



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #15 SUMMARY

Award a contract for engineering design services for the SH 45 SW project.

Strategic Plan Relevance: Regional Mobility

Department: Engineering

Associated Costs: TBD

Funding Source: General Funds, reimbursed by funds provided by Hays County and Travis County through the existing Interlocal Agreement

Board Action Required: Yes

Description of Matter: On February 30, 2014, the Mobility Authority's Board of Directors authorized issuing a Request for Qualifications (RFQ) from teams interested in providing professional engineering and design services necessary to implement the SH 45 SW Project. The RFQ was issued on May 23, 2014. Nine responses were received on the July 30, 2014, deadline.

A Selection Committee led by Sean Beal, P.E., Engineering Manager, and composed of Mobility Authority staff, TxDOT representative, and consultants evaluated the Responses against the criteria provided in the RFQ. The committee reviewed and scored the responses and made a recommendation to the Executive Director to short-list three of the responding teams.

The Selection Committee conducted interviews of the short-listed teams on August 22, 2014, and evaluated the teams based on their responses to prepared questions. Based on the interviews, the Executive Director seeks Board approval of the recommended team and approval to negotiate a contract for professional engineering and design services for the SH 45 SW Project.

Reference documentation: Draft Resolution

Contact for further information: Wesley M. Burford, P.E. Director of Engineering

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 14-___

**AWARDING A CONTRACT FOR ENGINEERING DESIGN SERVICES
FOR THE SH 45 SW PROJECT.**

WHEREAS, by Resolution No. 14-031 adopted on March 26, 2014, the Board of Directors authorized the Executive Director to initiate and implement a procurement process for professional engineering design services for the SH 45 SW Project in accordance with Mobility Authority Procurement Policies; and

WHEREAS, the Mobility Authority received nine responses to the request for qualifications issued on May 23, 2014, and those responses were reviewed and evaluated by a selection committee in accordance with the request for qualifications and the Mobility Authority's Procurement Policies; and

WHEREAS, after review and analysis of the proposals by the selection committee, including an interview with the three short-listed teams, the selection committee has recommended to the Executive Director, and the Executive Director recommends to the Board, that the Board select and authorize negotiation of a contract for professional engineering design services with _____.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors selects _____ to provide professional engineering design services for the SH 45 SW Project; and

BE IT FURTHER RESOLVED that the Executive Director is authorized to negotiate a professional services contract with _____ for the requested services and to present that proposed contract to the Board for its approval.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 24th day of September, 2014.

Submitted and reviewed by:

Approved:

Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

Ray A. Wilkerson
Chairman, Board of Directors
Resolution Number: 14-___
Date Passed: 9/24/14