

## MINUTES

### Regular Meeting of the Board of

### Directors of the

### CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

**Tuesday, December 11, 2018**

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted December 6, 2018 online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

**An archived copy of the live-streamed video of this meeting is available at:**

<https://mobilityauthority.swagit.com/play/12112018-709>

**1. Welcome and opening remarks by the Chairman and the members of the Board of Directors.**

After noting that a quorum of the Board was present, Chairman Wilkerson called the meeting to order at 9:00 a.m. with the following Board members present: David Armbrust, Mark Ayotte, John Langmore, Nikelle Meade and David Singleton.

**2. Opportunity for public comment.**

No comments were offered.

**Consent Agenda**

Chairman Ray Wilkerson presented Items No. 3 thru 6 for Board consideration as the consent agenda.

**3. Approve Amendment No. 1 to the agreement with Cofiroute USA LLC to modify the Contractor Compensation Schedule.**

**ADOPTED AS:** Resolution No. 18-061

**4. Approve Amendment No. 8 to extend the agreement with Gila LLC dba Municipal Services Bureau (MSB) for continued collection activities.**

**ADOPTED AS:** Resolution No. 18-062

5. Authorize the Executive Director to execute an Interlocal Agreement with the Texas Department of Motor Vehicles for the application of registration holds per the Mobility Authority's Habitual Violator Policy.

**ADOPTED AS:** Resolution No. 18-063

6. Approve certain edits to the contract with HDR Engineering, Inc. for Construction, Engineering & Inspection Services.

**ADOPTED AS:** Resolution No. 18-064

**MOTION:** Approve Item Nos. 3 thru 6 under the consent agenda.  
**RESULT:** Approved (Unanimous); 6-0  
**MOTION:** John Langmore  
**SECONDED BY:** David Singleton  
**AYE:** Armbrust, Ayotte, Langmore, Meade, Singleton, Wilkerson  
**NAY:** None.

**Regular Items**

7. Approve the minutes from the October 31, 2018 Regular Board Meeting.

**MOTION:** Approve the minutes from the October 31, 2018 Regular Board Meeting.  
**RESULT:** Approved (Unanimous); 6-0  
**MOTION:** Mark Ayotte  
**SECONDED BY:** Nikelle Meade  
**AYE:** Armbrust, Ayotte, Langmore, Meade, Singleton, Wilkerson  
**NAY:** None.

8. Accept the financial statements for October 2018.

Bill Chapman, Chief Financial Officer; Dee Anne Heath, Director of External Affairs, Media Relations; Mary Temple, Controller; and Tracie Brown, Director of Operations presented this item.

**MOTION:** Accept the Financial Statements for October 2018  
**RESULT:** Approved (Unanimous); 6-0  
**MOTION:** Nikelle Meade  
**SECONDED BY:** Mark Ayotte  
**AYE:** Armbrust, Ayotte, Langmore, Meade, Singleton, Wilkerson  
**NAY:** None.

**ADOPTED AS:** Resolution No. 18-065

9. Approve a legislative program for issues and proposals affecting the Mobility Authority in the 86th Texas Legislature.

Geoff Petrov, General Counsel presented this item.

**MOTION:** Approve a legislative program for issues and proposals affecting the Mobility Authority in the 86th Texas Legislature.

**RESULT:** Approved (Unanimous); 6-0

**MOTION:** Mark Ayotte

**SECONDED BY:** David Armbrust

**AYE:** Armbrust, Ayotte, Langmore, Meade, Singleton, Wilkerson

**NAY:** None.

**ADOPTED AS:** Resolution No. 18-066

10. Authorize the Executive Director to Implement Certain Measures outlined in the 2019-2023 Austin-Round Rock Metropolitan Statistical Area Regional Air Quality Plan.

Jeff Dailey, Deputy Executive Director and Justin Word, P.E., Director of Engineering presented this item.

**MOTION:** Authorize Executive Director to Implement Certain Measures outlined in the 2019-2023 Austin-Round Rock Metropolitan Statistical Area Regional Air Quality Plan

**RESULT:** Approved (Unanimous); 6-0

**MOTION:** Mark Ayotte

**SECONDED BY:** John Langmore

**AYE:** Armbrust, Ayotte, Langmore, Meade, Singleton, Wilkerson

**NAY:** None.

**ADOPTED AS:** Resolution No. 18-067

11. Approve Supplement No. 2 to Work Authorization No. 14 with Kapsch TrafficCom USA for the installation of wrong-way detection and notification system on the SH 45 SW Project.

Greg Mack, Assistant Director of IT & Toll Systems and Tracie Brown, Director of Operations presented this item.

**MOTION:** Approve Supplement No. 2 to Work Authorization No. 14 with Kapsch TrafficCom USA for the installation of wrong-way detection and notification system on the SH 45 SW Project.

**RESULT:** Approved (Unanimous); 6-0

**MOTION:** David Singleton

**SECONDED BY:** Nikelle Meade

**AYE:** Armbrust, Ayotte, Langmore, Meade, Singleton, Wilkerson  
**NAY:** None.

**ADOPTED AS:** Resolution No. 18-068

Note: Chairman Wilkerson announced that the Board would take up Items 12 & 13 following Executive Session. At 9:41 a.m., Chairman Wilkerson recessed the open meeting and the Board reconvened in Executive Session to deliberate the following items:

**Executive Session Pursuant to Government Code, Chapter 551**

14. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
15. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
16. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 10:38 a.m. and Chairman Wilkerson took up Item 17.

**Regular Items**

17. Approve a cost of living and performance payment pursuant to the Executive Director's Employment Agreement.

Note: Armbrust left dais at 10:38 a.m.

**MOTION:** Approve a cost of living and performance payment pursuant to the Executive Director's Employment Agreement.

**RESULT:** Approved (Armbrust off dais); 5-0

**MOTION:** Mark Ayotte

**SECONDED BY:** Nikelle Meade

**AYE:** Ayotte, Langmore, Meade, Singleton, Wilkerson

**NAY:** None.

**ADOPTED AS:** Resolution No. 18-069

## **Briefings and Reports**

### **13. Executive Director Board Report.**

#### **A. Pay By Mail Program transition.**

Jori Liu, Communications Manager and Tracie Brown, Director of Operations presented this item.

#### **B. Transportation Innovation Initiative.**

Chairman Wilkerson tabled this item for a future Board Meeting.

#### **C. MoPac Operational Improvements.**

Chairman Wilkerson tabled this item for a future Board Meeting.

#### **D. 183 North Mobility Project.**

Chairman Wilkerson tabled this item for a future Board Meeting.

Note: Chairman Wilkerson left the dais at 10:43 a.m. Vice Chair Meade chaired the meeting in his absence.

### **12. 183 South Project Update.**

Justin Word, P.E., Director of Engineering, presented this item.

Note: Chairman Wilkerson returned to the dais at 10:53 a.m. and Mark Ayotte left the dais at 10:54 a.m.

Note: At the request of Executive Director Mike Heiligenstein, Tracie Brown, Director of Operations introduced Brandon Rich, Project Manager, Cofiroute at the conclusion of Item 12.

After confirming that no member of the public wished to address the Board, Chairman Wilkerson declared the meeting adjourned at 11:04 a.m.

### **18. Adjourn Meeting.**

Approved January 30, 2019