000 | 38,277 | 35,000 | 65,000 | 85.71\% |
| Research Services | 50,000 | 9,301 | 50,000 | 50,000 | 0.00\% |
| Communications and Marketing | 140,000 | 128,816 | 140,000 | 150,000 | 7.14\% |
| Advertising Expense | 60,000 | 45,819 | 60,000 | 260,000 | 333.33\% |
| Direct Mail | 5,000 | 75 | 5,000 | 5,000 | 0.00\% |
| Video Production | 5,000 | 6,704 | 20,000 | 30,000 | 50.00\% |
| Photography | 15,000 | 9,146 | 10,000 | 10,000 | 0.00\% |
| Radio/broadcast | 10,000 | - | 10,000 | 10,000 | 0.00\% |
| Other Public Relations | 2,500 | - | 2,500 | 2,500 | 0.00\% |
| Promotional ltems | 10,000 | 2,191 | 10,000 | 10,000 | 0.00\% |
| Displays | 5,000 | - | 5,000 | 5,000 | 0.00\% |
| Annual Report printing | 7,000 | - | 7,000 | 10,000 | 42.86\% |
| Direct Mail Printing | 5,000 | - | 5,000 | 5,000 | 0.00\% |
| Total Communications and Public Relations | 359,500 | 255,723 | 399,500 | 662,500 | 65.83\% |

FY 2015 Proposed Operating Budget Communications and Marketing Department

| Account Name | Budget Amount FY 2013 | FY 2014 Actual as of 4/30/2014 | Eudget Amount FY 2014 | Proposed Budget <br> FY 2015 | \% Change From Prior Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Employee Development |  |  |  |  |  |
| Subscriptions | 500 |  | 500 | 500 | 0.00\% |
| Memberships | 1,000 | 975 | 1,000 | 1,000 | 0.00\% |
| Continuing Education | - | - | - | 250 |  |
| Professional Development | - | - | - | 200 |  |
| Seminars and Conferences | 5,000 | 750 | 3,000 | 3,000 | 0.00\% |
| Travel | 8,000 | 3,790 | 3,000 | 3,000 | 0.00\% |
| Total Employee Development | 14,500 | 5,515 | 7,500 | 7,950 | 6.00\% |
| Total Administrative | 399,900 | 265,946 | 431,700 | 698,300 | 61.76\% |
| Total Expenses | 670,844 | 363,052 | 647,743 | 846,733 | 30.72\% |

## Legal Services

The Legal Services Department exists to provide trusted legal advice and counsel to support and advance the mission of the Mobility Authority. The General Counsel and Legal Assistant work with the Board of Directors, the Executive Director, staff, and consultants to anticipate, identify, consider, and respond to legal issues. The Law Department provides information, advice, and guidance on compliance with applicable laws and represents the Authority's interests in its relationships with customers, other agencies, consultants, vendors, and the public. The Law Department coordinates and collaborates with outside counsel to provide resources and expertise to support the Mobility Authority's projects, programs, and operations.

## Major Business Functions:

- Identify, research, and advise the Board, Executive Director, and staff on legal issues that arise in connection with Mobility Authority operations and functions.
- Ensure that the Board and management receive timely, sound legal advice concerning compliance with laws and regulations.
- Coordinate, review, and prepare the agenda and backup materials for Board meetings.
- Draft, review, and advise on documents that implement Mobility Authority programs and operations, including:
- Resolutions and policy code provisions enacted by the Board;
- Procurement documents such as bid solicitations, requests for information, requests for qualifications, requests for proposals, and other related documents;
- Contracts with vendors and interiocal agreements other government agencies;
- Documents required by open government and ethics laws, including responses to requests for public information and disclosures of conflicts of interest and personal financial information.
- Advise on the implementation, construction, and application of existing agreements and legal issues that may arise under those agreements.
- Collaborate with Mobility Authority staff and court officials in Williamson and Travis Counties to continuously improve toll collection and enforcement practices and strategies.
- Assist in managing Mobility Authority records and document retention systems to ensure compliance with legal requirements and best practices.
- Manage the appropriate, efficient use of resources and expertise for legal services provided by outside counsel.


## Legal Services

## FY 2014 Highlights and Accomplishments:

- Reviewed and updated document templates and systems to increase efficiency and best practices in Mobility Authority contracting and agenda preparation processes.
- Negotiated and drafted cost participation and escrow agreements with Cedar Park Town Center LLP for improving 183A frontage road access to the new Costco store at 183A and FM 1431.
- Negotiated and drafted the interlocal agreement with Travis County for design and construction by the Mobility Authority of the Maha Loop / Elroy Road extension in southeast Travis County on behalf of Travis County.
- Negotiated and drafted the interlocal agreement with Travis and Hays Counties for cost participation by those counties in the design and construction by the Mobility Authority of SH 45 SW.


## 2015 Overview and Goals:

- Continue to manage and provide legal support for Mobility Authority governance, projects, and operations.
- Provide support and focus on strategies and processes to improve toll collections by implementing creative enforcement strategies and methods authorized by state law.
- Continue to review, analyze, and recommend Policy Code revisions to comply with evolving legal requirements and best practices and to provide necessary or desirable improvements.


## Legal Services

| Summary of Expenses: |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | FY 2012 Budget |  | FY 2013 <br> Budget |  | FY 2014 <br> Proposed Eudget |  | Increase <br> (Decrease) |
| Salaries and Benefits | \$ | 300,839 | \$ | 308,979 | \$ | 318,737 | 3.16\% |
| Administrative Expenses |  | 297,020 |  | 278,800 |  | 348,800 | 25.11\% |
| Operations and Maintenance |  | - |  | - |  | - | 0.00\% |
| Other Expenses |  | 700.00 |  | 700.00 |  | 700.00 | 0.00\% |
| Non Operating Expenses |  | - |  | - |  | - | 0.00\% |
| Total Expenses |  | 598,559 |  | 588,479 |  | 668,237 | 13.55\% |



## Authorized Personnel:

Legal Counsel
Administrative Assistant
Total Positions - Legal

| Positions |  |  |
| :---: | :---: | :---: |
| FY 2013 | FY 2014 | FY 2015 |
| Adopted | Adopted | Proposed |
| 1 | 1 | 1 |
| 1 | 1 | 1 |
| 2 | 2 | 2 |


| Account Name | Budget Amount FY 2013 | FY 2014 Actual as of 4/30/2014 | Budget Amount FY 2014 | Proposed Budget FY 2015 | \% Change <br> From <br> Prior Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Salaries and Benefits |  |  |  |  |  |
| Salaries \& Wages |  |  |  |  |  |
| Salary Expense-Regular | 217,509 | 175,270 | 223,906 | 230,591 | 2.99\% |
| Total Salaries | 217,509 | 175,270 | 223,906 | 230,591 | 2.99\% |
| Benefits |  |  |  |  |  |
| TCDRS | 31,539 | 24,727 | 32,466 | 33,436 | 2.99\% |
| FICA | 10,168 | 7,695 | 10,490 | 10,797 | 2.93\% |
| FICA MED | 3,154 | 2,531 | 3,247 | 3,344 | 2.99\% |
| Health Insurance Expense | 21,905 | 14,668 | 21,905 | 23,185 | 5.84\% |
| Life Insurance Expense | 587 | 251 | 605 | 623 | 2.98\% |
| Other Benefits | 14,537 | 12,060 | 14,920 | 15,321 | 2.69\% |
| Total Benefits | 81,890 | 61,932 | 83,633 | 86,706 | 3.67\% |
| Payroll Taxes |  |  |  |  |  |
| Unemployment Taxes | 1.440 | 18 | 1.440 | 1,440 | 0.00\% |
| Total Payroll Taxes | 1,440 | 18 | 1,440 | 1,440 | 0.00\% |
| Total Salaries and Benefits | 300,839 | 237,220 | 308,979 | 318,737 | 3.16\% |
| Administrative |  |  |  |  |  |
| Administrative and Office Expenses |  |  |  |  |  |
| Legal | 270,000 | 153,538 | 250,000 | 320,000 | 28.00\% |
| IT Services | - | 3,570 | 8,000 | 8,000 | 0.00\% |
| Software Licenses | 200 | - | 200 | 200 | 0.00\% |
| Cell Phones | 600 | 450 | 600 | 600 | 0.00\% |
| Overnight Delivery Services | 100 | - | 200 | 200 | 0.00\% |
| Local Delivery Services | 200 | - | 100 | 100 | 0.00\% |
| Meeting Expense | 5,000 | 33 | 5,000 | 5,000 | 0.00\% |
| Public Notices | 200 | 100 | - | - |  |
| Toll Tag Expense | 20 | - | - | - |  |
| Parking | 50 | 9 | 50 | 50 | 0.00\% |
| Mileage Reimbursement | 250 | - | 250 | 250 | 0.00\% |
| Total Administrative and Office Expenses | 276,620 | 157,700 | 264.400 | 334,400 | 26.48\% |
| Office Supplies |  |  |  |  |  |
| Books, Publications, \& Online Research | 12,000 | 1,395 | 6,000 | 6,000 | 0.00\% |
| Postage Expense | 100 | 194 | 100 | 100 | 0.00\% |
| Total Office Supplies | 12,100 | 1,589 | 6,100 | 6,100 | 0.00\% |
| Employee Development |  |  |  |  |  |
| Memberships | 2,000 | 705 | 2,000 | 2,000 | 0.00\% |
| Continuing Education | 800 | 20 | 800 | 800 | 0.00\% |
| Seminars and Conferences | 2,500 | 1,298 | 2,500 | 2,500 | 0.00\% |
| Travel | 3,000 | 2,192 | 3,000 | 3,000 | 0.00\% |
| Total Employee Development | 8,300 | 4,215 | 8,300 | 8,300 | 0.00\% |
| Total Administrative | 297.020 | 163,504 | 278,800 | 348,800 | 25.11\% |


| Account Name | Budget Amount FY 2013 | FY 2014 Actual as of 4/30/2014 | Budget <br> Amount <br> FY 2014 | Proposed Budget FY 2015 | \% Change From Prior Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Other Expenses |  |  |  |  |  |
| Special Projects and Contingencles |  |  |  |  |  |
| Other Contractual Sves | 200 | - | 200 | 200 | 0.00\% |
| Contingency | 500 | - | 500 | 500 | 0.00\% |
| Total Special Projects and Contingencies | 700 | - | 700 | 700 | 0.00\% |
| Total Other Expenses | 700 | - | 700 | 700 | 0.00\% |
|  |  |  |  |  |  |
| Total Expenses | 598,559 | 400,724 | 588,479 | 668,237 | 13.55\% |

## Engineering

The primary role of the Engineering Department is to provide leadership and direction for all engineering functions within the Mobility Authority.

## Major Business Functions:

Project Inception and Feasibility: Coordinate with other transportation providers in the region (TxDOT, City of Austin, Travis County, and Williamson County) to assure that mobility needs for the region are defined and included in the Long Range Transportation Plan. Provide feasibility analysis for selected projects to evaluate implementation priority.
Project Development: Accurately program and develop priority projects to the appropriate level for implementation based on coordination with stakeholders. Stakeholders would include external - federal and state agencies, local governments and the general public. Internal stakeholders would include the Board of Directors, the Executive Director, Legal Department, Financial Team, Toll Operations Department, General Engineering Consultants and Public Relations Department. The deliverable may include schematic level design, or more complete design as well as the appropriate level of environmental documentation and clearance.
Project Implementation: Determine the appropriate project delivery method and oversight to provide the Authority with a project of the highest quality that meets the financial and timing constraints.
Roadway Maintenance: Quantifiable definition of appropriate levels of roadway maintenance that will drive the estimated maintenance costs for any given project over the life of any debt and beyond. Programmatic annual assessment of roadway conditions and estimated maintenance costs (needs) for the next fiscal year. Oversight of all maintenance activities performed on Authority roadways or other assets.

## FY 2014 Highlights and Accomplishments:

- Substantial completion and Open to Traffic for the 290(E) Manor Expressway project. Strategic Initiatives: Regional Mobility, Economic Vitality
- Completion of $100 \%$ design for and commencement of construction activities for the MoPac Improvement Project. Strategic Initiatives: Regional Mobiifty, Economic Vitality
- Completion of the Project Dashboard modifications where internal staff and board members can access monthly updates to project metrics for budget and schedule. Strategic Initiatives: Innovation


## Engineering

- Initial implementation of the first and major component of an Asset Management Program in the area of pavement management. Strategic Initiatives: Sustainability
- The Mobility Authority is the primary agency performing a lead role for environmental clearance of two significant projects in the region; 183(N) Express Lanes and MoPac South Express Lanes. Strategic Initiative: Mobility, Sustainability, Economic Vitality
- Significant progress has been made on the remaining 3 environmental studies we have partnered with TxDOT to accomplish; US 290 at the " $Y$ ", SH 71(E), 45(SW). Strategic Initiative: Sustainability, Mobility, Economic Vitality
- Successful negotiations with Travis and Hays Counties for local participation in the 45SW project enabling that project to move forward for final design and construction. Strategic Initiative: Mobility, Sustainability


## FY 2015 Overview and Goals:

- Conclude the procurement and issue a Notice to Proceed for the 183(S) (Bergstrom Expressway) Project. Strategic Initiative: Mobility, Economic Vitality
- We will undertake a major initiative to have direct contracting control for maintenance activities along Mobility Authority corridors. Strategic Initiative: Sustainability, Innovation
- Complete the process of lessoned learned full circle through listening sessions with industry to find more effective ways to deal with designers, construction contractors and design-builders. Strategic Initiative: Innovation, Sustainability
- Define segregated roles and responsibilities for the two GEC firms with respect to roadway operations. This will create a distinction between the firm that assesses repairs and the firm that is responsible for oversight of the repairs. Strategic Initiatives: Innovation, Sustainability

Key Measurement Indicators:

| Measurement <br> Description | FY 2013 Actual | FY 2014 Estimated | FY 2015 Projected |
| :--- | :--- | :--- | :--- |
| Project on Schedule | $100 \%$ | $100 \%$ | $100 \%$ |
| Project on Budget | $100 \%$ | $100 \%$ | $100 \%$ |

Engineering

| Summary of Expenses: | FY 2013 Budget |  | FY 2014 Budget |  | FY 2015 <br> Proposed Budget |  | Increase (Decrease) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |
| Salaries and Benefits | \$ | 546,121 | \$ | 563,526 | \$ | 711,567 | 26.27\% |
| Administrative Expenses |  | 27,300 |  | 16,700 |  | 20,600 | 23.35\% |
| Operations and Maintenance |  | 2,135,500 |  | 2,216,500 |  | 2,247,500 | 1.40\% |
| Other Expenses |  | 100,000 |  | - |  | - | 0.00\% |
| Non Operating Expenses |  | - |  | - |  | - | 0.00\% |
| Total Expenses |  | 2,808,921 |  | 2,796,726 |  | 2,979,667 | 6.54\% |



Authorized Personnel:

Engineering Director
Project Administrator*
Engineering Manager
Maintenance Manager
Construction and Maintenance Manager
Administrative Assistant
Total Positions - Engineering
*New Proposed Position

|  | Budget | FY 2014 | Budget | Proposed | \% Change |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Amount | Actual as of | Amount | Budget | From |
| Account Name | FY 2013 | $4 / 30 / 2014$ | FY 2014 | FY 2015 | Prior Year |

Salaries and Benefits
Salaries \& Wages

| Salary Expense-Regular | 378,390 | 312,345 | 401,857 | 511,016 | $27.16 \%$ |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Contractual Employees Expense | 5,000 | - | 5,000 | - | $-100.00 \%$ |
| Total Salaries | 383,390 | 312,345 | 406,857 | 511,016 | $25.60 \%$ |
| Benefits |  |  |  |  |  |
| TCDRS | 54,867 | 44,089 | 58,269 | 74,597 | $28.02 \%$ |
| FICA | 19,517 | 16,974 | 20,922 | 26,312 | $25.76 \%$ |
| FICA MED | 5,487 | 4,544 | 5,827 | 7,460 | $28.02 \%$ |
| Health insurance Expense | 53,603 | 43,480 | 40,922 | 60,878 | $48.77 \%$ |
| Life Insurance Expense | 1,021 | 483 | 1,085 | 1,110 | $2.30 \%$ |
| Other Benefits | 25,356 | 12,275 | 26,764 | 27,314 | $2.05 \%$ |
| Total Benefits | 159,851 | 121,845 | 153,789 | 197,671 | $28.53 \%$ |

Payroll Taxes

| Unemployment Taxes | 2,880 | 36 | 2,880 | 2,880 | $0.00 \%$ |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Total Payroll Taxes | 2,880 | 36 | 2,880 | 2,880 | $0.00 \%$ |
| Total Salaries and Benefits | 546,121 | 434,226 | 563,526 | 711,567 | $26.27 \%$ |

Administrative
Administrative and Office Expenses

| Cell Phones | 2,500 | 3,445 | 2,500 | 4,000 | 60.00\% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Meeting Expense | 100 | 438 | 100 | 500 | 400.00\% |
| Toll Tag Expense | 2,300 | 188 | 2,000 | 1,000 | -50.00\% |
| Parking | 100 | 3 | 100 | 100 | 0.00\% |
| Mileage Reimbursement | 1,200 | 459 | 2,000 | 3,000 | 50.00\% |
| Total Administrative and Office Expenses | 6,200 | 4,533 | 6,700 | 8,600 | 28.36\% |
| Office Supplies |  |  |  |  |  |
| Office Supplies | 1,000 | - | - | - |  |
| Misc Materials \& Supplies | 1,000 | 1,013 | 500 | 500 | 0.00\% |
| Total Office Supplies | 2,000 | 1,013 | 500 | 500 | 0.00\% |
| Communications and Public Relations |  |  |  |  |  |
| Other Communication Expenses | 10,000 | - | - | - |  |
| Total Communications and Public Relations | 10,000 | - | - | - |  |
| Employee Development |  |  |  |  |  |
| Professional Development | - | 225 | - | - |  |
| Other Licenses | 600 | 470 | 500 | 500 | 0.00\% |
| Seminars and Conferences | 3,000 | 1,865 | 3,000 | 3,000 | 0.00\% |
| Travel | 5,500 | 4,774 | 6,000 | 8,000 | 33.33\% |
| Total Employee Development | 9,100 | 7.334 | 9,500 | 11,500 | 21.05\% |
| Total Administrative | 27,300 | 12,880 | 16,700 | 20,600 | 23.35\% |

Operations and Maintenance
Operations and Maintenance Consulting
General Engineering Consultant

| $1,200,000$ | 8,862 | 625,000 | 520,500 | $-16.72 \%$ |
| ---: | ---: | ---: | ---: | ---: |
| - | 84,814 | 75,000 | 69,500 | $-7.33 \%$ |
| - | 50,021 | 50,000 | 47,000 | $-6.00 \%$ |
| - | 879 | 5,000 | - | $-100.00 \%$ |
| - | 260,873 | 200,000 | 187,000 | $-6.50 \%$ |
| - | 98,639 | 35,000 | 150,000 | $328.57 \%$ |
| - | 461 | 10,000 | 1,000 | $-90.00 \%$ |


| Account Name | Budget Amount FY 2013 | FY 2014 Actual as of 4/30/2014 | Budget Amount FY 2014 | Proposed Budget FY 2015 | \% Change From Prior Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| GEC-General Support | - | 200,934 | 200,000 | 225,000 | 12.50\% |
| Traffic and Revenue Consultant | - | 9,266 | - | - |  |
| Total Ops and Maintenance Consulting | 1,200,000 | 714,749 | 1,200,000 | 1,200,000 | 0.00\% |
| Road Operations and Maintenance |  |  |  |  |  |
| Roadway Operations | - | - | - | 50,000 |  |
| Roadway Maintenance | 650,000 | 437,657 | 750,000 | 700,000 | -6.67\% |
| Landscape Maintenance | 280,000 | 78,880 | 250,000 | 250,000 | 0.00\% |
| Signal \& Illumination Maint | - | 64,574 | - | - |  |
| Tools \& Equipment Expense | - | 43 | 500 | 500 | 0.00\% |
| Gasoline | 5,000 | 2,590 | 5,500 | 6,000 | 9.09\% |
| Repair \& Maintenance-Vehicles | 500 | 1,012 | 500 | 1,000 | 100.00\% |
| Electricity - Roadways | - | - | - | 30,000 |  |
| Total Road Operations and Maintenance | 935,500 | 584,756 | 1,006,500 | 1,037,500 | 3.08\% |
| Toll Operations Expense |  |  |  |  |  |
| Facility maintenance | - | 1,111 | - | - |  |
| Emergency Maintenance | - | - | 10,000 | 10,000 | 0.00\% |
| Total Toll Operations | - | 1,111 | 10,000 | 10,000 | 0.00\% |
| Total Operations and Maintenance | 2,135,500 | 1,300,616 | 2,216,500 | 2,247,500 | 1.40\% |

## Other Expenses

Special Projects and Contingencies

| Contingency | 100,000 | - | - | - |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| Total Special Projects and Contingencies | 100,000 | - | - | - |  |
| Total Other Expenses | 100,000 | - | - | - |  |
|  |  |  |  |  |  |
| Total Expenses | $2,808,921$ | $1,747,722$ | $2,796,726$ | $2,979,667$ | $6.54 \%$ |

Consolidated Staffing Schedule

## Consolidated Staffing Schedule

| Authorized Personnel: | Positions |  |  |
| :---: | :---: | :---: | :---: |
|  | FY 2013 <br> Adopted | FY 2014 <br> Adopted | FY 2015 <br> Proposed |
| Administration |  |  |  |
| Executive Director | 1 | 1 | 1 |
| Deputy Director | 1 | 1 | 1 |
| Assistant to Executive Director | 1 | 1 | 1 |
| Receptionist | 1 | 1 | 1 |
| Community Relations Director** | 0 | 1 | 1 |
| Community Development Specialist | 0 | 0 | 0 |
| Public Outreach Manager | 1 | 1 | 1 |
| Intern* | 1 | 1 | 1 |
| Financial Services |  |  |  |
| CFO | 1 | 1 | 1 |
| Controller | 1 | 1 | 1 |
| Fiscal Analyst | 1 | 1 | 1 |
| Toll Operations |  |  |  |
| Operations Director | 1 | 1 | 1 |
| Customer Service and Toll Operations Manager | 1 | 1 | 1 |
| Administrative Assistant | 0 | 1 | 1 |
| Intern/Part-time position* | 0 | 0 | 1 |
| Communications and Marketing |  |  |  |
| Communications and Marketing Director | 1 | 0 | 0 |
| Communications and Marketing Manager | 0 | 1 | 1 |
| Communications and Marketing Specialist | 1 | 1 | 0 |
| Intern* | 1 | 1 | 1 |
| Legal |  |  |  |
| Legal Counsel | 1 | 1 | 1 |
| Administrative Assistant | 1 | 1 | 1 |
| Engineering |  |  |  |
| Engineering Director | 1 | 1 | 1 |
| Project Administrator* | 0 | 0 | 1 |
| Engineering Manager | 1 | 1 | 1 |
| Maintenance Manager | 1 | 0 | 0 |
| Construction and Maintenance Manager | 0 | 1 | 1 |
| Administrative Assistant | 1 | 1 | 1 |
| Total Positions | 20 | 22 | 23 |

*Positions currently not filled
**For FY 2014 and 2015 this position is funded through the MoPac Improvement Project

## Capital Budget, Renewal and Replacement Fund, Intersection Project

## Capital Budget

Computer Replacements

| $\$$ | 5,000 |
| :--- | ---: |
| $\$$ | 5,000 |

## Renewal and Replacement Fund

Beginning Balance July 1, 2014 \$ 3,511,000
Transfer in from other RMA sources
3,000,000

Mill and Overlay - 183A Frontage
(6,000,000)
Ending Balance - June 30, 2015
\$ 511,000

183A/183 Intersection Project
Balance July 1, $2014 \quad \$ 1,950,000$

Transfer in from other RMA sources
2,000,000

183A/183 Intersection Project
(3,950,000)
Ending Balance - June 30, 2015

cimpanimetas

## System Operating Costs

| Toll Operations | Operating Expenses | $\$$ | $10,989,930$ |
| :--- | :--- | ---: | ---: |
| Finance Department | Insurance Expense | 180,000 |  |
| Finance Department | Trustee Expense | 16,000 |  |
| Finance Department | Salaries | 286,128 |  |
| Finance Department | Rent | 490,000 |  |
| Finance Department | Contractual | 165,450 |  |
| Finance Department | Materials and Supplies | 21,300 |  |
| Legal | Salaries | 127,495 |  |
| Legal | Contractual | 160,000 |  |
| Communications | Salaries | 74,217 |  |
| Communications | Contractual | 128,000 |  |
| Communications | Materials and Supplies | 9,900 |  |
| Engineering | Salaries | 138,470 |  |
| Engineering | Contractual | 435,000 |  |
| Administration | Salaries | 397,039 |  |

[^0]EIMTMACHETE Regional Mobility Autherrt

## Debt Service Schedules



|  | Principal | Regular Interest | Accreted Interest |
| :---: | :---: | :---: | :---: |
| 2013 Senior Lien Refunding Bonds |  |  |  |
| 1/1/2015 | 2,155,000 | 3,856,975 |  |
| 7/1/2015 |  | 3,813,875 |  |
| 2013 Put Bonds |  |  |  |
| 1/1/2015 |  | 450,000 |  |
| 7/1/2015 |  | 450,000 |  |
| 2013 Subordinate Lien Refunding Bonds |  |  |  |
| 1/1/2015 | 1,180,000 | 2,586,852 |  |
| 7/1/2015 |  | 2,563,250 |  |
| 2010 Senior Lien CABs |  |  |  |
| 1/1/2015 |  |  | 1,832,459 |
| 7/1/2015 |  |  | 1,901,734 |
| 2010 Senior Lien Current Interest Bonds |  |  |  |
| 1/1/2015 | 140,000 | 1,721,550 |  |
| 7/1/2015 |  | 1,721,550 |  |
| 2011 Senior Lien |  |  |  |
| 1/1/2015 |  | 8,946,606 |  |
| 7/1/2015 |  | 8,946,606 |  |
| 2011 Senior Lien CABs |  |  |  |
| 1/1/2015 |  |  | 378,146 |
| 7/1/2015 |  |  | 390,110 |
| 2011 Subordinated Lien |  |  |  |
| 1/1/2015 |  | 2,362,500 |  |
| 7/1/2015 |  | 2,362,500 |  |
| 2011 Regions Loan |  | 100,000 |  |
| Total Debt Service | \$3,475,000 | \$ 39,882,264 | \$ 4,502,450 | Megionsl Motlity Authorti?

## Capital Improvement Program

| Capltal Improvement Projects <br> as of July 1,2014 |
| :--- | ---: | :--- |

## Funding Sources Descriptions:

Category 2 - Metropolitan Area Conridor Projects (Federal)
Category 7 - Statewide Transportation Program - Metropolitan Mobility/Rehablitation (Federal)
Category 12 - Commission Stralegic Prionty (State/Federal)
Proposition 12 - General Obligation Bond Projects \{State)

# GENERAL MEETING OF THE BOARD OF DIRECTORS OF THE CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY 

RESOLUTION NO. 14-051

## ACCEPT THE FINANCIAL STATEMENTS FOR MAY 2014.

WHEREAS, the Central Texas Regional Mobility Authority ("Mobility Authority") is empowered to procure such goods and services as it deems necessary to assist with its operations and to study and develop potential transportation projects, and is responsible to insure accurate financial records are maintained using sound and acceptable financial practices; and

WHEREAS, close scrutiny of the Mobility Authority's expenditures for goods and services, including those related to project development, as well as close scrutiny of the Mobility Authority's financial condition and records is the responsibility of the Board and its designees through procedures the Board may implement from time to time; and

WHEREAS, the Board has adopted policies and procedures intended to provide strong fiscal oversight and which authorize the Executive Director, working with the Mobility Authority's Chief Financial Officer, to review invoices, approve disbursements, and prepare and maintain accurate financial records and reports; and

WHEREAS, the Executive Director, working with the Chief Financial Officer, has reviewed and authorized the disbursements necessary for the month of May 2014, and has caused Financial Statements to be prepared and attached to this resolution as Attachments A.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors accepts the Financial Statements for May 2014, attached as Attachments A.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the $25^{\text {th }}$ day of June, 2014.

Submitted and reviewed by:


Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

Approved:


## Attachment A

Financial Statements for May 2014

## Liabilities

Current Liabilities
Accounts Payable
Overpayments
Interest Payable
Due to other Funds
TCDRS Payable
Due to other Entities
Total Current Llabilities

Long Term Liabilities
Accrued Vac \& Sick Leave Paybl
Senior Lien Revenue Bonds 2005
Senior Lien Revenue Bonds 2010
Senior Lien Revenue Bonds 2011
Senior Refunding Bonds 2013
Sn Lien Rev Bnd Prem/Disc 2010
Sn Lien Rev Bnd Prem/Disc 2011
Sn Lien Rev Bnd Prem/Disc 2013
Subordinated Lien Bond 2011
Subordinated Refunding Bonds 2013
Sub Lien Bond 2011 Prem/Disc
Sub Lien Bond 2013 Prem/Disc
2011 Regions Draw Down Note
2013 American Bank Loan
Total Long Term Liabilities
Total Liabilities
Net Assets Section
Contributed Capital
Net Assets beginning
Current Year Operations
Total Net Assets
Total Liabilities and Net Assets

|  | 213,648 |  | 525,726 |
| :---: | :---: | :---: | :---: |
|  | 44,349 |  | 34,260 |
|  | 16,643,484 |  | 10,861,680 |
|  | 0 |  | 171,248 |
|  | 63,941 |  | 51,802 |
|  | 490,577 |  | 295,383 |
|  | 33,198,903 |  | 11,940,099 |
|  | 189,089 |  | 189,089 |
| 0 |  | 0 |  |
| 107,832,916 |  | 104,388,355 |  |
| 307,919,808 |  | 307,201,238 |  |
| 184,710,000 |  | 185,810,000 |  |
| 96,451 |  | 135,135 |  |
| (3,589,027) |  | $(3,732,403)$ |  |
| 17,071،182 |  | 15,240,445 |  |
|  | 70,000,000 |  | 70,000,000 |
|  | 103,710,000 |  | 103,960,000 |
|  | $(1,895,187)$ |  | $(1,993,168)$ |
|  | 3,835,302 |  | 4,347,161 |
|  | 3,049,820 |  | 1,066,640 |
|  | 5,300,000 |  |  |
|  | 798,230,354 |  | 786,612,493 |
|  | 831,429,257 |  | 798,552,591 |
|  | 18,734,897 |  | 18,334,846 |
|  | 153,384,277 |  | 93,796,563 |
|  | 101,891,370 |  | 59,844,526 |
|  | 255,275,648 |  | 153,641,089 |
|  | 1,105,439,801 |  | 970,528,526 |

# Central Texas Regional Mobility Authority <br> Income Statement <br> All Operating Departments 

|  | Budget | Actual | Percent | Actual |
| :---: | :---: | :---: | :---: | :---: |
|  | Amount | Year to Date | of | Prior Year to Date |
| Account Name | FY 2014 | $5 / 31 / 2014$ | Budget | $5 / 31 / 2013$ |

Revenue
Operating Revenue
Toll Revenue-TxTag-Manor
Toll Revenue-TxTag-183A
Toll Revenue-HCTRA-183A
Toll Revenue-HCTRA Manor
Toll Revenue-NTTA-183A
Toll Revenue-NTTA-Manor
Video Tolls 183A
Video Tolls Manor Expressway
Fee revenue 183A
Fee revenue Manor Expressway

Total Operating Revenue

Other Revenue
Interest Income
Grant Revenue
Reimbursed Expenditures
Misc Revenue
Unrealized Loss
Total Other Revenue

Total Revenue

Expenses
Salaries and Wages
Salary Expense-Regular
Part Time Salary Expense
Overtime Salary Expense
Contractual Employees Expense
TCDRS
FICA
FICA MED
Health Insurance Expense

| $2,185,005$ | $2,090,680$ | $95.68 \%$ | $1,782,324$ |
| ---: | :---: | ---: | ---: |
| 12,000 | - | $0.00 \%$ | 480 |
| 3,000 | - | $0.00 \%$ | - |
| 5,000 | - | $0.00 \%$ | 1,202 |
| 317,550 | 291,491 | $91.79 \%$ | 243,303 |
| 102,241 | 93,296 | $91.25 \%$ | 76,922 |
| 31,900 | 30,471 | $95.52 \%$ | 25,852 |
| 193,060 | 175,452 | $90.88 \%$ | 159,614 |

## Central Texas Regional Mobility Authority <br> Income Statement <br> All Operating Departments

| Account Name | Budget <br> Amount <br> FY 2014 | Actual Year to Date 5/31/2014 | Percent of Budget | Actual <br> Prior Year to Date 5/31/2013 |
| :---: | :---: | :---: | :---: | :---: |
| Life Insurance Expense | 5,874 | 3,015 | 51.32\% | 3,784 |
| Auto Allowance Expense | 10,200 | 5,100 | 50.00\% | - |
| Other Benefits | 190,261 | 98,712 | 51.88\% | 79,550 |
| Unemployment Taxes | 12,960 | 4,070 | 31.41\% | (15) |
| Salary Reserve | 50,000 | - | 0.00\% | - |
| Total Salaries and Wages | 3,119,051 | 2,792,287 | 89.52\% | 2,373,016 |

## Contractual Services

Professional Services

| Accounting | 12,000 | 9,097 | 75.81\% | 8,166 |
| :---: | :---: | :---: | :---: | :---: |
| Auditing | 65,000 | 51,480 | 79.20\% | 44,990 |
| General Engineering Consultant | 460,000 | 10,462 | 2.27\% | 124,515 |
| GEC-Trust Indenture Support | 75,000 | 109,159 | 145.55\% | 68,513 |
| GEC-Financial Planning Support | 50,000 | 50,021 | 100.04\% | 38,858 |
| GEC-Toll Ops Support | 5,000 | 879 | 17.59\% | 2,021 |
| GEC-Roadway Ops Support | 325,000 | 316,829 | 97.49\% | 203,842 |
| GEC-Technology Support | 50,000 | 98,639 | 197.28\% | 34,036 |
| GEC-Public Information Support | 10,000 | 461 | 4.61\% | 7,673 |
| GEC-General Support | 275,000 | 240,884 | 87.59\% | 213,840 |
| General System Consultant | 175,000 | 72,723 | 41.56\% | 8,631 |
| Image Processing - 183A | 1,140,000 | 1,060,351 | 93.01\% | 988,207 |
| Image Processing - Manor | 120,000 | 259,150 | 215.96\% | - |
| Facility maintenance⿴囗 | - | 6,104 |  | 15,147 |
| HERO | 1,629,000 | 1,018,759 | 62.54\% | 1,045,584 |
| Special Projects | - | 429,414 |  | - |
| Human Resources | 50,000 | 6,109 | 12.22\% | 13,659 |
| Legal | 250,000 | 153,538 | 61.42\% | 274,215 |
| Photography | 10,000 | 9,146 | 91.46\% | - |
| Traffic and Revenue Consultant | 5,000 | 41,538 | 830.75\% | 4,498 |
| Communications and Marketing | - | - | 0.00\% | 162,451 |
| Total Professional Services | 4,706,000 | 3,944,745 | 83.82\% | 3,258,847 |
| Other Contractual Services |  |  |  |  |
| IT Services | 63,000 | 37,097 | 58.88\% | 31,615 |
| Graphic Design Services | 40,000 | 15,394 | 38.48\% | 11,070 |

## Central Texas Regional Mobility Authority <br> Income Statement All Operating Departments

| Account Name | Budget <br> Amount <br> FY 2014 | Actual Year to Date 5/31/2014 | $\begin{aligned} & \text { Percent } \\ & \text { of } \\ & \text { Budget } \end{aligned}$ | Actual Prior Year to Date 5/31/2013 |
| :---: | :---: | :---: | :---: | :---: |
| Website Maintenance | 35,000 | 38,571 | 110.20\% | 2,929 |
| Research Services | 50,000 | 9,301 | 18.60\% | 3,154 |
| Copy Machine | 10,000 | 8,960 | 89.60\% | 5,731 |
| Software Licenses | 17,200 | 18,958 | 110.22\% | 19,968 |
| ETC Maintenance Contract | 1,291,625 | 1,046,085 | 80.99\% | 634,738 |
| ETC Development | 125,000 | - | 0.00\% | - |
| ETC Testing | 30,000 | - | 0.00\% | - |
| Communications and Marketing | 140,000 | 131,956 | 94.25\% | 204 |
| Advertising Expense | 60,000 | 46,819 | 78.03\% | 69,830 |
| Direct Mail | 5,000 | 75 | 1.50\% | 757 |
| Video Production | 20,000 | 6,704 | 33.52\% | 20,920 |
| Radio | 10,000 | - | 0.00\% | - |
| Other Public Relations | 2,500 | - | 0.00\% | - |
| Law Enforcement | 250,000 | 259,839 | 103.94\% | 173,181 |
| Special assignments | 5,000 | - | 0.00\% | - |
| Traffic Management | - | - | 0.00\% | 42,823 |
| Emergency Maintenance | 10,000 | - | 0.00\% | - |
| Generator Maintenance | 20,000 | 5,590 | 27.95\% | - |
| Generator Fuel | 9,000 | 1,573 | 17.48\% | - |
| Fire and Burglar Alarm | 3,660 | 123 | 3.37\% | 114 |
| Elevator Maintenance | 2,640 | 3,037 | 115.03\% | - |
| Refuse | 780 | 510 | 65.38\% | - |
| Pest Control | 1,536 | 3,412 | 222.14\% | - |
| Custodial | 4,440 | 1,610 | 36.26\% | - |
| Roadway Maintenance - 183A | 750,000 | 410,643 | 54.75\% | 88,388 |
| Roadway Maintenance - 290 | - | 27,014 |  | - |
| Landscape Maintenance | 250,000 | 107,453 | 42.98\% | 141,632 |
| Signal \& Illumination Maint | - | 106,856 |  | 46,743 |
| Mowing and litter control | - | - | 0.00\% | 40,806 |
| Graffitti removal | - | - | 0.00\% | 225 |
| Cell Phones | 10,000 | 10,755 | 107.55\% | 8,800 |
| Local Telephone Service | 25,000 | 14,047 | 56.19\% | 13,452 |
| Internet | 6,000 | 961 | 16.01\% | - |
| Fiber Optic System | 30,000 | 75,357 | 251.19\% | 37,518 |
| Other Communication Expenses | 1,000 | 5,097 | 509.74\% | 127 |
| Subscriptions | 1,850 | 1,325 | 71.64\% | 713 |
| Memberships | 34,600 | 29,823 | 86.19\% | 27,824 |

## Central Texas Regional Mobility Authority <br> Income Statement <br> All Operating Departments

| Account Name | Budget <br> Amount <br> FY 2014 | Actual <br> Year to Date 5/31/2014 | Percent of Budget | Actual Prior Year to Date 5/31/2013 |
| :---: | :---: | :---: | :---: | :---: |
| Continuing Education | 7,300 | 596 | 8.16\% | 3,205 |
| Professional Development | 14,000 | 501 | 3.58\% | 130 |
| Seminars and Conferences | 32,000 | 23,742 | 74.19\% | 17,016 |
| Staff-Travel | 89,000 | 71,260 | 80.07\% | 60,555 |
| Other Contractual Svcs | 200 | - | 0.00\% | - |
| Tag Collection Fees | 2,013,000 | 1,613,430 | 80.15\% | 1,233,001 |
| Court Enforcement Costs | 15,000 | 11,150 | 74.33\% | - |
| Contractual Contingencies | 130,500 | 20,114 | 15.41\% | 649 |
| Total Other Contractual Services | 5,615,831 | 4,165,736 | 74.18\% | 2,737,819 |
| Total Contractual Services | 10,321,831 | 8,110,481 | 78.58\% | 5,996,666 |
| Materials and Supplies |  |  |  |  |
| Books \& Publitations | 6,500 | 2,249 | 34.61\% | 4,551 |
| Office Supplies | 10,000 | 12,169 | 121.69\% | 4,574 |
| Computer Supplies | 12,500 | 11,472 | 91.77\% | 7,690 |
| Copy Supplies | 2,200 | 959 | 43.59\% | 870 |
| Annual Report printing | 7,000 | - | 0.00\% | 5,534 |
| Other Reports-Printing | 10,000 | 13 | 0.13\% | 3,408 |
| Direct Mail Printing | 5,000 | 8,343 | 166.86\% | - |
| Office Supplies-Printed | 2,500 | 893 | 35.70\% | 3,681 |
| Maintenance Supplies | - | 81 |  | - |
| Maintenance Supplies-Roadway | 9,175 | - | 0.00\% | - |
| Promotional Items | 10,000 | 2,214 | 22.14\% | 4,827 |
| Displays | 5,000 | . | 0.00\% | - |
| ETC spare parts expense | 30,000 | 2,545 | 8.48\% | - |
| Tools \& Equipment Expense | 1,000 | 43 | 4.29\% | - |
| Misc Materials \& Supplies | 3,000 | 1,122 | 37.39\% | 14 |
| Total Materials and Supplies | 113,875 | 42,101 | 36.97\% | 35,149 |
| Operating Expenses |  |  |  |  |
| Gasoline | 5,500 | 2,752 | 50.04\% | 3,166 |
| Mileage Reimbursement | 6,750 | 4,476 | 66.31\% | 5,052 |
| Toll Tag Expense | 2,700 | 265 | 9.82\% | 1,750 |
| Parking | 3,175 | 2,497 | 78.64\% | 31,304 |

# Central Texas Regional Mobility Authority <br> Income Statement All Operating Departments 

| Account Name | Budget <br> Amount <br> FY 2014 | Actual <br> Year to Date 5/31/2014 | Percent of Budget | Actual Prior Year to Date 5/31/2013 |
| :---: | :---: | :---: | :---: | :---: |
| Meeting Facilities | 250 | - | 0.00\% | - |
| CommunityMeeting/ Events | 5,000 | - | 0.00\% | - |
| Meeting Expense | 17,300 | 6,225 | 35.98\% | 8,765 |
| Public Notices | 2,000 | 100 | 5.00\% | - |
| Postage Expense | 5,650 | 586 | 10.37\% | 460 |
| Overnight Delivery Services | 1,700 | 282 | 16.62\% | 281 |
| Local Delivery Services | 1,150 | 324 | 28.14\% | 12 |
| Insurance Expense | 90,000 | 89,211 | 99.12\% | 60,747 |
| Repair \& Maintenance-General | 500 | 1,070 | 213.96\% | 956 |
| Repair \& Maintenance-Vehicles | 500 | 1,032 | 206.35\% | 231 |
| Repair \& Maintenace Toll Equip | 5,000 | 170 | 3.40\% | 400 |
| Rent Expense | 400,000 | 327,777 | 81.94\% | 172,036 |
| Water | 7,500 | 4,910 | 65.47\% | 5,926 |
| Electricity | 180,000 | 93,916 | 52.18\% | 64,773 |
| Other Licenses | 700 | 470 | 67.14\% | 729 |
| Community Initiative Grants | 65,000 | 55,000 | 84.62\% | 50,000 |
| Non Cash Operating Expenses |  |  |  |  |
| Amortization Expense | 25,000 | 95,126 | 380.51\% | 264,757 |
| Amort Expense - Refund Savings | - | 942,205 |  | - |
| Dep Exp- Furniture \& Fixtures | 14,000 | - | 0.00\% | 11,684 |
| Dep Expense - Equipment | 17,000 | 18,839 | 110.82\% | 16,085 |
| Dep Expense - Autos \& Trucks | 7,000 | 6,323 | 90.33\% | 6,323 |
| Dep Expense-Buildng \& Toll Fac | 100,000 | 162,355 | 162.36\% | 153,815 |
| Dep Expense-Highways \& Bridges | 9,000,000 | 8,255,707 | 91.73\% | 6,111,383 |
| Dep Expense-Communic Equip | 175,000 | 179,772 | 102.73\% | 166,982 |
| Dep Expense-Toll Equipment | 986,000 | 1,417,603 | 143.77\% | 897,440 |
| Dep Expense - Signs | 175,000 | 222,537 | 127.16\% | 136,692 |
| Dep Expense-Land Improvemts | 160,000 | 484,986 | 303.12\% | 135,305 |
| Depreciation Expense-Computers | 11,000 | 23,978 | 217.98\% | 10,264 |
| Total Operating Expenses | 11,470,375 | 12,400,494 | 108.11\% | 8,317,320 |
| Financing Expenses |  |  |  |  |
| Arbitrage Rebate Calculation | 6,000 | 6,630 | 110.50\% | 5,605 |
| Loan Fee Expense | 5,000 | . | 0.00\% | - |
| Rating Agency Expense | 50,000 | 37,000 | 74.00\% | 40,300 |

## Central Texas Regional Mobility Authority <br> Income Statement <br> All Operating Departments

| Account Name | Budget <br> Amount <br> FY 2014 |  |  | Actual Year to Date 5/31/2014 | $\begin{aligned} & \text { Percent } \\ & \text { of } \\ & \text { Budget } \end{aligned}$ | Actual Prior Year to Date 5/31/2013 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Trustee Fees |  | 8,000 |  | 16,125 | 201.56\% |  | 6,500 |
| Bank Fee Expense |  | 8,000 |  | 4,914 | 61.43\% |  | 5,307 |
| Continuing Disclosure |  | 4,000 |  | 7,623 | 190.56\% |  | - |
| Interest Expense |  | 20,796,755 |  | 14,381,175 | 69.15\% |  | 18,915,733 |
| Contingency |  | 15,000 |  | - | 0.00\% |  | - |
| Non Cash Financing Expenses |  |  |  |  |  |  |  |
| Bond issuance expense |  | 400,000 |  | 200,037 | 50.01\% |  | 396,587 |
| Total Financing Expenses |  | 21,292,755 |  | 14,653,503 | 68.82\% |  | 19,370,032 |
| Other Gains or Losses |  |  |  |  |  |  |  |
| Total Other Gains or Losses |  | - |  | - | 0.00\% |  | - |
| Total Expenses | \$ | 46,317,887 | \$ | 37,998,867 | 82.04\% | \$ | 36,092,182 |
| Net Income | \$ | $(5,859,102)$ |  | 101,891,370 |  | \$ | 59,876,558 |

## Central Texas Regional Mobility Authority <br> Statement of Cash Flows - FY 2014 <br> as of May 31, 2014

Cash flows from operating activities:
Receipts from Department of Transportation $\$ 108,742,463$
Receipts from toll fees
Receipts from other fees
Receipts from interest income 584,865
Receipts from other sources $\quad 5,682,040$
Payments to vendors $\quad(10,000,854)$
Payments to employees and benefits
Net cash flows used in operating activities
$(2,763,670)$
139,118,378

Cash flows from capital and related financing activities:
Payments on interest
$(36,179,342)$
Payment on Bonds/Notes
$(974,749)$
Acquisitions of property and equipment
(183,794)
Acquisitions of construction in progress
$(101,066,340)$
Proceeds from Loans and Notes
Net cash flows used in capital and related financing activities
2,050,000
(136,354,225)

Cash flows from investing activities:
Purchase of investments $\quad(26,955,056)$
Proceeds from sale or maturity of investments 69,398,281
Net cash flows provided by investing activities
42,443,225

Net increase in cash and cash equivalents
45,207,379
Cash and cash equivalents at beginning of July 2013
Cash and cash equivalents at end of May 2014
150,048,440
$\$ 195,255,818$

Reconciliation of change in net assets to net cash provided by operating activities:

| Change in net assets | \$ | 101,891,370 |
| :---: | :---: | :---: |
| Adjustments to reconcile change in net assets to net cash provided by operating activities: |  |  |
|  |  |  |
| Depreciation and amortization |  | 11,676,796 |
| Nonoperating interest |  | 14,781,980 |
| Bond Issuance Expense |  | - |
| Changes in assets and liabilities: |  |  |
| (Increase)/Decrease in accounts receivable |  | 9,382,270 |
| (Increase)/Decrease in prepaid expenses and other assets |  | 450,180 |
| (Increase)/Decrease in interest receivable |  | 379,962 |
| Increase/(Decrease) in deferred revenue (audit adjustments) |  | - |
| Increase/(Decrease) in other payable |  | 1,194,381 |
| Increase/(Decrease) in accounts payable |  | $(638,561)$ |
| Total adjustments |  | 37,227,007 |
| Net cash flows provided by operating activities | \$ | 139,118,378 |

INVESTMENTS by FUND
Balance
May 31, 2014

| Renewal \& Replacement Fund |  |  | TexSTAR | 12,176,049,84 |
| :---: | :---: | :---: | :---: | :---: |
| Texstar | 2,911,345,18 |  | CD's | 5,000,000,00 |
| Reglons Sweep | 600,199.59 |  | Reglons Sweep | 167,033,111.13 |
| Agancies |  | 3,511,544.77 | Agencies | 48,958,430.14 |
| TxDOT Grant Fund |  |  |  |  |
| Texstar | 82,187.52 |  |  |  |
| Reglons Sweep | 3,668,717.86 |  |  |  |
| CD's |  |  |  |  |
| Agencles | 5,737,955,02 | 9,488,860,40 |  | \$ 233,167,599.11 |
| Senior Debt Service Reserve Fund |  |  |  |  |
| TexSTAR | 589,981.73 |  |  |  |
| Regions Swedp | 14,505,263.34 |  |  |  |
| Agencles | 33,076,255.55 | 48,171,500.62 |  |  |
| 2010 Senior Lien DSF |  |  |  |  |
| Reglons Sweep | 1,493,762,12 |  |  |  |
| TexSTAR | - | 1,493,762.12 |  |  |
| 2011 Debt Service Acct |  |  |  |  |
| Reglons Swoop | 8,892,255,42 | 8,892,255,42 |  |  |
| 2013 Sr Debt Service Acct |  |  |  |  |
| Reglons Swoop | 4,489,593.94 | 4,489,593.94 |  |  |
| 2013 Sub Debt Serrvice Account |  |  |  |  |
| Regions Sweep | 2,648,906.38 | 2,648,906.38 |  |  |
| 2010 Senior Lien DSRF |  |  |  |  |
| Regions Sweep | - | * |  |  |
| 2011 Sub Debt DSRF |  |  |  |  |
| Regions Sweep | 2,025,091,82 |  |  |  |
| CD's | 5,000,000.00 | 7,025,091.82 |  |  |
| 2011 Sub DSF |  |  |  |  |
| Regions Sweep | 2,362,714.04 | 2,362,714.04 |  |  |
| Operating Fund |  |  |  |  |
| TexSTAR | 560,033.41 |  |  |  |
| TexSTAR-Trustee | 3,068,987.51 |  |  |  |
| Reglons Sweap | - | 3,629,020.92 |  |  |
| Revenue Fund |  |  |  |  |
| TexSTAR | 1.00 |  |  |  |
| Raglons Sweep | 1,636,524.61 | 1,636,525.61 |  |  |
| General Fund |  |  |  |  |
| TexSTAR | 53.78 |  |  |  |
| Reglons Swoep | 12,103,625.31 |  |  |  |
| Agencies | 5,012,325,60 | 17,116,004,69 |  |  |
| 2011 Sr Capltalized Interest Fund |  |  |  |  |
| Reglons Swoop | 38,580.07 |  |  |  |
| Agencies | - | 38,580.07 |  |  |
| 2011 Sub Captalized Interest Fund |  |  |  |  |
| Reglons Swoep | 451.09 |  |  |  |
| Agencies | - | 451.09 |  |  |
| 2013 Sub Debt Service Reserve Fund |  |  |  |  |
| Reglons Sweep | 3,278,942.03 |  |  |  |
| Agencies | 5,131,901,97 | 8,410,844.00 |  |  |
| MoPac Construction Fund |  |  |  |  |
| Reglons Sweop | 67,632,786.32 | 67,632,786.32 |  |  |
| 2010-1 Sub Lien Projects Fund |  |  |  |  |
| TexSTAR | 792,775.43 |  |  |  |
| Reglons Sweap | - | 792,775,43 |  |  |
| 2010 Senlor Lien Construction Fund |  |  |  |  |
| TexSTAR | 1.19 |  |  |  |
| Raglons Sweep | 125.824.57 | 125,825.76 |  |  |
| 2011 Sub Dobt Project fund |  |  |  |  |
| Texstar Agencies | 4,170,563,43 |  |  |  |
| Raglons Sweep | 33,371,428.05 | 37,541,991.46 |  |  |
| 2011 Sr Financial Assistance Fund |  |  |  |  |
| Regtons Sweep | 7,859,832.38 | 7,859,832.38 |  |  |
| 2011 Senior Lien Project Fund |  |  |  |  |
| TexSTAR | 119.66 |  |  |  |
| Reglons Sweap | 298,612.19 |  |  |  |
| Agancles |  | 298,731.85 |  |  |
|  |  | 3,167,599.11 |  |  |

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Amortized Principal








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Revenue Fund uewejejday pue pemanay puns Gupuredo eopsul 2010－1 Sub Llien Projects
General Fund
 2011 Sub Llen Construction Fund


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## Monthly Newsletter - May 2014

## Performance

| As of May 31, 2014 |  |
| :--- | ---: |
| Current Invested Balance | \$5,188,136,060.86 |
| Weighted Average Maturity (1) | 51 Days |
| Weighted Average Maturity (2) | 77 Days |
| Net Asset Value | 1.000034 |
| Total Number of Participants | 786 |
| Management Fee on Invested Balance | $0.05 \%$ |
| Interest Distributed | $\$ 347,133.83$ |
| Management Fee Collected | $\$ 224,527.83$ |
| \% of Portfolio Invested Beyond 1 Year | $5.32 \%$ |
| Standard \& Poor's Current Rating | AAAm |
| Ratas rellect historical information and are not an indicalion of fulure performance. |  |

## May Averages

## Average Invested Balance

\$5,287,123,448.16
Average Monthly Yield, on a simple basis Average Weighted Average Maturity (1)* 52 Days Average Weighted Average Maturity (2)* 74 Days

Definition of Weldihted Average Maturity (1) \& (2)
(1) This wehthted average maturly calculation uses the SEC Rula $2 a-7$ defintion for statect maturty for any floating rate instrument held in the portiolio to determine the weightect average maturty for the poo. This Rule specties that a variable rate instument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining undt the naxl readjustonerl of the interest rate.
(2) This welghted average maturity calcudation uses the final matiotly of ary floating rato Instruments hadd in the portiolio to calculate the weighted average maturtly for the pool.

- The maxdmum managament fer authortaed tor the TexSTAR Cash Reserve Fund is 12 basls points. This fee may be waived in full or in part in the discretion of the TexSTAR co-administrators at any trne as provided for in the TexSTAR Information Statement.


## New Participants

We would like to welcome the following entities who joined the TexSTAR program in May:
$\star$ Harris County Improvement District No. 9 औ McGregor Economic Development Corp.

## Hofiday Reminder

In observance of Independence Day, TexSTAR will be closed on Friday, July 4, 2014. All ACH transactions initiated on Thursday, July 3rd will settle on Monday, July 7th. Notification of any early transaction deadlines on the business day preceding this holiday will be sent by email to the primary contact on file for all TexSTAR participants. Please plan accordingly for your liquidity needs.

## Economic Commentary

May was another positive month for fixed income markets, as Treasury yields continued to rally and spreads tightened. Global equity markets generally ended higher as well with the S\&P 500 Index increasing $2.1 \%$, marking its biggest monthly advance since February. Despite improving fundamentals in many sectors of the U.S. economy, Treasury yields declined during the month as the Federal Reserve remained committed to its accommodative policies. Demand for fixed income broadly remained very strong while, for most sectors, issuance was down from the same period last year. In Europe, the deflationary environment along with lackluster economic data heightened expectations that the ECB will take further action at its June meeting by cutting the official policy rate and instituting a negative deposit rate. As anticipation remained high for what measures the ECB might take, government bond yields continued to decline to hit record lows.
The global economy appears to be gaining some modest momentum, which is expected to carry through the remainder of the year. Some broadening of economic fundamentals is being seen and the U.S. is positioned to achieve more sustainable but modest growth in the second half of this year into 2015. It is expected that this will be sufficient to encourage an acceleration of business investment as excess capacity is gradually reduced. The housing market remains mired in both structural and cyclical headwinds that will prevent it from providing any material tailwind to growth. The predicted forecast of a $5 \%$ improvement in the residential component of GDP for 2014 is more reflective of organic demand rather than speculative investing and seems attainable given the uptick in housing activity and marginally less restrictive financing availability. Inflation should remain fairly muted, atthough it is expected to rise slowly as the output gap closes. Deflationary impulses are beginning to abate and trend inflation is starting
, accelerate. The sustainability of price pressures will eventually become a function of wage growth, which should be gradual. While stronger increases in payrolls will create pockets of labor shortages, broad potential labor supply will keep wages from accelerating too quickly. In this environment, the Fed is expected to continue to reduce accommodation at a measured pace. Asset purchases are on a preset course to be tapered, with purchases concluding by the end of the year. Economic momentum and a gradual improvement in inflation should be sufficient for policy normalization to occur in 2015.



## Information at a Glance



## Portiofio Asset Summary as of May 31, 2014

|  | Book Value | Market Value |  |
| :--- | ---: | ---: | ---: |
| Uninvested Balance | $\$$ | 473.97 | $\$$ |
| Accrual of Interest Income | $1,695,568.90$ | 473.97 |  |
| Interest and Management Fees Payable | $(502,096.15)$ | $1,695,568.90$ |  |
| Payable for Investment Purchased | $(74,993,329.25)$ | $(7502,096.15)$ |  |
| Repurchase Agreement | $1,458,577,000.00$ | $1,458,593,329.250 .000$ |  |
| Government Securities | $3,803,358,443.39$ | $3,803,530,326.92$ |  |
| Total | $\$ 5,188,136,060.86$ | $\$ 5,188,307,944.39$ |  |

TexSTAP versus 90-Day Treasury Bill









Daily Summary for May 2014

| Date | Mny Mkt Fund Equiv. [SEC Std.] | Daily Allocation Factor | TexSTAR Invested Balance | Market Value Per Share | WAM Days (1)* | WAM Days (2)* |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 5/1/2014 | 0.0315\% | 0.000000864 | \$5,337,423,400.82 | 1.000053 | 53 | 74 |
| 5/2/2014 | 0.0311\% | 0.000000852 | \$5,314,419,716.31 | 1.000052 | 51 | 72 |
| 5/3/2014 | 0.0311\% | 0.000000852 | \$5,314,419,716.31 | 1.000052 | 51 | 72 |
| 5/4/2014 | 0.0311\% | 0.000000852 | \$5,314,419,716,31 | 1.000052 | 51 | 72 |
| 5/5/2014 | 0.0307\% | 0.000000842 | \$5,288,634,838.92 | 1.000046 | 51 | 72 |
| 5/6/2014 | 0.0308\% | 0.000000845 | \$5,319,833,532.89 | 1.000046 | 53 | 74 |
| 5/7/2014 | 0.0304\% | 0.000000833 | \$5,275,562,323.48 | 1.000051 | 53 | 74 |
| 5/8/2014 | 0.0301\% | 0.000000824 | \$5,317,383,162.35 | 1.000051 | 52 | 73 |
| 5/9/2014 | 0.0296\% | 0.000000810 | \$5,355,836,478.85 | 1.000047 | 51 | 72 |
| 5/10/2014 | 0.0296\% | 0.000000810 | \$5,355,836,478.85 | 1.000047 | 50 | 71 |
| 5/11/2014 | 0.0296\% | 0.000000810 | \$5,355,836,478.85 | 1.000047 | 50 | 70 |
| 5/12/2014 | 0.0316\% | 0.000000866 | \$5,442,224,746,88 | 1.000042 | 50 | 69 |
| 5/13/2014 | 0.0283\% | 0.000000774 | \$5,472,206,558.92 | 1.000038 | 53 | 72 |
| 5/14/2014 | 0.0280\% | 0.000000767 | \$5,442,451,894.78 | 1.000041 | 54 | 74 |
| 5/15/2014 | 0.0231\% | 0.000000634 | \$5,326,776,075.45 | 1.000048 | 55 | 75 |
| 5/16/2014 | 0.0234\% | 0.000000640 | \$5,272,082,829.61 | 1.000046 | 54 | 74 |
| 5/17/2014 | 0.0234\% | 0.000000640 | \$5,272,082,829.61 | 1.000046 | 54 | 74 |
| 5/18/2014 | 0.0234\% | 0.000000640 | \$5,272,082,829.61 | 1.000046 | 54 | 74 |
| 5/19/2014 | 0.0234\% | 0.000000642 | \$5,256,723,140.16 | 1.000041 | 53 | 73 |
| 5/20/2014 | 0.0236\% | 0.000000647 | \$5,204,419,121.74 | 1.000049 | 53 | 76 |
| 5/21/2014 | 0.0237\% | 0.000000648 | \$5,184,424,714.23 | 1.000033 | 54 | 77 |
| 5/22/2014 | 0.0234\% | 0.000000640 | \$5,250,937,794.29 | 1.000037 | 53 | 75 |
| 5/23/2014 | 0.0241\% | 0.000000660 | \$5,251,214,716.94 | 1.000035 | 50 | 73 |
| 5/24/2014 | 0.0241\% | 0.000000660 | \$5,251, $214,716.94$ | 1.000035 | 50 | 73 |
| 5/25/2014 | 0.0241\% | 0.000000660 | \$5,251,214,716.94 | 1.000035 | 50 | 73 |
| 5/26/2014 | 0.0241\% | 0.000000660 | \$5,251,214,716.94 | 1.000035 | 50 | 73 |
| 5/27/2014 | 0.0240\% | 0.000000657 | \$5,207,870,281.97 | 1.000037 | 52 | 73 |
| 5/28/2014 | 0.0242\% | 0.000000664 | \$5,186,816,863.53 | 1.000040 | 53 | 75 |
| 5/29/2014 | 0.0266\% | 0.000000730 | \$5,178,990,378.81 | 1.000038 | 53 | 79 |
| 5/30/2014 | 0.0320\% | 0.000000876 | \$5,188,136,060.86 | 1.000034 | 51 | 77 |
| 5/31/2014 | 0.0320\% | 0.000000876 | \$5,188,136,060.86 | 1.000034 | 51 | 77 |
| Average | 0.0273\% | 0.000000748 | \$5,287,123,448.16 |  | 52 | 74 |

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## TexSTAR Board Members

William Chapman
Nell Lange
Kenneth Huewitt
Michael Bartolotta
Joni Freeman
Enic Cannon
Nicole Conley
Pamela Moon
Monte Mercer
Oscar Cardenas
Stephen Fortenberry
Becky Brooks

Central Texas Regional Mobility Authority
City of Frisco
Houston ISD
First Southwest Company
JP Morgan Chase
Town of Addison
Austin ISD
City of Lubbock
North Central TX Council of Govermment
Northside ISD
Plano ISD
Government Resource Associates, LLC

Governing Board President Governing Board Vice President Goveming Board Treasurer
Goveming Board Secretary Goveming Board Asst. Sec./Treas.
Advisory Board
Advisory Board
Advisory Board
Advisory Board
Advisory Board
Advisory Board
Advisory Board


[^0]:    Total System Operating Costs
    $\$ 13,618,929$

