



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #3 SUMMARY

Approve a work authorization with Fagan Consulting LLC to provide general systems consulting services for FY 2016.

Strategic Plan Relevance: Regional Mobility

Department: Operations

Associated Costs: \$175,000

Funding Source: General Fund

Board Action Required: Yes

Description of Matter:

This work authorization will provide for continuing general systems consulting services during FY 2016 by Fagan Consulting LLC under the agreement for those services effective October 1, 2014.

Staff requests Board authorization for the Executive Director to enter into Work Authorization # 3 to assist with operational oversight and monitoring of our toll collection systems (TCS) and intelligent transportation systems (ITS).

The performance of these services will be as directed by the Mobility Authority

Reference documentation: Proposed Work Authorization No. 3
Draft Resolution

Contact for further information: Tim Reilly, Director of Operations

WORK AUTHORIZATION NO. 3

This Work Authorization is made effective as of July 1, 2015, under the terms and conditions established in the AGREEMENT FOR GENERAL SYSTEMS CONSULTANT SERVICES, effective October 1, 2014 (the "Agreement"), between the Central Texas Regional Mobility Authority ("Authority") and Fagan Consulting, LLC ("Consultant").

This Work Authorization is made for the following purpose, consistent with the services defined in the Agreement:

The Consultant shall provide technical assistance and advice to the Authority and assist in the management and oversight of the Toll Collection Implementation and Maintenance Services Agreement between the Authority and the Toll Systems Integrator.

Section A. - Scope of Services

A.1. Consultant shall perform the following Services:

- a. assist the Authority with the oversight of its contracts with the system integrators and participate in system requirements analysis;
- b. participate in system design reviews;
- c. review contract deliverables from the systems integrators to include without limitation the Preliminary System Design Document and Final System Design Document, Interface Plans, and the QA/QC Manual, to ensure that deliverables conform to system's contract terms and Authority standards;
- d. review detailed development and implementation schedules and assist with progress reporting;
- e. participate in system development testing and assist the Authority in monitoring the tests;
- f. oversee and participate in annual or biennial system accuracy testing;
- g. review claims and change orders related to contracts with the system integrators;
- h. monitor the systems' Design Testing and Acceptance Testing and advise the Authority regarding test process, progress, and results;
- i. advise regarding systems contract performance standards; and
- j. provide other related technical services requested by the Authority.

A.2. The following Services are not included in this Work Authorization, but shall be provided as Additional Services if authorized or confirmed in writing by the Authority.

No Additional Services are contemplated by this Work Authorization No. 3.

A.3. In conjunction with the performance of the foregoing Services, Consultant shall provide the following submittals/deliverables ("Documents") to the Authority:

As may be identified in writing by the Authority from time to time.

Section B. – Service Providers

Service Providers are identified in article 2, subsection C of the Agreement.

Section C. - Schedule

Consultant shall perform the Services and deliver the related Documents (if any) according to the following schedule:

As may be identified in writing by the Authority from time to time.

Section D. - Compensation

D.1. In return for the performance of the foregoing obligations, the Authority shall pay to Consultant an amount not to exceed \$175,000 for Services provided through June 30, 2016, calculated using the Service Providers' respective hourly rates identified in article 2, subsection C of the Agreement. Compensation shall be in accordance with the Agreement.

D.2. Compensation for Additional Services (if any) shall be paid by the Authority to Consultant according to the terms of a future Work Authorization.

Section E. - Authority's Responsibilities

The Authority shall perform and/or provide the following in a timely manner so as not to delay the Services of the Consultant. Unless otherwise provided in this Work Authorization, the Authority shall bear all costs incident to compliance with the following:

IN WITNESS WHEREOF, the parties have executed this Work Authorization No. 3 to be effective on the date and year first written above.

**CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY**

FAGAN CONSULTING, LLC

By: _____
Mike Heiligenstein, Executive Director

By: _____
Ron Fagan, Managing Member

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 15-___

**APPROVING A WORK AUTHORIZATION WITH FAGAN CONSULTING LLC
TO PROVIDE GENERAL SYSTEMS CONSULTING SERVICES
DURING FY 2016.**

WHEREAS, Fagan Consulting LLC (“Fagan”) serves as the general systems consultant to the Mobility Authority under the General Systems Consulting Services agreement effective October 1, 2014 (the “Agreement”); and

WHEREAS, Fagan currently provides general systems consulting services under work authorizations that terminated June 30, 2015; and

WHEREAS, the Executive Director and Fagan have discussed and agreed to a proposed work authorization for Fagan to continue providing general systems consulting services to the Mobility Authority during FY 2016; and

WHEREAS, the Executive Director recommends approval of the proposed work authorization in the form or substantially in the same form provided to the Board as agenda backup information.

NOW THEREFORE, BE IT RESOLVED that the proposed work authorization with Fagan Consulting LLC is hereby approved; and

BE IT FURTHER RESOLVED that the Executive Director may finalize and execute for the Mobility Authority the proposed work authorization, in the form or substantially in the same form provided to the Board as agenda backup information.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 1st day of July, 2015.

Submitted and reviewed by:

Approved:

Andrew Martin, General Counsel

Ray A. Wilkerson
Chairman, Board of Directors