



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #3 SUMMARY

Approve the minutes for the December 21, 2012, Special Called Board Meeting.

Department: Law
Associated Costs: None
Funding Source: None
Board Action Required: YES (by Motion)

Description of Matter:

The Minutes for the December 21, 2012, Special Called Board Meeting.

Attached documentation for reference:

Draft Minutes for the December 21, 2012, Special Called Board Meeting

Contact for further information:

Andrew Martin, General Counsel

**MINUTES FOR
Regular Meeting of the Board of Directors
of the
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**Wednesday, December 21, 2012
9:00 A.M.**

The meeting was held at 301 Congress Avenue, Suite 360, Austin, Texas 78701. Notice of the meeting was posted December 17, 2012 at the respective County Courthouses of Williamson and Travis Counties; online at the website of the Secretary of State; online at the website of the Mobility Authority; and on the bulletin board in the Mobility Authority's lobby at 301 Congress Avenue, Suite 650, Austin, Texas 78701.

1. Welcome and Opening Remarks by Chairman Ray Wilkerson.

Chairman Ray Wilkerson called the meeting to order at 9:00 a.m. and called the roll. Directors attending the meeting by present when the meeting was called to order were Vice Chairman Jim Mills, Mr. David Singleton, Mr. Bob Bennett, and Mr. David Armbrust. Ms. Nikelle Meade and Mr. Charles Heimsath were not present when the meeting convened; Ms. Meade joined the open meeting at 9:36 a.m.

Each director present at the meeting participated through a telephone conference call. The open sessions of the meeting were audible to the public and staff who attended the meeting at the conference room location noted above.

2. Open Comment Period.

No public comments were offered.

3. Approve the minutes for the December 5, 2012 Regular Board Meeting.

Chairman Ray Wilkerson presented the minutes for the December 5, 2012, Regular Board Meeting for consideration by the Board. Mr. Jim Mills moved for approval, and Mr. Bob Bennett seconded the motion. The motion carried unanimously 5-0, and the minutes were approved as drafted.

4. Approve the compliance report submitted to the Texas Department of Transportation required by 43 TEX. ADMIN. CODE §26.65.

Ms. Cindy Demers presented this item. In January, 2012, the Texas Department of Transportation revised its rules relating to certain financial information and reports filed by a regional mobility authority. The rules were amended to require a regional mobility authority to file its adopted annual budget, independent audit, and certain

other information previously submitted to TxDOT with each county that is a part of the RMA. The Mobility Authority has provided that information to the Commissioners Courts of Williamson and Travis Counties during 2012.

Starting in 2012 and each year thereafter, new Rule 26.65 requires a regional mobility authority to file a report with TxDOT to confirm the RMA has complied with reporting requirements under the revised rules. The compliance report must be approved by the RMA's board of directors and certified by its executive director.

Mr. Bob Bennett moved for approval, and Mr. David Singleton seconded the motion. The motion carried unanimously 5-0, and the resolution was approved as drafted.

Executive Session Pursuant to Government Code, Chapter 551

Chairman Wilkerson announced in open session at 9:20 a.m. that the Board would recess the open meeting and reconvene in Executive Session to deliberate the following items:

5. *Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation With Attorney).*
6. *Discuss personnel matters as authorized by §551.074 (Personnel Matters), including evaluation of the performance of the Executive Director.*

The Board reconvened in open meeting at 9:35 a.m., and Chairman Wilkerson announced that no action was taken in Executive Session.

Ms. Nikelle Meade joined the meeting by telephone at 9:36 a.m.

Discuss, consider, and take appropriate action on the following:

- 7. Approve an amended employment agreement with the Executive Director, including compensation and other contract terms.**

Mr. Bob Bennett moved for approval, and Mr. Jim Mills seconded the motion. The motion carried unanimously 6-0, and the resolution was approved as drafted.

8. Adjourn Meeting.

Chairman Ray Wilkerson declared the meeting adjourned at 9:45 a.m. with unanimous consent.